

Administration

ARIZONA DIVISION

July 8, 2010

4000 North Central Avenue, Suite 1500 Phoenix, Arizona 85012-3500 (602) 379-3646

> In Reply Refer To: HPM-AZ

(727) Arizona FY 2010-2013 Statewide Transportation Program (STIP) Approval of Amendment No. 40

Ms. Jennifer Toth, Assistant Director, Multimodal Planning Division Arizona Department of Transportation, (300B) Phoenix, Arizona 85007

Dear Ms. Toth:

We have reviewed your May 27, 2010 request to amend the FY 2010-2013 Statewide Transportation Improvement Program (STIP) to include the enclosed table of projects approved by the Central Yavapai Metropolitan Planning Organization Executive Board on May 19, 2010.

We accept this Amendment in accordance with 23 CFR 450 and find that this STIP amendment was developed based on a continuing, cooperative and comprehensive transportation planning process in accordance with the 23 USC 134 and Section 5303 of the Federal Transit Act (49 USC 53). The changes made to the program by this amendment are either exempt or are regarded as minor project revisions that do not require conformity determination [40 CFR §93.126].

This letter constitutes approval and inclusion of Amendment 40 into the Arizona FY 2010-2013 Statewide Transportation Improvement Program (STIP). Our approval is based upon the Arizona Department of Transportation's assurance that the funding for the project in this amendment will not adversely impact the STIP Financial Plan.

Sincerely yours,

Edward S. Stillings

Edward S. Stillings Engineering Development Coordinator

Enclosure





Central Yavapai Metropolitan Planning Organization

7501 E. Civic Circle Prescott Valley, AZ 86314 Phone: 928-759-5520 Fax: 928-759-5521 www.cympo.com

May 19, 2010

Jennifer Toth, Multimodal Planning Division Director Arizona Department of Transportation 206 S. 17th Avenue MD 310B Phoenix, AZ 85007

Dear Ms. Toth:

Subject: CYMPO FY10-14 Metropolitan Transportation Improvement Program (MTIP), Amendment Two

Amendment to the MTIP was recommended by the CYMPO M-TAC at their May 6, 2010, meeting. The Executive Board met in regular session on **May 19, 2010**, and voted in approval of such, thus amending the FY 10-14 MTIP to include the Pioneer Parkway Reconstruction Project in FY-10 and FY-11, using STP funding.

The project added is highlighted in yellow reflecting item number 11 and number 13 on page one.

Please find enclosed: Amendment Three to the CYMPO FY10-14 MTIP and the May 19, 2010, action items.

Should you need any clarification, please contact Jean Knight at jknight@pvaz.net / 928-759-5520 or Chris Bridges at Christopher.Bridges@co.yavapai.az.us /928-777-7501.

Sincerely,

Chris Bridges CYMPO Interim Administrator

Enclosures

Electronic CC: Ed Stillings, FHWA Nate Banks, FHWA Charla Glendening, ADOT Lupe Harriger, ADOT Mary Ann Roder, ADOT

CYMPO METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM

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										Fed/State Total	\$	71.820.816				
					ADOT=Ariz	ona Department of Transport	ation			CYMPO Total	-	.,	\$ 3,343,350	1		
ARRA=American Recovery & Reinvestment Act CV=Town of Chino Valley Local Total This Page \$ 27,411,218	ARRA=Am	erican Recovery & Reinves	tment Act								ae		,,	\$ 27 411 219		
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- **NACOG contribution of \$290,675 via Western YC reflected in Federal ARRA Funding
- TE=Transportation Enhancement STP = Surface Transportation Funds
- BR = Bridge Replacement Funds
- GVT = Local Government Funds
- HSIP= Highway Safety Improvement Program
 - See Page 2 for Local Projects

PV=Town of Prescott Valley COP=City of Prescott YC=Yavapai County YPIT=Yavapai Prescott Indian Tribe BIA=Bureau of Indian Affairs

Fed/State Total \$	71,820,816				
CYMPO Total		\$ 3,343,350		_	
Local Total This Page			\$ 27,411,218		
All Projects Total This Page				\$	152,575,384

FY 2010-2014 MTIP Funding Summary for all projects										
Fed/State and CYMPO Funding Total	\$	75,164,166			_					
Local Project Funding Total Both Pages			\$	65,511,218						
All Projects Funding Total Both Pages					\$	140,675,384				





Central Yavapai Metropolitan Planning Organization

7501 E. Civic Circle Prescott Valley, AZ 86314 Phone: 928-759-5520 Fax: 928-759-5521 www.cympo.com

May 19, 2010

Jennifer Toth, Multimodal Planning Division Director Arizona Department of Transportation 206 S. 17th Avenue MD 310B Phoenix, AZ 85007

Dear Ms. Toth:

Subject: CYMPO FY-10 Unified Planning Work Program (UPWP) Amendment One

An amendment to the FY-10 UPWP was approved by the CYMPO Executive Board at their regular meeting of May 19, 2010. The amendments include the following:

- Task 1.1 UPWP (page 14) addition of: Local In-kind match = \$3,225 (Member governments staff time)
- Task 1.1 Table UPWP (page 16) addition of: \$12,900 SPR funds / Local Match \$3,225 In-Kind Match
- Task 4.1 MTIP (page 19) addition of: Local In-Kind match = \$3,225 (Member governments staff time)
- Task 4.1 Table MTIP (page 20) addition of: \$12,900 SPR funds / Local Match In-Kind match \$3,225

All of the above noted changes are highlighted in yellow.

Please find enclosed: Amendment One to the CYMPO FY10 UPWP and the May 19, 2010, action items.

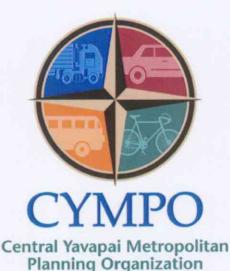
Should you need any clarification, please contact Jean Knight at jknight@pvaz.net / 928-759-5520 or Chris Bridges at Christopher.Bridges@co.yavapai.az.us / 928-777-7501.

Sincerely

Chris Bridges

CYMPO Interim Administrator

<jk> Enclosures Electronic CC: Ed Stillings, FHWA Nate Banks, FHWA Charla Glendening, ADOT Lupe Harriger, ADOT Mary Ann Roder, ADOT AMENDED UNIFIED PLANNING WORK PROGRAM and BUDGET For a Comprehensive, Cooperative, and Continuing Transportation Planning Process Fiscal Year 2010



Endorsed and Approved on May 20, 2009, by the: CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION EXECUTIVE BOARD

Endorsed on May 7, 2009, by the: MULTI-MODAL TECHNICAL ADVISORY COMMITTEE

Prepared by: Central Yavapai Metropolitan Planning Organization 7501 E. Civic Circle, Prescott Valley, AZ 86314

This report was prepared in cooperation with Yavapai County, City of Prescott, Towns of Prescott Valley and Chino Valley, the Arizona Department of Transportation, the Federal Transit Administration, the Federal Highway Administration, and the USDA Forest Service.

BRIEF STATUS OF FY-09 WORK ELEMENTS

WORK ELEMENT 4

4.1 MTIP DEVELOPMENT

MTIP developed in cooperation with the member participants and planning partners. Adopted in June of 2008 with subsequent amendment throughout the year due to Transportation Enhancement and American Recovery and Reinvestment Act projects.

CYMPO FY-10 WORK ELEMENTS AND TASKS

WORK ELEMENT 1

Support of the Transportation Planning Process

This work element encompasses the administration and support of a multi-modal transportation planning process that is continuing, cooperative and comprehensive (3-C). A major goal of CYMPO is to promote transportation systems that maximize safety, mobility, accessibility, and the efficient use of public financial resources; and, to minimize air pollution and vehicle fuel consumption. This 3-C transportation planning process has been divided into the following tasks.

Task 1.1 Unified Planning Work Program OBJECTIVE:

To prepare and continually maintain a Unified Planning Work Program (UPWP) that describes all transportation and transportation-related planning activities anticipated within the CYMPO planning region during the fiscal year for all funding sources. To develop, maintain, and complete the UPWP in conformance with applicable federal, state, and regional guidelines. Local In-Kind match= \$27,639 (Member governments staff time)

PROPOSED ACTIVITIES:

- Review and amend relevant sections of CYMPO's UPWP in order to meet new planning requirements and/or changing needs and circumstances pertinent to the region's transportation sector. Circulate revisions to the appropriate agencies for review and/or endorsement.
- Develop a new UPWP for the CYMPO planning region covering the next program year prior to June 30. The development of a new UPWP will be prepared in cooperation with the M-TAC and ADOT, in congruency with FHWA and FTA.
- 3. Maintain financial elements for the UPWP; adjust allocations upon financial fluctuation, as needed.

WORK CYCLE SCHEDULED TIMELINE:

February to May

DELIVERABLES:

1. Amendments to the current UPWP as necessary.



CYMPO FY-10 UPWP

City, Town, County, State and Federal staff. Compliance with Federal and State mandated requirements.

WORK CYCLE SCHEDULED TIMELINE:

Periodic throughout the year

DELIVERABLES:

Periodic report as requested per Federal mandates for the duration of the ARRA.

Funding Table 1: Support of the Transportation Planning Process

Task	PL	SPR	5307	Section 5303	Local Match	Other Funding Source	Total
1.1 UPWP	\$39,078.90	<mark>\$110,554</mark>			\$2,362.14 In-kind \$27,639		<mark>\$179,634.04</mark>
1.2 Administration	\$82,065.69		\$14,918.78	\$14,918.78	\$12,419.87	10.00	\$124,323.12
1.3 ARRA	Unfunded Mandate						
Total	\$121,144.59	\$110,554	\$14,918.78	\$14,918.78	\$42,421.01		\$303,957.16

WORK ELEMENT 2

Regional Planning Activities

This work element provides for the continuation and development of regional plans and data resources. All potential tasks will be directed towards compliance with the metropolitan planning requirements of SAFETEA-LU. Products will supplement and enhance the Metropolitan Transportation Plan.

Task 2.1 Transit Services Planning and Coordination

OBJECTIVE: To coordinate transit planning activities including those necessary for formation and implementation of a regional transit agency in the Central Yavapai region.

PROPOSED ACTIVITIES:

- Collaborate with FTA and ADOT regarding funding and eligibility requirements concerning grant and financial management.
- Facilitate training necessary to maintain compliance with all FTA and ADOT requirements
- Prepare for Triennial (Compliance) Review
- Function as the regional human service provider liaison for ADOT, assisting with outreach, coordination, and application review.
- Work on implementing a Mobility Management Action Plan through collaboration with regional transit providers.
- Initiate development of public outreach materials for general public voucher program



WORK ELEMENT 3

Special Studies

This work element provides for study of proposed infrastructure in the CYMPO region. Products will supplement and enhance the Metropolitan Transportation Plan.

Funding Table 3: NO SPECIAL STUDIES AT THIS TIME

Task	Federal Funding Source	Local Match	Other Funding Source	Total
None		No. of the Art		
Total		and the second second	and the second second	
	MPC	Work Element		

WORK ELEMENT 4

Metropolitan Transportation Improvement Program

As the lead transportation planning agency of Central Yavapai region, CYMPO is responsible for developing, amending, adjusting and maintaining the Metropolitan Transportation Improvement Program (MTIP). These efforts will be conducted cooperatively with the State, and local governments through the Technical Advisory Committee, which provides recommendation to the Executive Board.

Task 4.1 MTIP Update

OBJECTIVE:

To develop a staged, multi-year program of transportation improvement projects consistent with the Metropolitan Transportation Plan, EPA Air Quality Conformity Regulations and FHWA/FTA Planning Regulations. Local In-Kind match = \$27,639 (member governments staff time)

PROPOSED ACTIVITIES:

- 1. Solicit the submittal of transportation improvement projects from local governments and ADOT, which reflect investment in both the state and local systems; conflate the information into a draft.
- 2. Prioritize and program regional projects for STP funding.
- 3. Maintain financial element for all years of the MTIP; adjust allocations upon financial fluctuation, as needed.
- 4. Present draft document to the CYMPO for endorsement. CYMPO action requires a formal meeting of the CYMPO Executive Committee followed by a 30-day public review and comment period.
- 5. Upon final approval, produce and distribute MTIP documents for federal, state and local agencies.

- Develop and refine current procedures required for MTIP preparation
- Incorporate new requirements
- 2. MTIP Amendments and adjustments as necessary.

Funding Table 4: Metropolitan Transportation Improvement Program

Task	PL	SPR	Section 5307	Section 5303	Local Match	Other Funding Source	Total
4.1 MTIP	\$39,078.90	<mark>\$110,554</mark>			\$2362.14 In-kind \$27,639		\$179,634.04
Total	\$39,078.90	\$110,554	-	(Providence)	\$30,001.14	-	\$179,634.04

MPO Work Element 4

MPO Funding Budget Summary Table 5

(Expenses)											
Task	PL Funds	SPR Funds	Section 5307	Section 5303	In-Kind Match	Local Match	Totals				
1. Support of the Transportation Planning Process (p. 16)	\$121,144.59	\$221,108	\$14,918.78	\$14,918.78	<mark>\$55,277</mark>	\$14,782.01	\$386,872.16				
2. Regional Planning Activities (p. 18)	\$24,867.39		\$31,049.94	\$17,102.14		\$16,047.93	\$89,067.40				
3. Special Studies (p. 19)							0				
4. Metropolitan Transportation Improvement Program (p. 20)	\$39,078.90					\$2,362.14	\$41,441.04				
Total	\$185,090.88	\$221,108	\$45,968.72	\$32,020.92	\$55,277	\$33,192.08	\$517,380.60				

Note* 2.1: Section 5307 expenditure of \$19,999 in addition to planning work (Consultant Contract for FTA Grant Management)

\$296,272.60 Funding Budget Summary

- \$276,273.60 Operations Budget (p. 22)

\$ 19,999.00



AMENDED ACTION ITEMS

Executive Board Regular Meeting Wednesday, May 19, 2010 6 PM

BOARD MEMBERS PRESENT

Town of Chino Valley Town of Prescott Valley Town of Dewey-Humboldt Yavapai County City of Prescott

BOARD MEMBERS NOT PRESENT

State Transportation Board

CYMPO STAFF PRESENT

Interim Administrator Program Manager Program Coordinator

ADDITIONAL ATTENDEES

Town of Prescott Valley Town of Chino Valley Yavapai County City of Prescott Citizens

Yavapai County Administrative Bldg. 1015 Fair Street Prescott, AZ 86305

Ron Romley, Chairman Mike Flannery, Vice-Chairman David Nystrom, Secretary-Treasurer Carol Springer Mary Ann Suttles

William "Bill" Feldmeier

Chris Bridges Vicky McLane Jean Knight

Norm Davis Ron Grittman, Robin Allen Mike Willett Craig McConnell Lindsay Bell-Territorial Transit, Cindy Barks – Courier, Bob Viscount & Sandy Willett

1. CALL TO ORDER, ROLL CALL AND/OR INTRODUCTIONS

Chairman Romley called the meeting to order at 6:00 PM. Jean Knight, CYMPO Program Coordinator performed the roll call.

- 2. ANNOUNCEMENTS and CYMPO UPDATES No action was taken.
- CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.
 No action was taken.

Executive Board – Action Taken May 19, 2010 Page 2

DISCUSSION/POSSIBLE ACTION

4. SURFACE TRANSPORTATION PROGRAM (STP) FUNDING A. FY-10 & 11 MTIP Amendment for Surface Transportation Program (STP) Funding B. Letter to ADOT regarding STP Obligation Authority

Chris Bridges, CYMPO Interim Administrator

A. MOTION

Vice-Chairman Flannery presented a Motion to Amend the FY-10-14 MTIP with the changes to the STP, to add the Pioneer Parkway Project for the fiscal year 2010 and 2011. The Motion was seconded by Member Suttles. **VOTE ON THE MOTION**

The vote passed unanimously.

B. MOTION

Member Suttles presented a Motion to "not" send a letter to ADOT and to table this discussion indefinitely. The Motion was seconded by Secretary/Treasurer Nystrom.

VOTE ON THE MOTION

The vote passed unanimously.

5. ADOT CONTRACT AMENDMENT

Chris Bridges, CYMPO Interim Administrator

MOTION

Vice-Chairman Flannery presented a Motion to authorize the Chairman or in his absence the Vice-Chairman to sign the Contract Amendment between CYMPO and ADOT. The Motion was second by Member Suttles. **VOTE ON THE MOTION**

The vote passed unanimously.

6. 5307 GRANT MANAGEMENT – TRANSITPLUS CONTRACT EXTENSION

Norm Davis, Town of Prescott Valley / CYMPO T-TAC Chairman MOTION

Vice-Chairman Flannery presented a Motion to approve the fiscal/financial amendment to the TransitPlus contract, for an amount not to exceed \$25,000 and to forward to the City of Prescott Council for final approval. The Motion was seconded by Member Suttles.

VOTE ON THE MOTION

The vote passed unanimously.

7. EXECUTIVE BOARD MEETING FREQUENCY

Chris Bridges, CYMPO Interim Administrator **Not action was taken.**

8. FUTURE AGENDA ITEMS PROCEDURE

Ron Romley, CYMPO Chairman

MOTION

Secretary/Treasurer Nystrom presented a Motion to change the established policy of presenting agenda items to the Board (and TACs) prior to being added to the following month agenda; permitting the addition of agenda items for the upcoming meeting with Chairman and TAC Chairman approval on a case-by-case basis. The Motion was seconded by Member Suttles.

VOTE ON THE MOTION

The vote passed unanimously.

CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION ADOT•City of Prescott•Prescott Valley•Chino Valley•Dewey-Humboldt•Yavapai County 7501 E. Civic Circle, Prescott Valley, AZ 86314 (928) 759-5520 • (928) 759-5521 (Fax) Executive Board – Action Taken May 19, 2010 Page 3

9. AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA II) / JOBS FOR MAIN STREET ACT, 2010

Chris Bridges, CYMPO Interim Administrator

MOTION

Member Springer presented a Motion to recommend submitting Fain Road/Highway 89A to Highway 69 project for TIGER II funding by the application deadline of July 16, 2010, and amending the FY-11 MTIP to include this as a current submission.

VOTE ON THE MOTION

The vote passed unanimously.

9B. EMERGENCY ITEM - AMEND FY 2010 UNIFIED PLANNING WORK PROGRAM (UPWP)

Chris Bridges, CYMPO Interim Administrator MOTION

Member Suttles presented a Motion to approve the Amended FY-10 UPWP indicating use of the SPR Funds, as well as adding the dollar amount of In-Kind match. The Motion was seconded by Secretary/Treasurer Nystrom. **VOTE ON THE MOTION**

The vote passed unanimously.

DISCUSSION

- 10. "DRAFT" FY 11 15 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) Chris Bridges, CYMPO Interim Administrator No action was taken.
- 11. "DRAFT" FY-11 UNIFIED PLANNING WORK PROGRAM (UPWP) Chris Bridges, CYMPO Interim Administrator No action was taken.
- 12. PROPOSED FUTURE AGENDA ITEMS Chris Bridges, CYMPO Interim Administrator No action was taken.

13. UPCOMING SCHEDULED MEETINGS

- State Transportation Board Meeting: Friday, May 21, 2010, 9:00 AM, Sedona
- M-TAC Meeting: Thursday, June 3, 2010, 8:00 AM Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ

(CYMPO Multimodal Technical Advisory Committee monthly meeting)

- T-TAC Meeting: Thursday, June 10, 2010, 8:00 AM, Prescott Valley Town Hall, 7501 E. Civic Circle, Conference Room #433, Prescott Valley, AZ (CYMPO Transit Technical Advisory Committee monthly meeting)
- Executive Board Meeting: Wednesday, June 16, 2010, 6:00 PM, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott, AZ (CYMPO Executive Board monthly meeting)
- State Transportation Board Meeting: Friday, June 18, 2010, 9:00 AM, Flagstaff

14. ADJOURNMENT

The meeting adjourned at 7:00 PM.