

**Arizona Department of Transportation**

**COG/MPO Federal-Aid Funding Transfer or Loan Request Form**

Transferring Agency \_\_\_\_\_

Funding Type	Federal Fiscal Year	Amount		Loand or Transferred To	Project/Purpose	Transfer or Loan?	Repayment Terms/ Schedule (loans only)
		Apportionments	Obligation Authority (OA)				

**TOTAL**

**Transferring Agency Approval:**

The undersigned authorizes the transfer of funds identified above.

**Receiving Agency Approval:**

The undersigned approves the receipt of the funds and agrees to the repayment terms, if any, identified above.

**ADOT Acknowledgement or Approval:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Email completed form to Arizona Department of Transportation Financial Management Services at [mprogramfinance@azdot.gov](mailto:mprogramfinance@azdot.gov). Approved transfer/loan requests must be received by June 15th each year; allow two weeks for approval. Transfers generally will appear on the next ledger, depending on the date of receipt.**

This request will be processed based on the amount of apportionments and obligation authority available to the loaning/transferring agency at the time of receipt, which may be different than the amount shown on the most recent ledger. Loans are to be repaid; transfers will not be repaid.

**Loans of apportionments and/or obligation authority to ADOT**- these loans are not guaranteed; are capped at a total, maximum of \$10 million annually; are limited to greater Arizona STP projects in a TIP which exceed the region's available STP allocation; will be on a first come, first served basis if available; require advance approval. Every effort should be made to reprogram federal funds on projects ready to authorize by June 30th annually or to loan to other regional entities before approaching ADOT about a loan. Loans to ADOT must be approved and executed by March 31st annually.

Loans/transfers from MAG or PAG to Greater Arizona have certain restrictions, depending on the type of funding and population in the area of the project to which the loan is related. Contact Financial Management Services at 602-712-7441 for further information.