



ARIZONA DEPARTMENT OF TRANSPORTATION * MATERIALS SECTION

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CHANGE LETTER

POLICY AND PROCEDURE DIRECTIVES MANUAL	CHANGE LETTER NO. 4
SUBJECT: DISTRIBUTION MEMO, CHANGES IN THE POLICY AND PROCEDURE DIRECTIVES MANUAL, TABLE OF CONTENTS, P.P.D. NO. 80-2, NO. 85-2, NO. 86-1, AND NO. 86-2.	DATE OF ISSUE: OCTOBER 1986 EFFECTIVE DATE: OCTOBER 1986

SUMMARY

1. Attached is a "Distribution Memo" for inclusion into all manuals. This supersedes all previous distribution memos for this manual.
2. Attached is information which outlines the procedure and an example for "Changes in the Policy and Procedure Directives Manual".
3. Table of Contents - Prior to this time, it has been the manual holder's responsibility to maintain the Table of Contents for his own manual. Attached is a Table of Contents which lists the Policy and Procedure Directives now in effect with this Change Letter. The manual holder will no longer need to maintain the Table of Contents, as a Table of Contents will be issued with each future Change Letter which will reflect the changes made under that Change Letter and provide current listing of the directives.
4. P.P.D. No. 86-1 - "Reviewing Class S, P, & B Concrete Mix Designs for Approval." This P.P.D. supersedes P.P.D. No. 80-2.
5. P.P.D. No. 86-2 - "Sampling, Testing and Acceptance of Reinforcing Bars." This P.P.D. supersedes P.P.D. No. 85-2.

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Approved by:

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