

**ARIZONA DEPARTMENT OF TRANSPORTATION
CONSTRUCTION
DISADVANTAGED BUSINESS ENTERPRISE (DBE)
Intended Participation Affidavit – Summary**

Clear Form

Prime Contractor: _____ AZUTRACS No: _____

TRACS No(s): _____ Project/Contract No.: _____

DBE Liaison Name: _____ Contact Phone Number: _____

Total Contract Amount: _____ Contract DBE Goal: _____

<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>
Name of DBE Firm	Scope of Work	Minimum Contract Amount	Adjustments	Total DBE Credit Amount
(F) Total DBE Credit Amount				
(G) Total % of DBE Commitment				
(H) Contract DBE Goal %				

By signature below, the undersigned agrees that formal agreements/subcontracts with the listed DBE firms will occur for the work cited herein should this contract be awarded.

(Name)

(Title)

(Signature)

(Date)

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INSTRUCTIONS

1. Do not submit Instruction page.
2. Identify first-tier DBE firms and any lower-tier DBE firms if used by non-DBE subcontractors for total DBE utilization.
3. When completing the calculations table, enter the Total Contract Amount first so pop-up warning message does not appear.
4. Submit corresponding DBE Intended Participation Affidavit form for each DBE firm identified on this form.
5. The form must be filled out entirely. Leave no blanks, use "0" or enter N/A if section does not apply.
6. Complete d documentation can be scanned and emailed to contractorcompliance@azdot.gov.

Definitions:

1. TRACS No. & Project/Contract No.: number identifier for contracts, projects, solicitations, and purchase orders
2. Mod No.: contract modification number (use if applicable)
3. Prime Contractor: name of contractor's firm
4. AZ UTRACS Registration No.: can be found conducting a search on the AZ UTRACS website: <https://utracs.azdot.gov/Search>
5. DBE Liaison Name: the designated employee who shall be responsible for the administration of the prime's DBE program
Contract Bid Amount: Total dollar amount bidder proposes at time of bid (Total Bid Amount)
6. Total Contract Amount: Total dollar amount contractor proposes for total work to be completed on contract; any revisions or contract modifications will include original and previous additional amounts to the contract can be reviewed its entirely
7. Contract DBE Goal: the required DBE Goal on the contract
 - A. DBE firm's name
 - B. Services provided by the DBE firm – must coincide with the NAICS Code the DBE is certified in
 - C. This amount should be the same as the "Total DBE Credit Amount" on form 105C for each DBE firm listed
 - D. Adjustments
 1. Any deductions from DBE's total contract amount due to subletting of work to non-DBE firms
 2. DBE credit less than 100%
 - a. Brokers receive credit for broker fees only (not full contract or P.O. value)
 - b. Suppliers/Dealer receive 60% DBE credit
 - c. Supplier/Distributor receive 40% DBE credit
 3. Enter "0" if there are no adjustments
 - E. Total DBE Credit Amount less any adjustments (C minus D)
 - F. F.-E. Total % of DBE Commitment: divided by Total Contract Amount; percentage of all DBE awards with respect to the total contract amount
 - H. Assigned DBE Goal on contract