

**PROJECT ASSESSMENT**  
**PROCEDURE BULLETIN**

BULLETIN 96-018

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**HEADING: PROJECT ASSESSMENT - TEXT**

**SUBJECT: ACCIDENT COUNTS AND EVALUATIONS**

**ALL PROJECTS EXCEPT SAFETY (STP/HES) PROJECTS:**

For all projects except Safety Projects, traffic accident counts and evaluations will be included in the Initial and Final Project Assessments as follows:

**INITIAL PROJECT ASSESSMENT**

During development of the Initial Project Assessment, a request is transmitted to Traffic Records Section (Jim Williams) for a five-year traffic accident count covering the milepost limits of the proposed project.

The request and subsequent reply from Traffic Records Section should be completed prior to the field review so that any identified high-accident locations can be evaluated in the field during the project field review.

The accident summary is included in Section B - BACKGROUND DATA of the Initial Project Assessment. Any accident type which equals zero is not included in the accident summary.

**FINAL PROJECT ASSESSMENT**

The accident summary that was included in the Initial Project Assessment is also included in Section B - BACKGROUND DATA of the Final Project Assessment, along with the narrative evaluation of the accidents provided by Traffic Studies Section.

**SAFETY (STP/HES) PROJECTS**

Safety Projects are typically based on a Candidate Location For Operations And Safety Evaluation (CLOSE) Report. Reference to the CLOSE Report should be included in Section A - INTRODUCTION of the Project Assessment. No discussion of accidents is required in Section B - BACKGROUND DATA of the Project Assessment. Since the CLOSE Report addresses the accident history in detail, a summary of the accident history does not need to be included in the text of the Project Assessment.