



**CONSTRUCTION
DISADVANTAGED BUSINESS ENTERPRISE (DBE)
Intended Participation Affidavit – Summary**

Prime Contractor: _____ Project Name: _____
 TRACS No(s).: _____ Project/Contract No.: _____
 AZUTRACS No.: _____ Required DBE Goal: _____
 DBE Liaison Name: _____ Contact Phone Number: _____

<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>
Name of DBE Firm	Scope of Work	Minimum Contract Amount	Adjustments	Total DBE Credit Dollar Value
			Total DBE Credit Dollar Value	
			(F) Contract Bid Amount	
			Total % of DBE Commitment	

By signature below, the undersigned agrees that formal agreements/subcontracts with the listed DBE firms will occur for the work cited herein should this contract be awarded.

_____ (Name)

_____ (Title)

_____ (Signature)

_____ (Date)



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INSTRUCTIONS

1. Do not submit *Instruction* page.
2. Identify first-tier DBE firms and any lower-tier DBE firms if used by non-DBE subcontractors for total DBE utilization.
3. When completing the calculations table, enter the Contract Bid Amount (F) first so pop-up warning message does not appear.
4. Submit corresponding *DBE Intended Participation Affidavit* form for each DBE firm identified on this form.
5. Completed documentation can be scanned and emailed to _____

Definitions:

AZ UTRACS Registration No.: can be found conducting a search on the AZ UTRACS website: <https://utracs.azdot.gov/Search>.

DBE Liaison Name: the designated employee who shall be responsible for the administration of the prime's DBE program *Contract Bid*

Amount: Total dollar amount bidder proposes at time of bid (Total Bid Amount)

Prime Name: name of contractor

TRACS No.: number identifier for contracts, projects, solicitations, and purchase orders

A – DBE firm's name

B – Services provided by the DBE firm – must coincide with the NAICS Code the DBE is certified in

C – This amount should be the same as the "Minimum Contract Amount" on form 105C for each DBE firm listed

D – Adjustments

- Any deductions from DBE's total contract amount due to subletting of work to non-DBE firms
- DBE credit less than 100%
 - Suppliers receive 60% credit
 - Brokers receive credit for broker fees only (not full contract or P.O. value)
- Enter "0" if there are no adjustments

E – Total contract amount less any adjustments (*C* minus *D*)

F – Enter total bid amount on project