

HEADING: GENERAL

SUBJECT: AGENCIES WITH LAND ADJACENT TO ADOT PROJECTS

It is important to inform outside agencies which may have land ownership or jurisdiction adjacent to the project right-of-way as to what the Department is proposing for future projects and provide an opportunity for comment. (An outside agency may be proposing changes, etc. which could impact our scoping process and documents). Outside agencies include governmental or public bodies, not individual private parties or landowners.

One of the two following actions should be taken based upon the associated criteria listed below:

- 1. An agency representative should be invited to the Project Field Review and receive a copy of the Initial and Final Project Assessment if:**
 - ADOT right-of-way for the project is an easement (Forest Service or Indian Reservation).
 - The project is within the "City Limits."
 - ADOT owns the right-of-way and the project will reflect a major change in the roadway facility.
 - An outside agency is the requester of the project.
 - The project is within the limits of a larger study which directly affects the outside agency.
- 1. An agency representative should receive only a copy of the Initial and Final Project Assessment if:**
 - ADOT owns the existing right-of-way and there is no major change to the roadway facility. The project is basically a maintenance type of project.
 - The project requires lane shutdowns or detours. In this instance, the Project Assessment should be transmitted to the appropriate representative for the County. This especially applies to temporary ramp closures on pavement preservation projects.

Research for ownership of public lands should be limited to the information available in Roadway Predesign (County & Forest maps etc.) and the available right-of-way plans. Requests should not be made to Right of Way Titles Section to identify adjacent public land ownership. This would create additional work for that Section which would impact an already limited staff. Requests to Right of Way Titles should be limited to projects where additional right-of-way is required or where there are special project issues/concerns.

It is the responsibility of the Project Assessment author or consultant liaison to make sure the distribution list for the project is complete and accurate.