

RSA/RSR TAXI METER DEVICE LICENSE APPLICATION PLACED IN SERVICE REPORT

A.R.S. §41-2065

Business Name				BMF # (If Issued)			
Physical Location			City		State		Zip
Contact Name		Phone		Fax		Email	
Owner/Licensee		Billing Address			City		Zip
Billing Phone		RSA Agency			RSA #		RSR #

DEVICE TYPE	*DEVICE SERVICE CODES	VEHICLE USE CODE	RSA EQUIPMENT SERIAL NUMBER(s)					
Taxi Meter	R: Repair A: Add a Device(s) N: New Location with New Devices O: Device(s) Removed	T: Taxicab L: Livery Limo: Limousine						
	VEHICLE USE CODE	SERVICE CODE	DEVICE MANUFACTURER	MODEL NUMBER	SERIAL NUMBER	INDICATOR SERIAL #	NTEP C OF C NUMBER	TAG #
1								
2								
3								
4								
5								
6								

OWNER/LICENSEE: I will abide by Arizona law pertaining to device use and licensing specified in A.R.S. Title 41, Chapter 15 and A.R.S. §28-4033 and I am subject to civil penalty if a violation occurs (A.R.S. §41-2115).

OWNER/LICENSE (Please Print)	SIGNATURE	DATE
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RSR: I have complied with all Arizona legal requirements relating to the Department's RSA program and am subject to a civil penalty if a violation occurs (A.R.S. §41-2115).

RSR Name (Please Print)	SIGNATURE	DATE
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RSA/RSR TAXI CAB INSPECTION

BMF #		INSPECTION #				INSPECTION DATE:									
Company Name															
License Plate Number				Vehicle Reg. Expiration Date											
VIN Number															

Tire pressure (PSI) posted _____ 	Exterior Signage Yes <input type="checkbox"/> No <input type="checkbox"/>		Exterior Rates Posted Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Interior Signage Yes <input type="checkbox"/> No <input type="checkbox"/>		Interior Rates Posted Yes <input type="checkbox"/> No <input type="checkbox"/>	

METER INFORMATION

Meter Security Seal Yes <input type="checkbox"/> No <input type="checkbox"/>	Flag Drop Pass <input type="checkbox"/> Fail <input type="checkbox"/>	Register Under <input type="checkbox"/> Over <input type="checkbox"/>
Meter Original Flag Drop	Number of Rates	Meter Serial Number

RESULTS
Pass <input type="checkbox"/> Fail <input type="checkbox"/>

Notes/Remarks

RSA/RSR
Acknowledged By
Print and Date

INSTRUCTIONS FOR COMPLETING THE DEVICE LICENSE APPLICATION & PLACED IN SERVICE REPORT:

1. Complete the business name, contact and location information. Please indicate the BMF # if one has been previously issued.
2. Complete the Owner/Licensee information. If the Owner/Licensee is an INDIVIDUAL an Authorized Presence Documentation form (#96-0560) **MUST** be completed and submitted. This form is available online at azdot.gov/mvd/services/professional-services/vehicle-hire-licensing.
3. Complete the billing information. If the information is the same as the location information, you can indicate "same as above."
4. If a Registered Service Agency (RSA) is used, indicate the Agency name and the technician's RSR license number, who is installing or repairing the device.
5. Use a separate line to indicate pertinent information for each device. (Indicators should be shown as separate device, since they have a unique serial number.) FEE CODE, SERVICE CODE AND SERIAL NUMBER MUST BE COMPLETED FOR EACH DEVICE. NTEP NUMBERS ARE REQUIRED FOR ALL DEVICES INSTALLED AFTER 1-1-75. A TAG NUMBER IS REQUIRED FOR ALL TAGGED DEVICES BEING REPAIRED.
6. The RSR must indicate the equipment serial numbers of equipment used to install or repair the device. This equipment must have a current certification.
7. Both the Owner/Licensee and RSR must sign the form. The Owner/Licensee must also date the form.
8. Additional forms can be used when there are more than 10 devices. Indicate the number of total pages, where indicated at the lower right of the form.
9. Completed forms must be sent to the Department within 7 days of the service date.
10. When an RSR is replacing a device, the serial number of the obsolete device must be noted. Use service code "O" for devices that have been replaced.
11. USE CORRECT SERVICE CODES, such as service code "A" for devices that have been added.

VIOLATIONS AND ENFORCEMENT ACTION:

The device Owner/Licensee is responsible for the accuracy of the device. A civil penalty may be issued to the Licensee if the device is inaccurate. A civil penalty may be issued to the RSR if this form is incomplete, incorrect or not timely submitted to the Department.

Pursuant to A.R.S. §41-1079, the following information is provided to the Owner/Licensee for a commercial device license:

APPLICATION PROCESS:

A license is required for any commercial weighing device. The license must be obtained within 30 days following the first day of commercial use for original installations (of each device). On transfer of a license, new licensees shall notify the Department of the licensee's name and address and the location of the device(s). NTEP-approved devices shall be the only devices allowed for commercial use. The Department or any Registered Service Agency has a listing of NTEP-approved devices.

The Device License Application & Placed in Service Report must be completed and signed by the Owner/Licensee and submitted to the Department within 7 days of the service date. A Registered Service Agent or Department Inspector can complete the license application detail for the Owner/Licensee. However, the Owner/Licensee must sign the application acknowledging the information and certifying to abide by pertinent laws and administrative rules.

The Department will review the application and process it according to licensing time frame rules. The Licensee will be billed for the device(s) and must remit the amount in full prior to the license being issued.

LICENSING TIMEFRAMES (Reflects maximum time allowed by A.A.C. R20-2-108):

Administrative Review Timeframe: 10 days

Time to Respond to Deficiency Notice: 20 days

Substantive Review Time Frame: 30 days

Time to Respond to Request for Additional Information (Business): 20 days

Overall Time Frame: 40 days

The following portions of A.R.S. § 41-1030 are provided for your reference:

- B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorized the requirement or condition.
- D. This section may be enforced in a private civil action and relief may be awarded against the state. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in action against the state for a violation of this section.
- E. A state employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the agency's adopted personnel policy.
- F. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.