

INFORMATION BULLETIN NO. 17-01

DATE: October 14, 2016

TO: Consultant Engineering Firms
ADOT Group Managers

FROM: Engineering Consultants Section (ECS)

SUBJECT: ADOT CRYPTOCARD Use

The Arizona Department of Transportation (ADOT) Information Technology Group (ITG) provides Consultants with remote access to eCMS through CRYPTOCards issued through the Engineering Consultants Section (ECS). CRYPTOCards have historically been issued to individual users allowing licensed users access to eCMS through the Citrix Access Gateway (CAG). Effective January 1, 2017, ADOT will no longer be utilizing or issuing CRYPTOCards for consultant use. For Consultants to continue to be able to access eCMS remotely, ADOT will issue Consultants a new "Mobile Pass". "Mobile Pass" is a free mobile phone application software tool that Consultants can utilize to obtain the required remote access passcode. During this transition time, the following actions will be taken:

1. Consultants with Active CRYPTOCards previously issued through ECS:

Consultants who have a CRYPTOCARD and access licenses will automatically be sent an email with instructions on how to download the required "Mobile Pass" application for use. Upon activation of the application, the user's existing CRYPTOCARD will become inactive and can be discarded. Although consultants will not need to re-apply for remote access privileges, consultants are reminded that the Remote Access Agreement and Information Access Non-Disclosure Agreement previously signed by firm and individual still applies. Additionally, individuals will no longer be receiving courtesy reminders regarding regular access to the CAG system. Individuals are reminded that they must remotely access the CAG system every 30 days to keep their access privileges current. Reminders to users will no longer be sent by ADOT and failure to access the CAG system within a 120 day period will automatically terminate your account.

2. Consultants without previously issued or Inactive CRYPTOCards:

Consultant wishing to obtain a "Mobile Pass" and access license must complete the required Remote Access Application, sign the eCMS Remote Access Agreement, and sign the Information Access and Non-Disclosure Agreement. Instructions can be found on the ECS Website:
<http://www.azdot.gov/business/engineering-consultants/consultant-resources>

If you have any questions regarding this bulletin, please call the Engineering Consultants Section at (602) 712-7525.



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