



Arizona Department of Transportation
Intermodal Transportation Division

206 South Seventeenth Avenue Phoenix, Arizona 85007-3213

Janet Napolitano
Governor

Victor M. Mendez
Director

June 10, 2003

Bill Higgins
*Acting State
Engineer*

INFORMATION BULLETIN NO. 03-05

TO: ADOT Project Managers/Monitors, Resident Engineers
And Consultant Engineering Firms

FROM: Engineering Consultants Section

SUBJECT: DEBARMENT AND SUSPENSION PROCESS
AND REVISED CONTRACT LANGUAGE

In an effort to protect the Federal and State governments from conducting business with firms that are currently suspended and/or debarred, Engineering Consultants Section procedures were modified to include the review of the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs prior to entering into contract.

In addition, our contract debarment language was modified to allow receipt of a written explanation to the Department, when applicable, if a firm is unable to certify to all debarment contract conditions. The Department will make a determination whether to enter into contract based on a firm's historical performance, qualifications and the written explanation.

Effective this date, all our contract boilerplates will include our revised Debarment and Suspension contract language.

In addition, during the negotiation phase, ECS staff will review the GSA List of Parties Excluded from Federal Procurement and Nonprocurement Programs(www.ep1s.gov) to verify that the selected consultant and lower tier subconsultant(s) are not excluded from participation in Federal programs.

If you have questions regarding this bulletin or the contract language, please call the undersigned at (602) 712-7720.

A handwritten signature in black ink, appearing to read 'Susan Tellez', is written over a horizontal line.

Susan Tellez
Contract Administrator