



ARIZONA DEPARTMENT OF TRANSPORTATION * MATERIALS SECTION

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CHANGE LETTER

POLICY AND PROCEDURE DIRECTIVES MANUAL	CHANGE LETTER NO. 6
SUBJECT: Title Page, Distribution Memo, Changes in the Policy and Procedure Directives Manual, Table of Contents, Policy and Procedure Directives No. 85-7, 87-2, 90-1, 90-2, 90-3, and 85-8.	DATE OF ISSUE: Feb. 1990 EFFECTIVE DATE: Feb. 1990

SUMMARY

1. Title Page - A new title page is attached.
2. Distribution Memo - Attached is a distribution memo to manual holders regarding distribution and revision to the Policy and Procedure Directives Manual. This supersedes all previous distribution memos for this manual.
3. Changes in the Materials Policy and Procedure Directives Manual - Item #4 of the listed information has been revised. The example given has been revised and also now shows approval by the Deputy State Engineer, Highways Operations Group.
4. Table of Contents - The Table of Contents has been revised to show current Policy and Procedure Directives.
5. P.P.D. No. 85-7, "Certification and Acceptance of Geotextiles (Filter Fabric)" - This previously issued Policy and Procedure Directive is hereby deleted. Information on the certification and acceptance of Geosynthetics (Geotextiles, Filter Fabric, etc.) is found in the Standard Specifications or Project Special Provisions.
6. P.P.D. No. 87-2, "Independent Assurance Sampling and Testing Program" - This previously issued Policy and Procedure Directive is hereby deleted. Information pertaining to the Independent Assurance Sampling and Testing Program is found in the Sampling Guide Schedule (Section 900 of the Materials Testing Manual).

7. P.P.D. No. 90-1, "Asphaltic Concrete Mix Design Proposals and Submittals" - This new Policy and Procedure Directive provides information to assist those involved in the preparation and submittal of asphaltic concrete mix design proposals.
8. P.P.D. No. 90-2, "Final Certification of Materials Incorporation in Work" - This new Policy and Procedure Directive provides information on requirements for certifying that materials incorporated in the work were in conformity with the approved plans and specifications.
9. P.P.D. No. 90-3, "Review of Test Results and Issuance of Test Reports" - This Policy and Procedure Directive provides guidelines for the review of laboratory test results and the issuance of the appropriate test report. This Policy and Procedure Directive supersedes previously issued P.P.D. No. 85-8.



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Approved by:



August W. Hardt
Deputy State Engineer
Highway Operations Group

Attachments