



Mail Drop 552M
Dealer Licensing
PO Box 2100
Phoenix AZ 85001-2100

ADD OR DELETE INDIVIDUAL ON A LICENSE

Arizona law requires a licensee to notify the Motor Vehicle Division when any officer, director, partner or agent is added or removed on a dealer license, within 30 days.

Business Name			MVD Dealer License Number		
Doing Business As (DBA)					
Business Address			City	State	Zip
Phone Number ()	Fax Number ()	County			

I request that the following individual be: Added Removed

Name (first, middle, last)			Title		
Residence Address			City	State	Zip
Residence Phone Number ()	Stock Percentage (if applicable)	Date of Birth			

The following must be completed by the individual to be added to the license, (if applicant owns 20% or more of the entity the following must be submitted.

1. Authorization to Release Information/Statement of Personal History form
2. One completed fingerprint card and technician form in envelope sealed by fingerprint technician
3. Cashier's check or money order for \$22.00 made payable to the Arizona Department of Public Safety for a criminal records check

If a corporation is adding or deleting an individual, also submit a copy of the corporation minutes or a copy of amended articles indicating the addition or deletion of the individual

I certify that the information contained on this application is true and correct to the best of my knowledge.

Principal or Duly Authorized Officer Name (Officer currently on license)			Title		
Principal or Duly Authorized Officer Signature			Date		

Acknowledged before me this date.		Notary or MVD Agent Signature			
Date	County	State	Commission Expires		