



Motor Vehicle Division

96-0560 R04/17 azdot.gov

AUTHORIZED PRESENCE DOCUMENTATION/ EXEMPTION REQUEST

In accordance with Arizona Revised Statutes 41-1080, all individuals applying for a license (including an agency permit, certificate, approval, registration, charter or similar form of authorization) issued by the Motor Vehicle Division for the purposes of operating a business in Arizona, must present documentation indicating that the individual's presence in the United States is authorized under federal law. If the document presented does not contain your photo, then you must also present a government-issued document that contains your photo.

- All must be in English.
Additional documents needed for a name change (e.g., marriage certificate, divorce decree).
You must first change your name with the Social Security Administration.
Arizona Driver License issued after 1996 or an Arizona ID Card
I authorize the Motor Vehicle Division to access my Arizona driver/ID record to identify proof of authorized presence already on file.
Driver License issued by another state, territory or possession of the US, except per Arizona law for the following states that do not verify lawful presence in the US: Illinois, New Mexico, Utah and Washington (Washington verifies only for credentials labeled as "Enhanced")
Enhanced Driver License or Enhanced ID Card issued by another state, territory or possession of the US
Birth Certificate or Delayed Birth Certificate issued in any state, territory or possession of the US
US Certificate of Birth Abroad
US Passport or Passport Card
Foreign Passport with US Visa or Visa Waiver I-94W (Green) or Admission Stamp (classes WB & WT eligible for ID card only)
I-94 Form presented without passport. If without photo, must also provide other acceptable form of state ID.
US Citizenship and Immigration Services, Employment Authorization Document (I-688A, I-688B, I-766)
US Certificate of Naturalization
US Certificate of Citizenship
Tribal Certificate of Indian Blood
Tribal or Bureau of Indian Affairs Affidavit of Birth
Any other license that is issued by the federal government, any other state government, an agency of this state or a political subdivision of this state that requires proof of citizenship or lawful alien status before issuing the license

Form with fields: Company Name, Doing Business As, Applicant Name (first, middle, last, suffix), AZ Driver License/ID Number (if applicable), Residence Address, City, State, Zip, Applicant Signature

EXEMPTION REQUEST

- I certify that I am exempt from presenting authorized presence documentation because both of the following apply:
I am a citizen of a foreign country or, if at the time of application, I reside in a foreign country, and
The benefits that are related to the license do not require me to be present in the US in order to receive those benefits.

-or-

- I am a resident of another state and I hold the same type of license that I am applying for in Arizona. I seek the Arizona business license to comply with Arizona law, not to establish residency in Arizona. A copy of my current license is attached.

**MVD Internal Use Only**

Document Type	Issue Date	Expiration Date
Source Document Information		
Business Unit <input type="checkbox"/> Dealer Licensing <input type="checkbox"/> Professional Driver Services <input type="checkbox"/> Third Party <input type="checkbox"/> Traffic Survival School <input type="checkbox"/> CDLE <input type="checkbox"/> Fuel Tax Licensing		
Reviewer Signature	Reviewer Userid	Date Reviewed