



**Arizona Department of Transportation**  
**Intermodal Transportation Division**  
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State Engineer

## **INFORMATION BULLETIN NO. 09-08**

**TO:** ADOT Project Managers/Monitors  
Resident Engineers  
and Consultant Engineering Firms

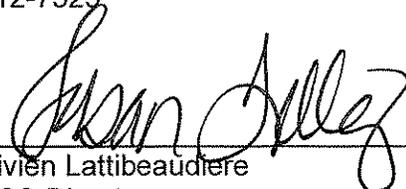
**FROM:** Engineering Consultants Section

**SUBJECT:** Traffic Control Services on ADOT Design Contracts  
(Supercedes ECS IB 07-05)

Please be advised that there is no longer an active Intergovernmental Services Agreement (ISA) in place between the Department of Public Safety (DPS) and the Arizona Department of Transportation (ADOT) to provide traffic control officers on ADOT projects. As a result, the process to obtain/procure traffic control officers for ECS administered design contracts was modified to the following:

1. The consultant is responsible to procure these services and costs will be charged against the contract as a direct expense.
2. The consultant is responsible to consider costs when negotiating with DPS and/or local agencies. Based on available historical cost information, traffic control rates will be capped at a \$50.00 per hour charge for traffic officer time and \$3.50 per hour charge for vehicle usage.
3. The consultant is responsible when procuring these services to consider the location of the services to be performed. The consultant is not restricted to use DPS officers only and may use local agencies if officers are available and rates are fair and reasonable.
4. The consultant when submitting a cost proposal with traffic control services must submit a breakdown of costs.
5. The attached form will be required as back up when submitting invoices for traffic control charges.

If you have any questions regarding this bulletin, please contact Engineering Consultant Section at (602) 712-7525.

*for*   
Vivien Lattibeaudiere  
ECS Director

