INFORMATION BULLETIN NO. 06-02

TO:       ADOT Project Managers/Monitors, Resident Engineers
          And Consultant Engineering Firms

FROM:     Engineering Consultants Section

SUBJECT: SUPPLEMENTAL SERVICES – KEY PERSONNEL CHANGES

Please be advised that if the assigned supplemental service employee is not able to
complete the term of the contract, we have determined to be in the best interest of the
Department to re-advertise the contract.

The Consultant may be requested to furnish a temporary replacement until the new
contract is in place. Subject to approval by the State, the temporary replacement must
possess qualifications equal or higher than the original assigned supplemental service
employee.

Once the new contract is in place, the temporarily filled contract will then be terminated.

If you should have any further questions, please feel free to contact me at 602-712-7720
or call Carrie Satterlee at 602-712-7532.

SUSAN TELLEZ, Contract Administrator