

# USE FUEL VENDOR REFUND APPLICATION

- Complete online or in black ink
- Mail to the address above

**Checks are now being mailed directly from the Arizona Department of Administration and we are no longer able to attach a copy of the refund application to the check. Please keep a copy of your application for your records.**

*Licensed Vendors have 3 years from date of sale to submit claim; Non-licensed have six months from date of sale to submit claim.*

Refund Period Beginning Date	Refund Period Ending Date	Federal EIN	Customer Account Number	
Company Name			ADOT License Number	
Doing Business As (DBA)				
Refund Mailing Address	<input type="checkbox"/> Check if changed	City	State	Zip
Contact Person Name	Contact Person Phone ( )	Email		

A use fuel vendor in Arizona is required to be licensed. If you do not have a use fuel vendor license, you must first license your company online through [azdot.gov/mvd/services/professional-services/fuel-tax-information/fuel-tax-licensing-setup-arizona](http://azdot.gov/mvd/services/professional-services/fuel-tax-information/fuel-tax-licensing-setup-arizona) and then submit this application with the approval date of your license.

This form must be used to apply for use fuel tax differential on use fuel sold to light class motor vehicles or exempt use class motor vehicles. Refund on use fuel sold for use in qualifying motor vehicles is at the rate of \$.08 per gallon.

All refund applications, with attachments, must be mailed to the address above. The vendor must keep a copy of the refund application with attachments. The vendor must complete this form in its entirety and any other required forms. The request will be returned for any missing information. Proper documentation must be kept to verify all claims for refund. If the amount you claim for refund is later determined to be incorrect, you may be assessed for tax due subject to penalty and interest pursuant to Arizona law.

### Total Gallons Claimed For Refund

ADOT Use	Total Gallons Purchased *	Total Gallons Claimed *	Adjustment Rate	Total Refund
VE			x \$0.08	

\* from Use Fuel Vendor Summary Detail, form #96-0152A, for multiple branches  
 from Use Fuel Vendor Branch Worksheet, form #96-0152B, for a single branch

I certify that the Arizona taxes have been paid on all of the gallons claimed above. The original, unaltered invoices (and supporting documents) for the gallons claimed will be maintained for three years.

Printed Name	Title
Signature (must be original wet signature)	Date

Must be signed by the licensee or an authorized officer of the business. All other signatures require a notarized power of attorney.

### ADOT Use

Compliance	Reviewer	Approved <input type="checkbox"/> Yes <input type="checkbox"/> No	Approval Date	Postmark Date
Comments				
Receipts	Claim Number	Initials		
Comments				