



MATERIALS POLICY AND PROCEDURE DIRECTIVES MANUAL

INTRODUCTION

The Materials Policy and Procedure Directives Manual has been prepared for the purpose of establishing uniform policies regarding materials for construction projects.

Each Policy and Procedure Directive is given a number designation. Subsequent changes to individual Policy and Procedure Directives will be identified with a letter suffix. For example, the first revision of Policy and Procedure Directive No. 4 would be identified as PPD No. 4a, the second revision would be PPD No. 4b, etc.

All revisions to the Materials Policy and Procedure Directives Manual shall officially originate from ADOT Materials Group.

Revisions will be issued under a Materials Policy and Procedure Directives Manual Change Letter. All change letters issued will be numbered consecutively, beginning with No. 1.

Change letters will be signed by the Assistant State Engineer, Materials Group.

Revisions issued under each Materials Policy and Procedure Directives Manual Change Letter will be effective for projects with a bid opening date on or after the effective date of the corresponding change letter.

Materials Group will welcome any suggestions for the improvement of the Materials Policy and Procedure Directives Manual, as it is hoped and intended that manual users will participate its formulation and revision.