



Motor Vehicle Division

96-0600 R03/15 azdot.gov

Mail Drop 542M
Aircraft Registration Unit
Motor Vehicle Division
PO Box 2100
Phoenix AZ 85001-2100
602-712-8852 aereg@azdot.gov

**AIRCRAFT REGISTRATION
CHECKLIST**

Aircraft Purchase

- Check to see if your surety or cash bond is in good standing.

- Verify that the prospective seller can provide the latest decal and registration. If not provided, contact the Aircraft Registration Unit at 602-712-6995 for the status of the registration.

- If you make the purchase, complete a registration application and exemption affidavit and send to the Aircraft Registration Unit within 10 days.

Aircraft Consignment

- Send a copy of the consignment agreement between the dealer and owner and an exemption affidavit to the Aircraft Registration Unit within 10 days.

Aircraft Sale

- Complete a registration application, have the new owner sign and mail to the Aircraft Registration Unit within 10 days. If the aircraft is leaving the state, the Aircraft Registration Unit must be notified of the sale in order to remove from inventory.