



Motor Vehicle Division

56-0110 R03/17 azdot.gov

AUTHORIZED THIRD PARTY (ATP)
PERMANENT FLEET
ON-THE-JOB TRAINING (OJT) AGREEMENT

OJT authorizes the applicant to perform permanent fleet activities with supervision by a Permanent Fleet Certified processor employed by the ATP with six (6) months or more of permanent fleet experience, successfully completed the OJT Train the Trainer class and an accuracy rate of 95% or higher. The participant must attempt the certification exam.

The following individual has been assigned to participate in Permanent Fleet On-the-Job Training (OJT):

Applicant Name

Authorized Third Party Name

Office #

ATP Representative or Contact Name

OJT Terms and Conditions:

Name of Designated OJT Administrator RACF

- I hereby certify that I have six (6) months or more of Permanent Fleet experience.
I hereby certify that I have an accuracy rate of at least 95% or greater.
Training materials are available online at http://adotlms/stc/adot/psciis.dll?MAINMENU=ADOT.
I hereby agree to provide the trainee the proper materials to the trainee. Furthermore, this material will be thoroughly reviewed and practiced with the trainee prior to their scheduled test.
I understand that I must notify Third Party Administration if it becomes necessary to withdraw the applicant/trainee from the test for any reason immediately.

Applicant/Trainee: I acknowledge that I will be participating in a Permanent Fleet OJT with the administrator above. Furthermore, I agree to follow the terms set forth above. I understand that it is necessary to thoroughly review, study and practice the materials being provided to me prior to taking the test. I understand that I must notify Third Party Administration if it becomes necessary to withdraw from the test for any reason within seven business days from my scheduled test date.

Applicant/Trainee Signature

Date

If you have any questions, please contact the Third Party Administration at CertificationDesk@azdot.gov or (602)712-8217 #4.

MVD USE ONLY

OJT Approved by:

OJT Effective Date