

1 **Exhibit 1**

2 **DEFINITIONS AND ACRONYMS**

3  
4 **“Addenda/Addendum”** means supplemental additions, deletions, and modifications to  
5 the provisions of the RFP after the release date of the RFP.

6 **“ADOT State Engineer”** means the individual serving in the position of state engineer for  
7 ADOT pursuant to Arizona Revised Statutes, section 28-6921, and appointed by the  
8 ADOT Director as the ADOT Deputy Director of Transportation.

9 **“Alternative Technical Concepts”** or **“ATCs”** means the concepts described in ITP  
10 Section 3.1.

11 **“Arizona Department of Transportation”** or **“ADOT”** means the Arizona Department  
12 of Transportation, an agency of the State of Arizona.

13 **“Authorized Representative”** has the meaning set forth in ITP Section 2.2.1.

14 **“Best Value”** means evaluation and selection of Proposals based on consideration of  
15 price and other key factors.

16 **“Buy America”** means the Buy America requirements set forth in 23 CFR 635.410.

17 **“Closing Documents”** has the meaning set forth in ITP Section 6.1.2.

18 **“Conditional Award”** means issuance of notification from the Authorized  
19 Representative to the Proposers of the decision on rankings, on the Preferred Proposer,  
20 and on intended award of the DBM Agreement.

21 **“Contract Documents”** means the “Contract Documents” defined in Section 1.2 of the  
22 DBM Agreement, some of which are set forth in Volume II of the ITP.

23 **“D&C Payment Bond”** means a bond in the form of Exhibit 9-2 to the ITP.

24 **“D&C Performance Bond”** means a bond in the form of Exhibit 9-1 to the ITP.

25 **“D&C Price”** means the total price for the D&C Work from the bottom of Form M-2 of  
26 Exhibit 5 to the ITP.

27 **“DBE Goals”** means the ADOT goals for Disadvantaged Business Enterprise  
28 participation on the Project set forth in ITP Section 1.10.3.

29 **“DBM”** means design-build-maintain.

30 **“DBM Agreement”** means the Design-Build-Maintain Agreement, as further set forth in  
31 Volume II of the RFP.

1 **“DEIS”** means the draft environmental impact statement for the Project, as further  
2 described in ITP Section 1.5.1.

3 **“Detailed Pricing Documents”** or **“DPDs”** has the meaning set forth in ITP Section  
4 5.12.4.

5 **“Developer”** means the entity identified in the successful Proposal to enter into the DBM  
6 Agreement and design, construct and maintain the Project.

7 **“Design & Construction Price”** or **“D&C Price”** has the meaning set forth in Section  
8 3.1 of Exhibit 4 to the ITP.

9 **“Equity Member”** means (a) each entity with a direct interest in the Proposer (whether  
10 as a member, partner, joint venture member, or otherwise), (b) each entity proposed to  
11 have a direct interest in Developer (whether as a member, partner, joint venture member,  
12 or otherwise), and (c) each entity that will have an indirect interest in the Proposer or  
13 Developer through one or more intermediaries. Notwithstanding the foregoing, if the  
14 Proposer is a publicly traded company, shareholders with less than a 10% interest in the  
15 Proposer shall not be considered Equity Members.

16 **“Evaluation and Recommendation Committee”** or **“ERC”** means either the Financial  
17 Evaluation and Recommendation Committee or the Technical Evaluation and  
18 Recommendation Committee.

19 **“Executive Summary”** means the executive summary meeting the requirements of  
20 A.R.S. section 28-7707(B) and submitted with the Technical Proposal providing the  
21 information requested in Section 3.1 of Exhibit 2 to the ITP.

22 **“Factored Annual Maintenance Price”** has the meaning set forth in ITP Section 5.6.

23 **“FEIS”** means the final environmental impact statement for the Project, as further  
24 described in ITP Section 1.5.1.

25 **“Financial Evaluation and Recommendation Committee”** or **“FERC”** means the  
26 committee that performs the responsiveness and pass-fail review of the Financial  
27 Proposals and Price Proposals, and evaluates the Price Proposals, for recommendation  
28 to the Selection Official as set forth in ITP Section 5.1.

29 **“Financial Proposal”** means the financial information included in a Proposal submitted  
30 by a Proposer providing the information requested in Exhibit 3 of the ITP.

31 **“Financial Proposal Advisory Group”** or **“FPAG”** means the advisory group ADOT  
32 forms to perform initial review of the Financial Proposals and Price Proposals and to  
33 assist the Financial Proposal Evaluation Committee.

34 **“Instructions to Proposers”** or **“ITP”** means the documents, including exhibits and  
35 forms, included in the RFP as Volume I, containing directions for the preparation and  
36 submittal of information by the Proposers in response to the RFP.

1 **“Key Personnel”** means the individuals designated by a Proposer in its SOQ or pursuant  
2 to ITP Section 2.10.

3 ~~**“Key Professional Services Firm”** means each firm, other than an Equity Member or  
4 Major Non-Equity Member, that will provide engineering, architectural, surveying,  
5 planning, quality assurance, ROW acquisition, appraisal, and/or other professional  
6 services for development of the Project valued at \$5 million or more.~~

7 **“Last Allowable Date for Final Acceptance”** means the date so indicated on Form O of  
8 Exhibit 5 to the ITP.

9 **“Last Allowable Date for Substantial Completion”** means the date so indicated on  
10 Form O of Exhibit 5 to the ITP.

11 **“Lead Engineering Firm”** means the member of the Proposer team, whether a single  
12 entity or joint venture, primarily responsible for the design and engineering of the Project.  
13 The Lead Engineering Firm will be the Developer’s engineering firm of record with primary  
14 responsibility for design work under the DBM Agreement.

15 **“Lead Maintenance Firm”** means the member of the Proposer team, whether a single  
16 entity or joint venture, primarily responsible for performance of the maintenance services  
17 for the Project.

18 **“Lead Subcontractor”** means the member of the Proposer team, whether a single entity  
19 or joint venture, primarily responsible for the construction of the Project.

20 **“Legal Advisory Group”** means the group of ADOT’s legal counsel who will assist and  
21 advise ADOT with respect to execution of the Proposal evaluation and scoring process.

22 **“Maintenance NTP”** means a fourth notice to proceed with maintenance of the Project  
23 as described in ITP Section 1.6.3.

24 **“Maintenance Price”** means the sum of the total numbers calculated in column F of  
25 Form N-1.1 and in column J of Form N-1.2 of Exhibit 5 to the ITP.

26 **“Major Non-Equity Member”** means the following members of the Proposer team, if  
27 such team members are not Equity Members:

28 (a) the Lead Engineering Firm (if a consortium, partnership or any other  
29 form of a joint venture, all such members);

30 (b) the Lead Subcontractor (if a consortium, partnership or any other  
31 form of a joint venture, all such members);

32 (c) any firm, other than the Lead Subcontractor, that will be responsible  
33 for 20% or more of the construction work on the Project; and

34 (d) the Lead Maintenance Firm (if a consortium, partnership or any other  
35 form of a joint venture, all such members).

1 **“Maximum Allowable Cumulative Draw”** means the schedule of maximum cumulative  
2 progress payments of the D&C Price set forth in Exhibit 6 to the DBM Agreement and in  
3 column F of ITP Form M-2.

4 **“NTP 1”** means an initial notice to proceed with certain Work as described in ITP Section  
5 1.6.3.

6 **“NTP 2”** means a second notice to proceed with design and construction Work, except  
7 construction and other ground disturbing Work in the Center Segment, as described in  
8 ITP Section 1.6.3.

9 **“NTP 3”** means a third notice to proceed with construction and other ground-disturbing  
10 Work in the Center Segment as described in ITP Section 1.6.3.

11 **“OJT”** means on-the-job training for minorities, women, veterans and disadvantaged  
12 individuals.

13 **“OJT Goals”** means the ADOT goals for on-the-job training on the Project for minorities,  
14 women, veterans and disadvantaged individuals set forth in ITP Section 1.10.8.

15 **“Post-Selection Deliverables”** has the meaning set forth in ITP Section 5.12.

16 **“Preferred Proposer”** means the best value Proposer, as evidenced by being the  
17 highest scoring Proposer based on the best value determination pursuant to ITP Section  
18 5.2, or any next most highly ranked Proposer, and so on, with whom ADOT elects to  
19 conduct negotiations.

20 **“Preliminary Aesthetics and Landscape Master Plan”** is the preliminary plan for  
21 aesthetics and landscape for the Project required to be submitted with the Proposal and  
22 meeting the requirements set forth in Section 4.1.3.5 of Exhibit 2 to the ITP.

23 **“Preliminary ATCs”** means preliminary concepts described in ITP Section 3.3.

24 **“Preliminary DBE Utilization Plan”** is the preliminary plan for utilizing DBEs required to  
25 be submitted with the Proposal and meeting the requirements set forth in Section 4.2.7.2  
26 of Exhibit 2 to the ITP.

27 **“Preliminary Environmental Management Plan”** is the preliminary plan for achieving  
28 compliance with environmental laws, permits and approvals, including the environmental  
29 mitigation measures adopted with the ROD, required to be submitted with the Proposal  
30 and meeting the requirements set forth in Section 4.2 of Exhibit 2 to the ITP.

31 **“Preliminary Maintenance Management Plan”** is the preliminary plan for maintaining  
32 the Project required to be submitted with the Proposal and meeting the requirements set  
33 forth in Section 4.2 of Exhibit 2 to the ITP.

34 **“Preliminary OJT Utilization Plan”** is the preliminary plan for on-the-job training  
35 required to be submitted with the Proposal and meeting the requirements set forth in  
36 Section 4.2.7.6 of Exhibit 2 to the ITP.

1 **“Preliminary Project Baseline Schedule”** is the time-scaled, Critical Path network that  
2 depicts Project sections, Project milestones, and subordinate activities and their  
3 respective durations, sequencing, and interrelationships that represent the Proposer’s  
4 Work plan for designing, constructing, and completing the Project, required to be  
5 submitted with the Proposal and meeting the requirements set forth in Section 4.2.2 of  
6 Exhibit 2 to the ITP.

7 **“Preliminary Project Management Plan – Project Administration Chapter”** is the  
8 preliminary plan for managing and administering the Project required to be submitted with  
9 the Proposal and meeting the requirements set forth in Section 4.2.1 of Exhibit 2 to the  
10 ITP.

11 **“Preliminary Quality Management Plan”** is the preliminary plan for managing the  
12 quality of the Work required to be submitted with the Proposal and meeting the  
13 requirements set forth Section 4.3 of Exhibit 2 to the ITP.

14 **“Preliminary ROW Activity Plan”** is the preliminary plan for meeting right-of-way  
15 performance requirements and performing right-of-way services for the Project required  
16 to be submitted with the Proposal and meeting the requirements set forth in Section 4.2.3  
17 of Exhibit 2 to the ITP.

18 **“Preliminary Safety Management Plan”** is the preliminary plan for ensuring the safety  
19 of workers and the public during Project construction required to be submitted with the  
20 Proposal and meeting the requirements set forth Section 4.2.6 of Exhibit 2 to the ITP.

21 **“Pre-Proposal Submittal”** has the meaning set forth in ITP Section 2.4.

22 **“Price Proposal”** means the price offer included in the Proposal submitted by a  
23 Proposer consisting of the items set forth in Exhibit 4 of the ITP.

24 **“Price Score”** has the meaning set forth in ITP Section 5.2.1.

25 **“Price Value”** has the meaning set forth in ITP Section 5.6.

26 **“Procurement Advisory Group”** or **“PAG”** means either the Technical Procurement  
27 Advisory Group or the Financial Procurement Advisory Group.

28 **“Project Delivery Approach”** means the portion of the Technical Proposal providing the  
29 information requested in Section 4.2 of Exhibit 2 to the ITP.

30 **“Project Development Plan”** means the Technical Proposal described in Section 4.0 of  
31 Exhibit 2 to the ITP, consisting of the Technical Approach, Project Delivery Approach and  
32 Quality Management Approach.

33 **“Proposal”** means the original documents submitted by a Proposer in response to the  
34 RFP, as further described in ITP Section 1.8.1.

35 **“Proposal Bond”** means a bond to secure the obligations of a Proposer under the ITP,  
36 as more particularly described in ITP Section 4.4.1.

1 **“Proposal Due Date”** means the deadline for submission of the Proposals identified in  
2 ITP Section 1.7.

3 **“Proposal Letter”** means the letter to be submitted with each Proposal in the form of  
4 Form A of Exhibit 5 to the ITP.

5 **“Proposal Letter of Credit”** means a letter of credit to secure the obligations of a  
6 Proposer under the ITP, as more particularly described in ITP Section 4.4.2.

7 **“Proposal Revisions”** have the meaning set forth in ITP Section 5.9.

8 **“Proposal Security”** means either a Proposal Bond or a Proposal Letter of Credit.

9 **“Proposer”** means an entity that ADOT shortlisted for competing for the Project based  
10 on ADOT’s evaluation of SOQs delivered to ADOT on December 10, 2014, in response to  
11 the RFQ.

12 **“Proposer’s Schematic Design”** means the portion of the Technical Proposal providing  
13 the information requested in Section 4.1.1 of Exhibit 2 to the ITP.

14 **“Quality Management Approach”** means the portion of the Technical Proposal  
15 providing the information requested in Section 4.3 of Exhibit 2 to the ITP.

16 **“Request for Proposals”** or **“RFP”** means the set of documents identifying the Project  
17 and the work to be performed and materials to be furnished in response to which a  
18 Proposal may be submitted by a Proposer. The RFP includes the ITP, Contract  
19 Documents and Reference Information Documents. The RFP is issued only to  
20 Proposers that have been shortlisted following SOQ review.

21 **“Request for Qualifications”** or **“RFQ”** means ADOT’s Request for Qualifications for  
22 the Project issued on October 15, 2014, as amended.

23 **“Retained Parcels”** means the parcels for which ADOT will retain responsibility for  
24 acquisition, relocation and demolition work, as more specifically identified in the  
25 Acquisition/Relocation Status Report contained in the Reference Information Documents  
26 as the same may be updated with the last Addendum to the RFP.

27 **“ROD”** means the record of decision that the FHWA published for the Project, as further  
28 described in ITP Section 1.5.1.

29 **“Selection Official”** means the ADOT official who will make the ranking and best value  
30 determinations and select the Preferred Proposer, subject to ratification by the ADOT  
31 State Engineer.

32 **“Small Business Concern”** or **“SBC”** has the meaning set forth in ITP Section 1.10.6.

33 **“SOQ”** means the statement of qualifications submitted by a Proposer to ADOT pursuant  
34 to the RFQ, including all clarifications thereto submitted in response to requests by  
35 ADOT.



1    **“Stakeholder”** means (a) parties, other than ADOT, that may have a stake in the Project  
2 by virtue of their location or funding, including the Maricopa Association of Governments,  
3 the City of Phoenix, the Gila River Indian Community (which includes all associated units  
4 of government, businesses and enterprises, as well as all property owners and lessees  
5 within its jurisdiction), the Salt River Pima-Maricopa Indian Community (which includes all  
6 associated units of government, businesses and enterprises, as well as all property  
7 owners and lessees within its jurisdiction), business and property owners associated with  
8 the Project, Utility Owners with facilities associated with the Project, Union Pacific  
9 Railroad, and (b) state and federal Governmental Entities with jurisdiction over the  
10 Project, such as U.S. Army Corps of Engineers, Federal Highway Administration, and  
11 U.S. Fish and Wildlife Service. For purposes of ITP Section 2.2.3(e), the Arizona  
12 Department of Public Safety and any other public law enforcement agency (other than the  
13 City of Phoenix police) with jurisdiction to provide traffic patrol, traffic law enforcement and  
14 other police and public safety services in accordance with applicable laws and  
15 agreements with State and local agencies will not be considered Stakeholders.

16    **“Stipend Agreement”** means the agreement between Proposer and ADOT set forth as  
17 ITP Exhibit 10 that governs the payment for work product and use of the Proposer’s work  
18 product, if unsuccessful, in accordance with ITP Section 6.3.

19    **“Surety”** means the individual or entity committing to provide any of the bonds identified  
20 in the RFP.

21    **“Technical Approach”** means the portion of the Technical Proposal providing the  
22 information requested in Section 4.1 of Exhibit 2 to the ITP.

23    **“Technical Evaluation and Recommendation Committee”** or **“TERC”** means the  
24 committee that performs the responsiveness and pass-fail review of the Technical  
25 Proposals, and evaluates the Technical Proposals, for recommendation to the Selection  
26 Official as set forth in ITP Section 5.1.

27    **“Technical Proposal”** means all of the documents, certifications and information  
28 required to be submitted pursuant to Exhibit 2 to the ITP.

29    **“Technical Proposal Advisory Group”** or **“TPAG”** means the advisory group ADOT  
30 forms to perform initial review of the Technical Proposals and to assist the Technical  
31 Proposal Evaluation Committee.

32    **“Technical Score”** has the meaning set forth in ITP Section 5.2.2.

33    **“Total Proposal Score”** has the meaning set forth in ITP Section 5.2.

34    **“Work Product”** has the meaning set forth in ITP Section 6.3 and in Section 1(b)(i) of  
35 Exhibit 10 to the ITP.

36 For definitions of other initially capitalized terms and for acronyms, see Exhibit 1 to the  
37 DBM Agreement.

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**Exhibit 2**

**TECHNICAL PROPOSAL INSTRUCTIONS**

**SECTION 1 GENERAL INSTRUCTIONS**

This Exhibit 2 describes the submission format for Technical Proposals and outlines the required information that will comprise a Technical Proposal.

Proposer shall submit the information required by this Exhibit 2 in the organization and format specified herein. The Technical Proposal shall be organized in the order listed in Exhibit 6, and shall be clearly indexed. Each component of the Technical Proposal shall be clearly titled and identified.

All forms named herein are found in Exhibit 5, unless otherwise noted. All blank spaces in the Proposal forms must be filled in as appropriate. No substantive change shall be made in the Proposal forms.

**SECTION 2 FORMAT**

The Technical Proposal shall be limited to the aggregate number of pages indicated in Exhibit 6, plus the executive summary, resumes, appendices and exhibits containing required forms, graphs, matrices, schedule, drawings and other pertinent data. Page limits for each element of the Technical Proposal may be found in Exhibit 6.

**SECTION 3 CONTENTS OF THE TECHNICAL PROPOSAL**

The required contents and organization of the Technical Proposal are presented in this Exhibit 2 and summarized in the Format and Organization of Proposal and Pre-Proposal Submittals provided in Exhibit 6. Proposers are to provide all the information set out in this Exhibit 2. A copy of the Exhibit 6 checklist for the Technical Proposal shall be included in the Technical Proposal. Proposer shall not amend the order or change the contents of the checklist except to provide the required cross reference to its Proposal.

The Technical Proposal shall consist of the following major elements:

- a) Executive Summary;
- b) Proposer Information, Certifications and Documents (including required Forms A, B (Parts 1 through 5), C, D, E, F, H-1, H-2, H-3, H-4, H-5, H-6, H-7, H-8, I-1, I-2, J, O, P, Q, R, and S);
- c) Project Development Plan; and
- d) Appendices



1 **3.1 Executive Summary**

2 The Executive Summary shall be written in a non-technical style and shall contain  
3 sufficient information for reviewers with both technical and non-technical backgrounds to  
4 become familiar with Proposer's Proposal and Proposer's ability to satisfy the financial  
5 and technical requirements of the Project. The Executive Summary shall not include any  
6 information regarding pricing or cost information, or other confidential or proprietary  
7 information or trade secrets that the Proposer intends to be exempt from disclosure. It  
8 shall, at a minimum, include the following:

- 9 a) An explanation of the organization and contents of the Proposal.
- 10 b) A summary of any changes to Proposer's SOQ.
- 11 c) A summary of any changes in Proposer's organization, in accordance with ITP  
12 Section 2.10.
- 13 d) A summary of the proposed management, decision making, and day-to-day  
14 operation structure of Proposer, and a statement that each Equity Member and  
15 Major Non-Equity Member has committed to provide the specified people;
- 16 e) A summary of the Project Development Plan, which shall include: (i) Technical  
17 Approach summary; (ii) Project Delivery Approach summary; and (iii) Preliminary  
18 Quality Management Plan summary; and
- 19 f) A summary of the Proposer's approach to satisfying the DBE and OJT  
20 requirements.

21 **3.2 Proposer Information, Certifications and Documents**

22 **3.2.1 Proposal Letter**

23 The Proposal shall include the Proposal Letter (Form A). Proposer shall attach to the  
24 Proposal Letter the documents and information described in the section entitled  
25 "Additional Information To Be Provided With Proposal Letter" of Form A.

26 **3.2.2 Proposer's Organization Information**

27 The Proposal shall include a completed Proposer Team Summary and Certification chart  
28 on Form B, Part 1, including the names and contact information for Proposer and  
29 Developer, including Equity Members, Major Non-Equity Members, Guarantor(s), Major  
30 Professional Services Firms and other Subcontractors, except other Subcontractors that  
31 have a contract price, per Subcontractor, less than 1% of the total D&C Price (if performing  
32 D&C Work) or less than 1% of the total Maintenance Price (if performing Maintenance  
33 Services).

34 The Proposal shall include Team Member Information, Form B, Part 2, for the Proposer,  
35 Developer, each Equity Member, each Major Non-Equity Member, each Guarantor, each  
36 Major Professional Services Firm, each Key Subcontractor and other Subcontractors,  
37 except other Subcontractors that have a contract price, per Subcontractor, less than 1% of  
38 the total D&C Price (if performing D&C Work) or less than 1% of the total Maintenance Price  
39 (if performing Maintenance Services).

1 The Proposal shall include completed Form B, Part 3 identifying Changes in Proposer's  
2 Organization and Key Personnel, pursuant to ITP Section 2.10. The Proposal shall also  
3 include the required attachments of Form B, Part 3.

4 The Proposal shall include completed Form B, Part 4 indicating Licenses and  
5 Registrations for each Equity Member, Major Non-Equity Member, Major Professional  
6 Services Firm, other identified Subcontractors, except other Subcontractors that have a  
7 contract price, per Subcontractor, less than 1% of the total D&C Price (if performing D&C  
8 Work) or less than 1% of the total Maintenance Price (if performing Maintenance Services),  
9 and Key Personnel. The Proposal shall also include the required attachments of Form  
10 B, Part 4.

11 The Proposal shall include completed Form B, Part 5 regarding Surety Information.

### 12 **3.2.3 Certification / Questionnaire**

13 The Proposal shall include Form C, the Certification / Questionnaire, signed by Proposer,  
14 each Major Equity Member and Major Non-Equity Member. Use a separate Form C for  
15 each entity. The Proposal shall also include the required attachments of Form C.

### 16 **3.2.4 Updated Industrial Safety Record for Construction Work**

17 The Proposal shall include an updated industrial safety record on Form D for each Equity  
18 Member and each Major Non-Equity Member of Proposer's team that will perform or  
19 supervise installation and/or construction work on the Project. Use a separate Form D  
20 for each entity. If any such entity does not have an industrial safety history (for example  
21 if the firm is newly formed), Form D is not required for such entity, but a statement shall be  
22 provided explaining why the form is not included.

### 23 **3.2.5 Key Personnel**

#### 24 **3.2.5.1 Key Personnel Information**

25 See ITP Section 2.10 for information on ADOT approval of changes in Key Personnel.  
26 The Proposal shall include Form E identifying personnel work assignments, as well as  
27 signed commitments of availability.

28 Refer to the Contract Documents, as applicable, for information regarding time  
29 commitment requirements for Key Personnel and ADOT's rights if it determines that any  
30 such personnel are not devoting sufficient time to the prosecution and performance of the  
31 Work required for the Project. Proposer may not make any changes in its Key Personnel  
32 except as specified in ITP Section 2.10 or, after award, as specified in Section 9.6 of the  
33 DBM Agreement.

#### 34 **3.2.5.2 General Responsibilities of Key Personnel**

- 35 • Project Manager. See Section GP 110.08.2.1 of the Technical Provisions for a  
36 description of the Project Manager's general responsibilities.
- 37 • Construction Manager. See Section GP 110.08.2.2 of the Technical Provisions for  
38 a description of the Construction Manager's general responsibilities.

- 1 • Design Manager. See Section GP 110.08.2.3 of the Technical Provisions for a  
2 description of the Design Manager’s general responsibilities.
- 3 • Quality Manager. See Section GP 110.08.2.4 of the Technical Provisions for a  
4 description of the Quality Manager’s general responsibilities.
- 5 • Safety Manager. See Section GP 110.08.2.5 of the Technical Provisions for a  
6 description of the Safety Manager’s general responsibilities.
- 7 • Public Relations Officer. See Section GP 110.08.2.6 of the Technical Provisions  
8 for a description of the Public Relations Officer’s general responsibilities.
- 9 • ROW Acquisition Manager. See Section GP 110.08.2.7 of the Technical  
10 Provisions for a description of the ROW Acquisition Manager’s general  
11 responsibilities.
- 12 • Utility Adjustment Coordinator. See Section GP 110.08.2.8 of the Technical  
13 Provisions for a description of the Utility Adjustment Coordinator’s general  
14 responsibilities.
- 15 • Environmental Compliance Manager. See Section GP 110.08.2.9 of the Technical  
16 Provisions for a description of the Environmental Compliance Manager’s general  
17 responsibilities.
- 18 • Maintenance Manager. See Section GP 110.08.2.10 of the Technical Provisions  
19 for a description of the Maintenance Manager’s general responsibilities.
- 20 • DBE/OJT Outreach and Compliance Manager. See Section GP 110.08.2.11 of the  
21 Technical Provisions for a description of the DBE/OJT Outreach and Compliance  
22 Manager’s general responsibilities.

### 23 **3.2.6 Non-Collusion Affidavit**

24 The Technical Proposal shall include Form F, certifying that the Proposal is not the result  
25 of and has not been influenced by collusion.

### 26 **3.2.7 DBE and OJT Requirements**

27 See ITP Section 1.10 for information on DBE and OJT requirements. See Sections  
28 4.2.7.2 and 4.2.7.3 for inclusion of the following forms in the Preliminary DBE Utilization  
29 Plan and the Preliminary OJT Utilization Plan.

30 The Proposal shall include a DBE Assurance & Project Goal Declaration (Form H-1)  
31 confirming that Proposer will meet or exceed the DBE Goals or will make Good Faith  
32 Efforts to do so.

33 The Proposal shall include a Record of Past DBE Performance (Form H-2) for each  
34 Equity Member and Major Non-Equity Member that has acted as a prime consultant or  
35 contractor on a federal-aid project. Use a separate Form H-2 for each entity.

36 The Proposal shall include a List of Currently Identified/Named Professional Services  
37 DBE Subcontractors (Form H-3) for all Professional Services DBEs on the Project.

38 The Proposal shall include a List of Currently Identified/Named Construction DBE  
39 Subcontractors (Form H-4) for all Construction Work DBEs already identified/named to  
40 work on the Project.

1 The Proposal shall include a DBE Subcontractor Intent to Participate (Form H-5) for each  
2 of the firms identified in Forms H-3 and H-4. Use a separate Form H-5 for each entity.

3 The Proposal shall include an Identified Scope Items for Future Professional Services  
4 DBE Participation (Form H-6).

5 The Proposal shall include an Identified Scope Items for Future Construction DBE  
6 Participation (Form H-7).

7 The Proposal shall include a Bidder's List of All Subcontractors, Suppliers, Service  
8 Providers and Manufacturers (Form H-8).

9 The Proposal shall include an OJT Assurance & Training Goal Declaration (Form I-1).  
10 The Proposal shall include a Record of Past OJT Performance (Form I-2) for each Equity  
11 Member and Major Non-Equity Member that has acted as a prime consultant or  
12 contractor on a federal-aid project. Use a separate Form I-2 for each entity.

### 13 **3.2.8 Organizational Conflict of Interest Disclosure**

14 See ITP Section 7.0 for information on Organizational Conflicts of Interest. The Proposal  
15 shall include a Conflict of Interest Disclosure Statement (Form J).

### 16 **3.2.9 Substantial Completion and Final Acceptance Deadlines**

17 Proposer shall include completed Baseline Substantial Completion and Baseline Final  
18 Acceptance Dates in Form O.

### 19 **3.2.10 Certification Regarding Equal Employment Opportunity**

20 The Proposal shall include an Equal Employment Opportunity Certification (Form P) for  
21 the Proposer, each Equity Member, each Major Non-Equity Member and known  
22 Subcontractors. Use a separate Form P for each entity.

### 23 **3.2.11 Certification Regarding Use of Contract Funds for Lobbying**

24 The Price Proposal shall include Form Q to be executed by the Proposer, Equity  
25 Members and Major Non-Equity Members.

### 26 **3.2.12 Certification Regarding Ineligible Contractors**

27 The Proposal shall include a Certification Regarding Ineligible Contractors (Form R).

### 28 **3.2.13 Certification Regarding Buy America**

29 The Proposal shall include a Buy America Certification (Form S).

### 30 **3.2.14 Evidence of Ability to Obtain and Maintain Insurance**

31 Proposer shall include written evidence from an insurance company, broker, agent or  
32 advisor expressly indicating that Proposer (and Developer) will be able to obtain and  
33 maintain the insurance types and amounts required by the DBM Agreement and can do  
34 so under the terms, and subject to the conditions, specified in Article 11 and Exhibit 14.12  
35 of the DBM Agreement. For guidance, see ITP Section 5.3.2(h).

1 **3.2.15 Stipend Agreement**

2 Proposer, at its option, may submit two sets of an executed Stipend Agreement in the  
3 form of Exhibit 10. Proposers are advised that such sets must be submitted before  
4 submission of the Technical Proposal, by no later than the date set forth in ITP Section  
5 1.7, in order to be eligible for a stipend payment.

6 **SECTION 4 PROJECT DEVELOPMENT PLAN**

7 Proposer shall submit a Project Development Plan which shall consist of the following  
8 components:

- 9 • Technical Approach (Section 4.1)
- 10 • Project Delivery Approach (Section 4.2)
- 11 • Preliminary Quality Management Plan (Section 4.3)

12 The submittal requirements for each component of the Project Development Plan are  
13 described in the following sections.

14 **4.1 Technical Approach**

15 The Technical Approach section of the Technical Proposal shall describe Proposer's  
16 approach to implementing the design, construction and maintenance Work and shall  
17 include the elements set forth in this section.

18 The Proposer's Schematic Design as required in Section 4.1.1 shall be included as  
19 Appendix 1-A to the Technical Proposal and shall include the following information with  
20 respect to approved ATCs:

- 21 a) specifically state whether any approved ATCs are included in the Proposal, with  
22 reference to the ATC identification number assigned by ADOT;
- 23 b) identify the location of each included ATC, using the ATC identification number;  
24 and
- 25 c) describe how the ATC is used and provide cross-references to other elements of  
26 the Proposal that are affected by the ATC.

27 In addition, Proposer shall provide, in an Appendix 1-B to the Technical Proposal, copies  
28 of ATC approval letters issued by ADOT for each ATC (if any) incorporated into the  
29 Proposal. Pricing information provided in the ATC approval letters, including ATC  
30 adjustments of base scope price (if any) shall be redacted. The ATC approval letters will  
31 not be counted toward the page limit for the Technical Proposal set forth in Section 2.0 to  
32 this Exhibit 2.

33 **4.1.1 Proposer's Schematic Design**

34 The Proposer's Technical Approach shall include plans/profile sheets or roll plots and  
35 narrative descriptions identified in this Section 4.1.1 relevant to Proposer's proposed  
36 approach.

37 Proposer's Technical Approach shall clearly identify the work to be completed by  
38 Developer. Changes in alignments or other elements proposed by Proposer's Technical

1 Approach, to the extent they will require an evaluation for compliance with the NEPA  
2 Approval and possibly re-evaluations and delays associated with such re-evaluations, will  
3 be at Developer's risk.

4 Proposer's Technical Approach shall clearly identify accommodation for future SR 30  
5 high capacity rail.

6 Items which do not apply to Proposer's proposed approach are to be specifically noted as  
7 such. For all of the items not required, backup information is to be provided which  
8 supports the non-applicability of the items.

#### 9 **4.1.1.1 Bridges and Structures**

10 The Technical Approach shall provide preliminary plan/profile layout sheet(s) or roll plots  
11 for each bridge and surface structure and a description of the bridges and surface  
12 structures for the Project. The information shall include at least the following:

13 a) Layout sheets or roll plots for each bridge location indicating proposed  
14 modifications to any bridge plans included as Reference Information Documents  
15 with sufficient detail to indicate bridge type, foundation types, material,  
16 appearance, width, controlling clearances, and span arrangement. Calculated  
17 vertical clearances shall be shown in all profile views. Lane configurations and  
18 clear zones of crossing roadways and railroads shall be clearly indicated, as  
19 applicable. Include cross-sectional drawings of all proposed bridge types.  
20 Preliminary bridge layout sheets or roll plots shall be at a scale of 1"=20' and  
21 provide sufficient details to relay Proposer's intent for the planned structure.

22 b) Plans for surface structures (i.e., retaining and noise walls) indicating wall types  
23 (including a typical section for each type), materials, appearance, proposed  
24 locations and limits. Preliminary plan(s) shall be at a scale of 1"=200' and provide  
25 sufficient details to relay Proposer's planned intent for the surface structure.

26 c) A narrative for bridges and surface structures that includes at least, the following:

27 (i) design life considerations;

28 (ii) a description of sequencing and phasing, including temporary structures  
29 utilized during phasing of the Project;

30 (iii) Proposer's technical solutions to accomplish each of the following:

31 • minimize maintenance impacts on roadway operations;

32 • minimize negative impacts to existing facilities and infrastructure;  
33 and

34 (iv) in addressing each item above, cite specific references to the applicable  
35 Concept Plan(s) that supports the narrative.

#### 36 **4.1.1.2 Roadway**

37 The Technical Approach shall provide preliminary roadway plans/profile sheets or roll  
38 plots and a description of the roadway components for the Project. The information shall  
39 include at least the following:



- 1 a) Preliminary plan and profile schematic sheets or roll plots for mainlines and HOV  
2 lanes, frontage roads, interchanges and crossing roadways for the Proposer's  
3 Schematic Design. Preliminary roadway plan and profile plan(s) shall be at a  
4 scale of 1"=200' and provide sufficient details to relay Proposer's Schematic  
5 Design for the Project, including: typical sections, general project roadway  
6 information such as right of way and Project limits, design speeds and functional  
7 classification(s). Proposed refinements in the horizontal and vertical geometric  
8 configuration of the Schematic Design.
- 9 b) Roadway and interchange geometry to accommodate the Basic Configuration.
- 10 c) A description of Proposer's solution for pavement design, including a summary of  
11 proposed designs, material types, roadway classifications, traffic loading and  
12 design life considerations, consistent with Section DR 419.3 of the Technical  
13 Provisions.
- 14 d) A description of all existing roadways and structures to be closed, demolished, left  
15 as is, or incorporated into the Project.
- 16 e) A description of Proposer's solution for minimizing future roadway costs for  
17 re-surfacing and other capital improvements elements.
- 18 f) A description of Proposer's solution for minimizing impacts on roadway operations  
19 from future roadway maintenance, resurfacing and improvement.
- 20 g) A description of the methodology to be used for life cycle cost analysis for the  
21 Project over the duration of the DBM Agreement.

#### 22 **4.1.2 Preliminary Transportation Management Plan**

23 The Technical Approach shall provide a description of the construction staging,  
24 sequencing and transportation control to maintain traffic during the construction of the  
25 Project. The information shall include at least the following:

- 26 a) A narrative description of the overall transportation management and control and  
27 sequencing approach and what steps the Proposer intends to take to minimize  
28 impacts on the environment, the traveling public, Stakeholders and communities,  
29 while still providing acceptable construction performance. The narrative shall  
30 include description of how Proposer's communication and public outreach strategy  
31 will address work zone traffic control conditions.
- 32 b) A description of how the condition of adjacent roads will be maintained and the  
33 extent to which access to other properties will be maintained throughout the  
34 Project corridor during the construction including the intended measures to be  
35 used to mitigate and minimize noise, vibration, light, dust, erosion/run-off and local  
36 road damage due to construction activities. This section should cover how the  
37 Proposer will engage adjacent agencies to coordinate impacts on transportation  
38 operations, such as signal coordination and work zone coordination.
- 39 c) A description of an approach to the construction staging and sequencing of the  
40 Project, including the approach to phasing work between NTP2 and NTP3 Work.
- 41 d) A description of how Proposer will coordinate its construction work with other  
42 projects that are expected to be under construction during the Work.

- 1 e) Proposer's Schematic Design shall indicate Proposer's preliminary maintenance  
2 of traffic plans indicating the proposed construction staging, recycling, laydown  
3 areas, disposal and maintenance locations (with approximate areas), which  
4 demonstrates the methods to minimize disruptions to the traveling public and  
5 impacts on the Stakeholders, and affected communities, businesses, and  
6 residents. Preliminary maintenance of traffic plans shall be submitted in the  
7 format indicated in Exhibit 6, at a scale of 1"=200' and provide sufficient details to  
8 relay Proposer's intent.

### 9 **4.1.3 Other Project Design Components**

#### 10 **4.1.3.1 Geotechnical and Earthwork**

11 The Proposal shall provide a description of the methods for taking into account the  
12 surface and subsurface conditions of the Project in designing and constructing the  
13 Project. The information shall include at least the following:

- 14 a) The proposed plan for geotechnical investigations, identifying the objectives,  
15 scope of the work, and the information to be obtained, and the manner in which  
16 Proposer will address property owners' concerns, compliance with environmental  
17 commitments (including such commitments regarding discovery of unexpected  
18 cultural resources after the Effective Date), and minimize intrusiveness of  
19 investigations.
- 20 b) Conceptual instrumentation plan to monitor pore pressures, settlements and  
21 stability, if any.
- 22 c) Approach to mass haul operations (including approach to processing, using or  
23 placing materials removed from South Mountain within the mountain's vicinity) and  
24 locations of potential borrow/waste sites and resulting impact on existing roads.
- 25 d) Quality processes to be employed during construction of pavements for reduction  
26 in long-term maintenance costs.

27 ~~e) Preliminary pavement design report providing details of the proposed designs,~~  
28 ~~material types, roadway classifications, traffic loading and design life~~  
29 ~~considerations, in accordance with Section DR 419.3.4 of the Technical~~  
30 ~~Provisions.~~

31 e) ~~f)~~ Description of Proposer's approach surrounding:

- 32 (i) blasting or ripping of materials within the South Mountain corridor to  
33 achieve final roadway grades; mitigation and corrective measures to  
34 address potential noise and vibration disturbance
- 35 (ii) approach to address settlement and stability issues along the corridor; and
- 36 (iii) mitigation and corrective measures to address potential groundwater  
37 issues encountered along the corridor.

#### 38 **4.1.3.2 Drainage**

39 The Proposal shall provide a description of the drainage for the Project. The information  
40 shall include at least the following:

- 1 a) Description of the drainage system including identification of contributing drainage  
2 areas, major crossings, mitigation of discharges and detention requirements.
- 3 b) Description of Proposer's concept for providing temporary drainage or  
4 construction sequencing of portions of the drainage network prior to completion of  
5 entire drainage system.
- 6 c) Description of the approach for connecting to existing or proposed drainage  
7 system(s), including identification of impacted owners and/or operators.
- 8 d) Description of Proposer's concept for minimizing maintenance of drainage  
9 features.

#### 10 **4.1.3.3 Utilities and Railroad Coordination**

11 The Proposal shall provide a description of the Utility Adjustments and railroad Work  
12 required for the Project. The information shall include at least the following:

- 13 a) The proposed methods of locating known and unknown Utilities and railroad  
14 horizontally and vertically that encroach upon the footprint of the Project.
- 15 b) The intended means of communication and planning of design and construction to  
16 keep Utility Owners and railroad owners informed of the construction schedule, the  
17 means of construction and changes that may affect their facilities.
- 18 c) The intended approach to relocation and permitting for railroad work and  
19 relocation and material procurement for utilities (including high voltage power line,  
20 high pressure gas line, and sewer force main). Address management of potential  
21 schedule impacts due to material order lead time, 'Buy America' requirements and  
22 maintaining operation of all Utilities to the greatest extent practicable during  
23 construction.
- 24 d) The intended approach to ~~managing identification of~~ identifying prior rights Utilities  
25 where ADOT has not already obtained Prior Rights Documentation and managing  
26 the decision-making process ~~for cost responsibility~~ with Utility Companies for  
27 disputes over prior rights.
- 28 e) The proposed ~~methods of design and construction related to prior rights and no~~  
29 ~~prior rights Utility and~~ approach to handle railroad conflict identification, conflict  
30 mitigation ~~measures~~, and conflict resolution ~~measures~~.
- 31 f) The proposed methods to facilitate cooperation from Utility Owners and railroad  
32 owners, including, without limitation, the approach to negotiating utility and railroad  
33 agreements and resolving betterment issues.
- 34 g) The proposed methods to continue coordination with Utility Owners throughout the  
35 Maintenance Period, as necessary.

#### 36 **4.1.3.4 Signage, Delineation, Pavement Markings, Signalization, ITS and Lighting**

37 The Proposal shall provide a description of signage, delineation, pavement markings,  
38 signalization, ITS and lighting for the Project. The information shall include at least the  
39 following:

- 40 a) A description of the approach for safety lighting at the ramps and high mast lighting  
41 at the interchanges.

- 1        b) Approach for scheduling and phasing of the ITS and approach to maintaining ITS  
2        on I-10.

3        **4.1.3.5 Preliminary Aesthetics and Landscape Master Plan**

4        Proposer shall prepare a Preliminary Aesthetics and Landscape Master Plan that  
5        presents Proposer’s overall approach and concept for the aesthetics and landscape for  
6        the Project. The Preliminary Aesthetics and Landscape Master Plan must include, at a  
7        minimum, the following:

8        a) Design Requirements.

- 9                • ~~A report describing~~Describe the design approach, standards, and aesthetics  
10                and landscape components.  
11                • Describe how the aesthetic rustication and landscape concepts of the  
12                Landscape Architecture and Aesthetics Design Concept Report (LAADCR) will  
13                be incorporated into the overall design.

14        b) Construction Requirements.

- 15                • Describe how Proposer intends to construct the aesthetic treatments and  
16                install plants

17        c) Appendix

- 18                • Rustication plan sheets or roll plots that portray in elevations, sections, and  
19                details how the rustication patterns for each character area will look.  
20                • Planting plan sheets or roll plots that show plant layouts for each character area  
21                at a typical interchange and a typical roadside section. The planting plan  
22                sheets or roll plots must identify through symbols the plant species used and  
23                how they will typically be arranged.

24        **4.2 Project Delivery Approach**

25        The Project Delivery Approach section of the Technical Proposal shall describe  
26        Proposer’s approach and understanding of the various management aspects of the  
27        Project and shall include the elements set forth in this section.

28        **4.2.1 Preliminary Project Management Plan – Project Administration Chapter**

29        The Preliminary Project Management Plan – Project Administration Chapter shall set out  
30        Proposer’s management approach to design, construction, traffic management,  
31        maintenance, handback upon completion of the DBM Agreement, documentation, testing  
32        and auditing/reporting for the Project, risk, community outreach and organizational  
33        structure. The minimum information to be provided within the Preliminary Project  
34        Management Plan – Project Administration Chapter is detailed in this Section 4.2.1.

35        The Preliminary Project Management Plan – Project Administration Chapter shall  
36        describe Proposer’s overall Project management plan and approach to the work  
37        (including design, construction, and maintenance), including at least the following:

- 38                a) A description of the methods to be used to assure necessary communication and  
39                documentation within Proposer’s team, including communication among the  
40                Subcontractor organizations and management personnel.

- 1 b) A description of how Proposer intends to:
- 2 (i) provide the experienced personnel, facilities and equipment, and to  
3 integrate such resources, to complete each aspect of the Project;
- 4 (ii) control and coordinate the various Subcontractors;
- 5 (iii) interface with ADOT, its consultants and relevant federal, State and local  
6 agencies;
- 7 (iv) interface with applicable railroads and Utility Owners; and
- 8 (v) comply with applicable Laws.
- 9 c) An organization chart outlining the basic structure of Proposer's Project  
10 organization (including the design, construction and maintenance  
11 sub-organizations) and a description of the roles, responsibilities, interrelation and  
12 work to be accomplished by each member of the management team and each  
13 sub-organization, including identified Key Subcontractors and Suppliers (at all  
14 tiers).
- 15 d) Information describing how each of the Key Personnel will fit into the organization,  
16 including a description of the function and responsibility of each Key Personnel  
17 relative to the Project.
- 18 e) A detailed description of how the team members will work together to provide a  
19 unified design, construction, maintenance, and quality approach to all elements of  
20 the work in order to manage and promote life-cycle efficiency.
- 21 f) A description of the team decision making process, including how internal disputes  
22 between team members will be resolved.
- 23 g) All major training program(s) to ensure that continuous improvement practices are  
24 being implemented.
- 25 h) Information regarding the current and projected workload and backlog of the  
26 Proposer team (including all Equity Members and Major Non-Equity Members)  
27 including the Proposer's or team member's plan for allocating its resources and  
28 personnel among the projects.
- 29 i) Description of the approach to identification, management, mitigation, and  
30 allocation of Project-specific risks, whether borne by ADOT or the Developer or  
31 shared. This shall include a description of the Proposer's proposed procedures  
32 and tools to conduct a risk sensitivity analysis, and a risk matrix which shall identify  
33 the following at a minimum:
- 34 (i) Proposer's description of the significant risk categories during the design,  
35 construction and maintenance of the Project.
- 36 (ii) Proposer's identification of the potential consequences of the identified risks.
- 37 (iii) Proposer's estimation of the probability/likelihood of the risks occurring.
- 38 (iv) For each identified risk, a description of the Proposer's risk-mitigation  
39 strategies to eliminate or reduce the risk.
- 40 j) A description of Proposer's plan and management approach for performing design  
41 on the Project, including at least the following:

- 1 (i) how Proposer intends to manage the development and coordination of  
2 design, including issues such as design of connecting projects, right of way,  
3 survey, environmental permitting, utilities, railroad, community relations and  
4 safety issues;
- 5 (ii) the proposed approach for delivering the design for the Project, including  
6 where the designers will be located, how designs are to be developed by  
7 different firms, how offices will be integrated and work coordinated to  
8 ensure consistency and quality; and
- 9 (iii) how the design personnel will interface with the construction and  
10 maintenance personnel to achieve a quality constructed Project that  
11 minimizes long-term maintenance.
- 12 k) A description of Proposer's plan to manage permitting and third-party coordination  
13 and approvals.
- 14 l) A description of Proposer's plan and management approach and strategies for  
15 public information and communication, including at least the following:
- 16 (i) approach to support ADOT in positively implementing and managing  
17 community relations during the design, construction and maintenance  
18 stages of the Project;
- 19 (ii) approach to Project marketing and advertising;
- 20 (iii) approach and strategies for adjustment to construction ~~and maintenance~~  
21 activities, including those during the Maintenance Period, in response to  
22 community and Stakeholder concerns; and
- 23 (iv) description of Proposer's approach to public information activities and  
24 communication strategies, including identification of personnel for such  
25 effort and how Proposer will manage interaction with ADOT, the  
26 communities, and other Stakeholders, including FHWA and the GRIC.

#### 27 **4.2.2 Project Schedule and Cost Control Management**

28 The Project Delivery Approach shall provide a description of Proposer's plan and  
29 management approach for schedule and cost control on the Project, including at least the  
30 following:

- 31 a) A Preliminary Project Baseline Schedule, prepared in accordance with the  
32 requirements for the Project Baseline Schedule set forth in Section GP 110.06.2.6  
33 of the Technical Provisions, and narrative for all D&C Work. The narrative shall  
34 describe the proposed execution of the Work for the term of the DBM Agreement,  
35 and the approach for preparing, controlling and updating the Project Baseline  
36 Schedule, for calculating progress performance, and preparing Draw Requests on  
37 a monthly basis. The Preliminary Project Baseline Schedule shall:
- 38 (i) be included as Appendix 1-C to the Technical Proposal; and
- 39 (ii) contain all major D&C Work activities or milestones to a work breakdown  
40 structure (WBS) level sufficient to demonstrate activities with a duration no  
41 longer than 60 days; and
- 42 (iii) indicate applicable constraints; and



- 1 (iv) include a date for Substantial Completion of the Project (no later than 1350  
2 days from issuance of NTP 1) and a date for Final Acceptance of the Project  
3 (no later than 180 calendar days after Substantial Completion) identical to  
4 those Proposer states in Form O as the Proposal Commitment Date for  
5 Substantial Completion and the Proposal Commitment Date for Final  
6 Acceptance.
- 7 b) Describe the proposed Project schedule methodology and cost control approach  
8 and include at least the following:
- 9 (i) a description of the system used for preparing and updating the Project  
10 schedule;
- 11 (ii) a description of how the Proposer will integrate schedule and cost control  
12 approaches.
- 13 (iii) a description of the proposed plan to integrate Subcontractor activities into  
14 Proposer's scheduling and reporting system;
- 15 (iv) a description of the proposed approach for calculating progress  
16 performance on a monthly basis and preparing payment requests; and
- 17 (v) a description of how Proposer will approach re-scheduling of its work to  
18 achieve schedule recovery objectives and how these objectives will be  
19 enforced with its work force and Subcontractors.
- 20 (vi) Approach to identification of constraints that are consistent with the  
21 Contract Documents.

22 Proposer's Preliminary Project Baseline Schedule submission shall not limit, modify or  
23 alter ADOT's ability to review and approve the Preliminary Project Baseline Schedule,  
24 and selection of a Proposer shall not be deemed to be acceptance or approval of  
25 Proposer's Preliminary Project Baseline Schedule.

### 26 **4.2.3 Preliminary ROW Activity Plan**

27 The Project Delivery Approach shall include a Preliminary ROW Activity Plan describing  
28 how Proposer will meet the right-of-way performance requirements and perform  
29 right-of-way services for the Project. The information shall include at least the following:

- 30 a) Proposer's ROW organizational chart including the names of the Subcontractors  
31 to be used.
- 32 b) A description of the approach to the ROW activities, to include the goals and  
33 milestones established for Project ROW acquisition, ROW Plans, exhibits and  
34 legal descriptions, relocation assistance, appraisals, appraisal review, and  
35 clearance / demolition of the improvements from the Project ROW (except for  
36 parcels where ADOT will retain responsibility for demolition);
- 37 c) The approach describing how the acquisition of right-of-way and any necessary  
38 relocation services will be managed by Proposer in conjunction with ADOT, local  
39 officials and the Office of the Attorney General.
- 40 d) A description of the quality control procedures and quality review standards for the  
41 acquisition of Project ROW that Proposer will employ to assure that all property  
42 owners' rights under the Uniform Relocation and Real Property Acquisition

1 Policies Act of 1970, as amended, are being satisfied, including the safeguards  
2 and policies Proposer will implement to ensure that no coercive actions, as  
3 described in 49 CFR 24.102(h), will result from advancing a portion of right-of-way  
4 to the construction stage, and that no other actions will occur that could adversely  
5 affect the right-of-way acquisition process.

6 e) A description of the acquisition and relocation process that will maintain the Project  
7 schedule but be sensitive to the needs and concerns of property owners, lessees,  
8 licensees and other occupants.

9 f) A description of a typical parcel acquisition, reflecting timelines associated with:

10 (i) survey;

11 (ii) appraisal;

12 (iii) acquisition;

13 (iv) relocation; and

14 (v) acquisition by eminent domain.

15 g) A description of how this timeline will be integrated into the Preliminary Project  
16 Baseline Schedule to avoid delays.

17 h) A description of the Proposer's ROW approach as it relates to Proposer's specific  
18 Project design.

#### 19 **4.2.4 Preliminary Maintenance Management Plan**

20 The Project Delivery Approach shall include a Preliminary Maintenance Management  
21 Plan describing how Proposer will meet the performance requirements set forth in Article  
22 8 of the DBM Agreement and in Section D of the Technical Provisions. For the  
23 Preliminary Maintenance Management Plan, the Proposal shall address at least the  
24 following:

25 a) Maintenance management tools (such as communications, computers, software  
26 and equipment).

27 b) The plan and approach to annual Routine Maintenance and reporting, and how  
28 they will be used to manage the Project.

29 c) Inspection and testing of Project items (including pavements, shoulders, bridges,  
30 sound and retaining walls, embankments and cut slopes) and the identification and  
31 classification of defects and inspection failures.

32 d) How defects or faults in any aspect of the Project's infrastructure shall be classified  
33 and rectified within appropriate time limits.

34 e) The proposed program for the planning, implementation and completion of future  
35 Capital Asset Replacement Work during the term of the DBM Agreement. The  
36 information shall describe the approach to programming of works and costing and  
37 ensuring that maintenance transition requirements from construction to  
38 maintenance of the capital assets will be met. The information also shall include  
39 Proposer's triggers for undertaking Capital Asset Replacement Work on Project  
40 asphalt pavement, if applicable. The triggers are to be designed to call for  
41 overlays before damage could occur to the base course.

- 1 f) The plan and approach to transitioning and phasing from construction to Routine  
2 Maintenance activities.
- 3 g) The plan and approach for transfer of Routine Maintenance and Capital Asset  
4 Replacement Work responsibility for the Project to ADOT at the expiration or  
5 termination of the DBM Agreement, including a preliminary list of specialized  
6 Routine Maintenance equipment that will be turned over to ADOT.
- 7 h) The plans, policies and procedures for ensuring the health and safety of personnel  
8 involved in the Project and the general public affected by the Project for the term of  
9 the DBM Agreement.
- 10 i) The approach to traffic control and operations during Routine Maintenance and  
11 Capital Asset Replacement Work activities, including lane closures and other  
12 traffic restrictions.

#### 13 **4.2.5 Preliminary Environmental Management Plan**

14 The Project Delivery Approach shall include a Preliminary Environmental Management  
15 Plan describing Proposer's planned approach to complying with the environmental  
16 requirements of the Project and any environmental issues that may arise. The  
17 information shall include at least the following:

- 18 a) A description of Proposer's plan and management approach to environmental  
19 compliance, employee training, permitting and impact mitigation, including at least  
20 the following:
  - 21 (i) applicable laws, rules and regulations;
  - 22 (ii) methodology Proposer will use to ensure planning commitments are  
23 integrated into design, construction and maintenance of the Project; and
  - 24 (iii) approach to Stakeholder and public involvement in relation to the  
25 Environmental Management Plan.
- 26 b) A list of environmental permits, permit amendments and other approvals, whether  
27 state, federal or local, that will or may be required, together with the name of the  
28 issuing agency and a plan for obtaining required permits and permit amendments  
29 in a timely manner.
- 30 c) A description of the measures that will be undertaken to ensure compliance with  
31 environmental permits and approvals and approvals relating to cultural resources.
- 32 d) A description of the environmental issues anticipated to be encountered on the  
33 Project and how design and construction will address the anticipated impacts and  
34 be sensitive to the environment.
- 35 e) Approach to hazardous materials management, including the management of lead  
36 paint and asbestos in demolition elements of the Work.

#### 37 **4.2.6 Preliminary Safety Management Plan**

38 The Project Delivery Approach shall include a Preliminary Safety Management Plan  
39 describing the Proposer's approach to safety during the construction phase of the Project,  
40 including at least the following:

- 41 a) A general outline of Proposer's Safety Management Plan for the Project.

- 1        b) A description of Proposer’s implementation strategy to meet safety commitments  
2            and requirements during construction.

3        **4.2.7 DBE / OJT Outreach and Compliance Plan**

4        **4.2.7.1 DBE Declaration**

5        Each Proposer shall submit with its Technical Proposal, without revision, a signed Form  
6        H-1, DBE Assurance & Project Goal Declaration, acknowledging the Proposer’s  
7        commitment to meet or exceed the DBE Goals or exercise aggressive Good Faith Efforts  
8        to do so, in accordance with the DBE Special Provisions and Title 49 CFR Part 26. Failure  
9        to provide this declaration, without revision, shall render a Proposal non-responsive.

10       **4.2.7.2 Preliminary DBE Utilization Plan**

11       Each Proposer shall include in its Technical Proposal a Preliminary DBE Utilization Plan.  
12       The Preliminary DBE Utilization Plan shall not exceed 12 pages in length, plus the  
13       required Forms to be included with the Plan.

14       At a minimum, the Preliminary DBE Utilization Plan shall include the following  
15       components:

16       a) Overview of the Proposer’s understanding of the DBE program and its  
17       commitment to meeting or using Good Faith Efforts to meet the DBE Goals and all  
18       other DBE requirements. Also include the Proposer’s overall DBE implementation  
19       strategy and its history/record of DBE performance on past federally-funded  
20       contracts. Include a completed Form H-2, Record of Past DBE Performance, for  
21       each of the Equity Members and Major Non-Equity Members on the Proposer’s  
22       team that that has acted as a prime consultant or contractor on a federal-aid  
23       project.

24       b) Description of DBE team/staff who will be ~~working on the Project. Include name,~~  
25       ~~experience and responsibilities of DBE compliance team members (including the~~  
26       ~~DBE/OJT Outreach and Compliance Manager included in the SOQ)~~ responsible  
27       for implementing and complying with the Proposer’s DBE Utilization Plan and all  
28       DBE regulations. Describe their respective responsibilities. Include resumes of  
29       the DBE compliance team members not previously included in the SOQ. ADOT  
30       plans to convene an interdisciplinary Compliance Oversight Committee, which will  
31       include ADOT’s general engineering consultant for the Project, FHWA, and  
32       ADOT’s Business Engagement & Compliance Office, to oversee DBE/OJT/EEO  
33       compliance on the Project (see Section 13.02 of the DBE Special Provisions).  
34       Include a description in the Preliminary DBE Utilization Plan of how the Proposer’s  
35       DBE/OJT Outreach and Compliance Manager and his/her staff plans to work with  
36       ADOT’s Compliance Oversight Committee.

37       c) Description of types of proactive DBE and small business bid-specific marketing,  
38       recruitment, outreach and community engagement efforts made by the Proposer  
39       prior to and during the RFP process to secure DBEs for the Project. Include a  
40       completed Form H-3, List of Currently Identified/Named DBE Subcontractors, a  
41       completed Form H-4, List of Currently Identified/Named Construction DBE  
42       Subcontractors, and a completed Form H-5, DBE Subcontractor Intent to

1 Participate, for all Professional Services, Construction and Capital Asset  
2 Replacement Work DBEs already secured to be a part of the Proposer's team.

3 d) Completed Bidder's List Form-H-8 with the name, contact information, and other  
4 required information listed on the form for every firm quoting, bidding or expressing  
5 an interest in providing subcontract services for the Project. Furthermore, all  
6 Proposers ~~and their Equity Member~~ and Major Non-Equity ~~Member~~Members must  
7 be registered as a Vendor in the Arizona Unified Transportation Registration and  
8 Certification System (AZ UTRACS) web portal; a centralized database for  
9 companies that are "ready, willing and able" to do business with the ADOT. Firms  
10 can register at <https://adot.dbesystem.com/>. Include AZ UTRACS Vendor  
11 Registration Number for Developer, ~~Equity Members~~ and Major Non-Equity  
12 Members in this section of Preliminary DBE Utilization Plan.

13 e) Overview of types of proactive DBE and small business bid-specific marketing,  
14 recruitment, outreach and community engagement efforts that will be implemented  
15 throughout the Project design, construction and Capital Asset Replacement Work  
16 in order to include DBEs and small businesses on the Project. Include process for  
17 timely communications, outreach methods that will be used, and a process for  
18 keeping track of potential DBEs, small businesses and other Subcontractors on  
19 the Project. Include proposed innovative methods for (a) involving new and  
20 emerging DBEs, and (b) identifying firms that might potentially be certified as  
21 DBEs and assisting them to become DBE-certified and be involved in the Project.  
22 Discuss how these efforts will flow through tiers of Subcontractors on the Project.

23 f) Description/itemization of economically-feasible work units (smaller tasks or  
24 quantities) of professional services, construction work and Capital Asset  
25 Replacement Work items on the Project that can be subcontracted to facilitate  
26 DBE participation that have not yet been assigned. Related to this description,  
27 Proposer shall include a Forms H-6 and H-7, Identified Scope Items for Future  
28 DBE Participation, regarding additional scope of work items that can be unbundled  
29 by the Proposer for future participation by DBEs, for which DBEs have not yet been  
30 named/assigned (excluding DBE participation listed on Form H-3). Proposer also  
31 shall include a brief description of a plan to secure DBE firms for those scopes of  
32 services identified in these Forms. Include efforts to encourage DBE and small  
33 business teaming/partnering on large work items packages.

34 g) Overview of measures that the Proposer will undertake throughout the term of the  
35 DBM Agreement to help achieve the DBE Goals, including training workshops,  
36 technical and financial assistance, support services, mentor/protégé relationships,  
37 recruiting and encouraging potential DBEs to get certified, etc. For reference, see  
38 49 CFR Part 26, Appendix A.

### 39 **4.2.7.3 DBE Good Faith Efforts Documentation**

40 If Proposer indicates in Form H-1 a reasonable belief that any of the DBE Goals cannot be  
41 achieved through aggressive Good Faith Efforts, Proposer must submit additional  
42 documentation of its Good Faith Efforts undertaken prior to the Proposal Due Date in  
43 accordance with the DBE Special Provisions and 49 CFR Part 26, Appendix A. This  
44 documentation shall not exceed four pages in length.



1 **4.2.7.4 Bidder’s List – AZUTRACS Vendor Registration**

2 Each Proposer shall include in its Technical Proposal a list of the names and required  
3 information for all subcontractors, suppliers, service providers and manufacturers that  
4 submitted bids, proposals or quotes to the Proposer or expressed an interest in working  
5 for the Proposer on the Project. Submit such information on Form H-8, Bidders’ List of  
6 All Subcontractors, Suppliers, Service Providers and Manufacturers. The form must be  
7 complete and must include all the required information regardless of the Proposer’s  
8 intentions to use the subcontractors, suppliers, service providers and manufacturers.

9 Proposer and each ~~Equity Member and~~ Major Non-Equity Member to be involved in  
10 design or construction of the Project must be registered as a vendor in AZUTRACS and  
11 provide an AZUTRACS Vendor Number on the Bidder’s List form. To determine if your  
12 firm is registered as a vendor, search by firm name at:  
13 <https://adot.dbesystem.com/FrontEnd/VendorSearchRegistry.asp?TN=adot&XID=5475>.  
14 If the firm is listed at the bottom of the page in the Search Results, it is registered as a  
15 vendor. If it is not listed, the firm shall register by going to this website:  
16 <https://adot.dbesystem.com/FrontEnd/StartRegistry.asp?TN=adot&XID=6761>.

17 Visit the AZ UTRACS website at: <https://adot.dbesystem.com> for further information or  
18 contact the Procurement Manager.

19 **4.2.7.5 OJT Declaration**

20 Each Proposer shall submit with its Technical Proposal, without revision, a signed Form  
21 I-1, OJT Assurance & Training Goal Declaration, acknowledging the Proposer’s  
22 commitment to meet or exceed the OJT Goals or exercise aggressive Good Faith Efforts  
23 to do so, in accordance with the OJT Special Provisions and 23 CFR Part 230. Failure to  
24 provide this declaration, without revision, shall render a Proposal non-responsive.

25 **4.2.7.6 Preliminary OJT Utilization Plan**

26 Each Proposer shall include in its Technical Proposal a Preliminary OJT Utilization Plan  
27 documenting actions it will take to obtain sufficient participation by women, minority,  
28 veteran and disadvantaged individuals to meet the OJT Goals throughout the  
29 Construction Work and to meet related OJT and Equal Employment Opportunity (EEO)  
30 requirements. The Preliminary OJT Utilization Plan shall not exceed five pages in  
31 length, plus the required Forms to be included with the Plan.

32 The Preliminary OJT Utilization Plan must address how the Proposer plans to recruit,  
33 manage, retain, track, provide oversight and monitoring, and report trainee progress and  
34 completion to ADOT for the Project. At a minimum, the Preliminary OJT Utilization Plan  
35 must include the following components:

- 36 a) Overview of Proposer’s understanding of the OJT requirements and its  
37 commitment to meeting or using Good Faith Efforts to meet the OJT Goals and all  
38 other OJT requirements. Also include the Proposer’s overall OJT implementation  
39 strategy and its history/record of OJT performance on past federally-funded  
40 contracts. Include a completed Form I-2, Record of Past OJT Performance for  
41 each of the Equity Members and Major Non-Equity Members that has acted as a  
42 prime consultant or contractor on a federal-aid project.



- 1 b) Description of OJT team/staff who will be ~~working on the Project. Include name,~~  
2 ~~experience and~~ responsible for implementing and complying with the Proposer's  
3 OJT Utilization Plan and all OJT regulations. Describe their respective  
4 responsibilities. Include resumes of the OJT compliance team members  
5 ~~(including the DBE/OJT Outreach and Compliance Manager not previously~~  
6 ~~included in the SOQ)~~ ~~responsible for implementing and complying with the~~  
7 ~~Proposer's OJT Utilization Plan and all OJT regulations.~~ Include a description in  
8 the Preliminary OJT Utilization Plan of how the Proposer's DBE/OJT Outreach and  
9 Compliance Manager and his/her staff plans to work with ADOT's Compliance  
10 Oversight Committee.
- 11 c) Description of types of proactive OJT marketing, recruitment, outreach and  
12 community engagement efforts that have been made prior to and during the RFP  
13 process and will be made by the Proposer throughout the period up to Substantial  
14 Completion to secure women, minority, veteran and disadvantaged trainees for  
15 the Project. Include information about the Proposer's OJT Trainee screening,  
16 hiring and processes to retain trainees.
- 17 d) Description of Proposer's preliminary OJT program to be used to train and educate  
18 women, minority, veteran and disadvantaged individuals in various construction  
19 related crafts during each phase/segment of the Construction Work that Proposer  
20 identifies pursuant to Section 4.2.2 of this Exhibit 2. Include efforts to recruit  
21 Native American workers, as this Project is near an Indian reservation.
- 22 e) An estimated OJT participation schedule for each phase/segment of the  
23 Construction Work, and a brief description of processes and procedures that the  
24 Proposer will use to document changes/adjustments of the OJT participation  
25 schedule to ensure achievement of the OJT Goals. Include time intervals at  
26 which these processes and procedures will be employed.

### 27 **4.3 Preliminary Quality Management Plan**

28 The Preliminary Quality Management Plan section of the Technical Proposal shall  
29 describe Proposer's approach to quality management during all stages of the Project, and  
30 shall include the elements set forth in this section.

#### 31 **4.3.1 General Requirements**

32 The Preliminary Quality Management Plan shall describe Proposer's planned  
33 organization, roles and responsibilities of the quality staff. The information shall include  
34 at least the following:

- 35 a) A description of the proposed Professional Services, construction and  
36 maintenance quality program organization, ~~including the name and resume of Key~~  
37 ~~Personnel responsible for quality management. Also, provide.~~ Include the  
38 qualifications of the IQF and the resume of Construction Independent Quality  
39 Manager.
- 40 b) An organization chart showing the quality management structure, along with a  
41 staffing plan by position title.

- 1 c) A description of Proposer’s planned audit processes and procedures for  
2 quality assurance and quality control during Professional Services, construction  
3 and maintenance phases.
- 4 d) A description of how the quality management staff will function independently so  
5 that such individuals will have the authority to effect changes in the event of  
6 Developer’s failure to comply with the Contract Documents.
- 7 e) A description of how the Professional Services quality, construction quality and  
8 maintenance quality functions will interface.

9 **4.3.2 Professional Services Quality Management Approach**

10 The Preliminary Quality Management Plan shall describe Proposer’s understanding and  
11 approach to Professional Services quality management for the Project as well as  
12 methodology used to minimize quality issues and re-work on the Project. The  
13 description of the Proposer’s design quality management approach shall include at least  
14 the following:

- 15 a) A description of Proposer’s planned quality assurance and quality control  
16 procedures for Professional Services.
- 17 b) A description of both the formal and the informal process for Professional Services  
18 work products.
- 19 c) A description of quality interface processes among the Professional Services  
20 quality management personnel on the Project.
- 21 d) A description of how the Professional Services quality management team will  
22 coordinate and communicate with ADOT during the D&C Period, and interface  
23 with ADOT Professional Services oversight procedures.
- 24 e) Approach to documenting and curing Professional Services deficiencies and  
25 noncompliance issues thereby ensuring that repeat mistakes are avoided.

26 **4.3.3 Construction Quality Management Approach**

27 The Preliminary Quality Management Plan shall describe Proposer’s understanding and  
28 approach to construction quality management for the Project as well as processes used  
29 to minimize non-conformance issues during construction. The description of the  
30 Proposer’s construction quality management approach shall include at least the  
31 following:

- 32 a) A description of Proposer’s planned quality assurance and quality control  
33 procedures for construction.
- 34 b) The approach to quality acceptance testing, documentation and inspection during  
35 construction activities.
- 36 c) Proposed quality management documentation procedures during construction.
- 37 d) A description of how the construction quality management team will coordinate  
38 and communicate with ADOT during the construction, and interface with ADOT  
39 construction oversight procedures.
- 40 e) Approach to documenting and curing construction deficiencies and  
41 noncompliance issues thereby ensuring that repeat mistakes are avoided.

1 **4.3.4 Maintenance Quality Management Approach**

2 The Preliminary Quality Management Plan shall describe Proposer’s understanding and  
3 approach to maintenance quality management for the Project as well as processes used  
4 to minimize traffic disruptions on the Project. The description of the Proposer’s  
5 maintenance quality management approach shall include at least the following:

- 6 a) A description of Proposer’s planned quality assurance and quality control  
7 procedures for maintenance.
- 8 b) The approach to acceptance testing, documentation and inspection of  
9 construction during the Maintenance during Period;
- 10 c) proposed quality management documentation procedures of construction during  
11 the Maintenance Period.
- 12 d) A description of how the quality management team will coordinate and  
13 communicate with ADOT regarding construction during the Maintenance Period,  
14 and interface with ADOT construction oversight procedures.
- 15 e) Approach to documenting and curing maintenance deficiencies and issues  
16 thereby minimizing traffic delays and interruptions.

1 f)

2 **Exhibit 3**

3 **FINANCIAL PROPOSAL INSTRUCTIONS**

4  
5 **SECTION 1 GENERAL INSTRUCTIONS**

6 This Exhibit 3 describes the submission format for Financial Proposals and outlines the  
7 required information that will comprise the Financial Proposal.

8 Proposer shall submit the information required by this Exhibit 3 in the organization and  
9 format specified herein. The Financial Proposal shall be organized in the order listed in  
10 Exhibit 6, and shall be clearly indexed. Each component of the Financial Proposal shall  
11 be clearly titled and identified.

12 **1.1 Format of Financial Proposal**

13 All financial information provided in the Financial Proposal shall be in U.S. Dollar currency  
14 only.

15 If there are any discrepancies between the hard copy and electronic copy of any  
16 quantitative information provided in the Financial Proposal, the hard copy version will  
17 prevail. If there are any differences between individual line amounts and totals, the  
18 individual line amounts will prevail.

19 **1.2 Contents of Financial Proposal**

20 Proposer shall not amend the order or change the contents of the checklist except to  
21 provide the required cross reference to its Proposal.

22 If a guaranty is required, then the Financial Proposal shall include (in addition to the  
23 Financial Information listed in Section 2): (a) an irrevocable letter signed by the Guarantor  
24 in the form of Form T committing to provide a guaranty in the form of Exhibit 11-1 or  
25 Exhibit 11-2 to the DBM Agreement, as applicable, concurrently with execution and  
26 delivery of the Contract Documents by Proposer, (b) evidence of authorization of the  
27 signatory to that letter, (c) Form B, Part 1 for the Guarantor, (d) financial information for  
28 the Guarantor described in Section 2, and (e) such other information concerning the  
29 Guarantor as ADOT may request.

30 **SECTION 2 FINANCIAL INFORMATION**

31 Proposers shall clearly identify any differences between the financial information  
32 submitted in the Proposal and the information submitted in the SOQ.

33 **2.1 Surety Letter**

34 The Financial Proposal shall include a letter from a surety/insurance company indicating  
35 that it has reviewed the Contract Documents, and is prepared to issue the D&C  
36 Performance Bond and D&C Payment Bond in the form and amount required by the ITP.  
37 If the Developer or Lead Subcontractor, as applicable, is a joint venture, partnership,

1 limited liability company or other association, separate letters for one or more of the  
2 individual Equity Members or joint venturer, partner or member of the Lead  
3 Subcontractor, as applicable, are acceptable, as is a single letter covering all Equity  
4 Members, joint venturers, partners or members. If more than one letter is provided, each  
5 letter shall set forth the portion of the bond amount the surety/insurance company will be  
6 issuing.

7 Each surety/insurance company providing such letter must be (a) licensed and  
8 authorized to do business in the State, (b) listed on the U.S. Department of the Treasury's  
9 "Listing and Approved Sureties" (found at [www.fms.treas.gov/c570/c570.html](http://www.fms.treas.gov/c570/c570.html)), and (c)  
10 rated as provided in ITP Section 6.1.2(j).

11 The letter must indicate the relevant rating of the surety/insurance company. The letter  
12 must specifically state that the surety/insurance company is a licensed and admitted  
13 surety or insurer in the State (approved by the Arizona Department of Insurance), is listed  
14 on the U.S. Department of the Treasury's "Listing and Approved Sureties," has read the  
15 RFP (including the ITP) and any addenda, and has evaluated the backlog, work in  
16 progress, recently awarded contracts and conditionally awarded contracts as of the date  
17 of the letter for the entity for which it will provide the bonds in determining its willingness to  
18 issue the D&C Performance Bond and D&C Payment Bond. In instances where the  
19 response to this Section 2.1 contains descriptions of proposed or anticipated changes in  
20 the financial condition of the Proposer, or any other entity for which financial information is  
21 submitted as required hereby for the next reporting period, the surety/insurance company  
22 must certify in the letter that its analysis specifically incorporates a review of the factors  
23 surrounding such changes.

## 24 **2.2 Financial Statements**

25 The Financial Proposal shall include the following information for Proposer, all Equity  
26 Members, all Major Non-Equity Members, and any parent or sister companies if such  
27 information was required to satisfy the requirements of the RFQ:

- 28 • Audited financial statements (fiscal year end and quarterly) for all periods  
29 subsequent to those included in the SOQ (or if not included in the SOQ, for  
30 2012, 2013 and 2014.
- 31 • In addition, interim unaudited financial statements for the period since the most  
32 recent completed fiscal year or quarter.
- 33 • For publicly held companies, most recent SEC 10-K and 10-Q reports and any  
34 8-Ks filed since the date Proposer submitted its SOQ.

35 If a Guaranty will be necessary for Proposer to satisfy the net worth  
36 financial responsibility requirements in Section 10.4 of the DBM Agreement, the  
37 Proposer shall also submit financial statements for each Guarantor that will execute a  
38 Guaranty in satisfaction of such requirements. Such financial statements shall cover the  
39 same periods as indicated above.

40 To assure confidentiality, each entity's financial statements may be provided to ADOT in  
41 sealed envelopes. Each sealed envelope shall be labeled with the name of the entity and  
42 the entity's role (i.e. Equity Member, Lead Contractor, etc.)  
43 The financial statements must include:

- 1 • Opinion Letter (Auditor’s Report);
- 2 • Balance Sheet;
- 3 • Income Statement;
- 4 • Statement of Changes in Cash Flow; and
- 5 • Footnotes.

6 In addition, financial statements must meet the following requirements:

7 a) GAAP

8 Financial statements must be prepared in accordance with U.S. Generally Accepted  
9 Accounting Principles (U.S. GAAP) or International Financial Reporting Standards  
10 (IFRS). If financial statements are prepared in accordance with principles other than U.S.  
11 GAAP or IFRS, a letter must be provided from a certified public accountant discussing the  
12 areas of the financial statements that would be affected by a conversion to U.S. GAAP or  
13 IFRS. A restatement of the financial information in accordance with U.S. GAAP or IFRS  
14 is not required.

15 b) U.S. Dollars

16 Financial statements shall be provided in U.S. dollars, if available. If financial statements  
17 are not available in U.S. dollars, the Proposer must include summaries of the income  
18 statements, statements of cash flow, and balance sheets for the applicable time periods  
19 converted to U.S. dollars by a certified public accountant.

20 c) Audited

21 Financial statements must be audited by an independent party qualified to render audit  
22 opinions (e.g., a certified public accountant). If audited financials are not available for an  
23 entity, the Proposal shall include unaudited financial statements for such entity, certified  
24 as true, correct and accurate by the chief executive officer, chief financial officer, or  
25 treasurer (or by such equivalent position or role) of the entity.

26 d) English

27 Financial statement information must be prepared in English. If audited financial  
28 statements are prepared in a language other than English, translations of all financial  
29 statement information must be provided with the original financial statement information.

30 e) Newly Formed Entity

31 If the Proposer is a newly formed entity (formed within two years before the SOQ Due  
32 Date) and does not have independent financial statements, financial statements for the  
33 Equity Members shall be provided (and the Proposer shall expressly state that the  
34 Proposer is a newly formed entity and does not have independent financial statements).

35 f) SEC Filings

36 If the Proposer or any other entity for whom financial information is submitted in the  
37 Financial Proposal files reports with the Securities and Exchange Commission, then such  
38 financial statements shall be provided through a copy of their annual report on Form 10-K.



1 For all subsequent quarters, provide a copy of any report filed on Form 10-Q or Form 8-K  
2 which has been filed since the latest filed 10-K.

3 g) Off-Balance Sheet Liabilities

4 A letter from the certified public accountant, chief financial officer, treasurer or certified  
5 public accountant for each entity for which financial information is submitted, identifying  
6 all material off balance sheet liabilities

7 **2.3 Credit Ratings**

8 Proposer shall provide: (a) a list identifying each entity for which financial statements are  
9 provided; (b) a statement indicating whether each entity has a credit rating; and (c) for  
10 each entity with a rating, the current rating.

11 **2.4 Material Changes in Financial Condition**

12 Proposer shall provide information regarding any material changes in financial condition  
13 for the Proposer, each Equity Member and each Major Non-Equity Member, any parent or  
14 sister company of the Lead Contractor or Lead Maintenance Firm if such information was  
15 required to satisfy the requirements of the RFQ and, if applicable, each Guarantor for the  
16 most recent fiscal year and anticipated for the next reporting period. In each case, if any  
17 of the foregoing entities is a consortium, partnership, or any other form of a joint venture,  
18 provide this information for all such members. If no material change has occurred and  
19 none is pending, each of these entities shall provide a letter from their respective chief  
20 executive officer, chief financial officer, or treasurer (or equivalent position or role) so  
21 certifying.

22 In instances where a material change has occurred, or is anticipated, the affected entity  
23 shall provide a statement describing each material change in detail, the likelihood that the  
24 developments will continue during the period of performance of the Project development,  
25 and the projected full extent of the changes likely to be experienced in the periods ahead.  
26 Estimates of the impact on revenues, expenses and the change in equity shall be  
27 provided separately for each material change. References to the notes in the financial  
28 statements are not sufficient to address the requirement to discuss the impact of material  
29 changes.

30 Where a material change will have a negative financial impact, the affected entity shall  
31 also provide a discussion in the statement of measures that would be undertaken to  
32 insulate the Project from any recent material changes, and those currently in progress or  
33 reasonably anticipated in the future. If the financial statements indicate that expenses and  
34 losses exceed income in the previous fiscal year (even if there has not been a material  
35 change), the affected entity shall provide a discussion in the statement of measures that  
36 will be undertaken to make the entity profitable in the future and an estimate of when the  
37 entity will be profitable.

38 The statement shall be signed and certified by the chief executive officer, chief financial  
39 officer, or treasurer (or equivalent position or role).

40 For a non-exclusive list of what ADOT considers to be a material change in financial  
41 condition, See RFQ Section 5.2.4. This list is intended to be indicative only.

1 **2.5 Guarantor Commitments**

2 As a condition to execution of the DBM Agreement, Guarantees will be required for a  
3 Developer that is newly formed (within two years before the SOQ Due Date) or that  
4 does not satisfy the Tangible Net Worth requirements in Section 10.4.6 of the as-issued  
5 DBM Agreement. The financial statements of a Guarantor or Guarantors shall  
6 demonstrate financial capability of the Proposer and satisfaction of the Tangible Net  
7 Worth requirements set forth in Section 10.4.6 of the DBM Agreement.

8 For each proposed Guarantor, in addition to its financial statements, credit ratings and  
9 material changes in financial condition, Proposer shall submit a completed and signed  
10 Form T (Guarantor Commitment Letter).

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**Exhibit 4**

**PRICE PROPOSAL INSTRUCTIONS**

**SECTION 1 GENERAL INSTRUCTIONS**

This Exhibit 4 describes the submission format for Price Proposals and outlines the required information that will comprise the Price Proposal.

Proposer shall submit the information required by this Exhibit 4 in the organization and format specified herein. Each component of the Price Proposal shall be clearly titled and identified.

All forms named herein are found in Exhibit 5, unless otherwise noted. Pricing forms are provided in Excel formats. All blank spaces (highlighted in yellow) in the pricing forms must be filled in as appropriate. No substantive change shall be made in the pricing forms.

**1.1 Format of Price Proposal**

All price and cost information provided in the Price Proposal shall be in U.S. Dollar currency only. Take note of instructions on the forms to provide amounts in year of expenditure (YOE) or present value dollars as of the Proposal Due Date.

If there are any discrepancies between the hard copy and electronic copy of any quantitative information provided in the Price Proposal, the hard copy version will prevail. If there are any differences between individual line amounts and totals, the individual line amounts will prevail.

**1.2 Contents of Price Proposal**

All parts of the Proposal that indicate price are to be included in the Price Proposal.

The Price Proposal shall consist of price information (including Form M series and Form N series).

**SECTION 2 PRICE INFORMATION**

**2.1 Price Value**

See ITP Section 5.6 for the components of the Price Value. Proposer shall submit Form M-1 which will sum the components of the Price Value. The Excel version of this form will automatically calculate based on information the Proposer enters on other forms.

Although the D&C Price forms may show expenditures at any given point in the schedule higher than the then applicable Maximum Allowable Cumulative Draw, ADOT will not pay more than the then applicable Maximum Allowable Cumulative Draw (plus the amount of Supplemental Agreements, if any).

1 **2.2 Design & Construction Price and Cash Flow Adjustment Table/Maximum**  
2 **Payment Curve**

3 Proposer shall submit a D&C Price Breakdown using Form M-1.1. Proposer shall enter  
4 item totals within the applicable maximum price indicated on the form.

5 The Price Proposal shall include Form M-1.2 which shall set forth any ATC adjustment  
6 costs identified by ADOT in its ATC approval letters for ATCs that are incorporated into  
7 the Proposal. If there are no such ATCs, affirmatively state that there are none. For  
8 additional information about ATC price adjustments, refer to ITP Section 3.7.

9 The Price Proposal shall include Form M-1.3 which shall set forth any adjustments for  
10 avoided Schematic ROW, as provided by ADOT in response to any Pre-Proposal  
11 Submittals, that are incorporated into the Proposal. If there are no such adjustments,  
12 affirmatively state that there are none. Enter each credit as a value less than or equal to  
13 \$0. Refer to ITP Section 5.6.1 for additional information about the credit.

14 The Price Proposal shall include Form M-1.4 indicating (a) a per diem decrease in the  
15 D&C Price for each day NTP 3 is issued prior to the start date of the NTP3 Window, up to  
16 a cap of 180 days before the start date of the NTP 3 Window and (b) a per diem increase  
17 in the D&C Price for each day NTP3 is issued after the end date of the NTP 3 Window, up  
18 to a cap of 180 days after the end date of the NTP 3 Window. Enter the per diem decrease  
19 as a value less than or equal to \$0. For each 30-day interval in the 180-day period, use  
20 one value for the per diem increase, and one value for the per diem decrease. Refer to  
21 ITP Section 5.6.2 for additional information on the NTP 3 adjustment.

22 The Price Proposal shall include Form M-2, setting forth the cash flow corresponding to  
23 the anticipated draw requests for the D&C Work required under the DBM Agreement.  
24 Although the D&C Price forms may show expenditures at any given point in the schedule  
25 higher than the then applicable Maximum Allowable Cumulative Draw, ADOT will not pay  
26 more than the then applicable Maximum Allowable Cumulative Draw. The total on Form  
27 M-2 must match the total on Form M-1.1. See Section 13.3.1 of the DBM Agreement for  
28 additional information regarding the Maximum Allowable Cumulative Draw.

29 **2.3 Maintenance Price**

30 The Price Proposal shall include Form N-1 setting forth the summary of the Factored  
31 Annual Maintenance Price (composed of escalated and discounted Routine Maintenance  
32 and Capital Asset Replacement Work), for Maintenance Services over the duration of an  
33 assumed 30-year Maintenance Period. Form N-1 will be automatically calculated from  
34 the information the Proposer enters on Form N-1.1 and Form N-1.2. Section 13.5 of the  
35 DBM Agreement provides for the adjustment procedures and index for annual  
36 adjustments in the price for Maintenance Services.

37 Proposer shall use Form N-1.1 to show the breakdown of Routine Maintenance in 2015 \$,  
38 using the categories provided. [Proposer shall include in its pricing of Routine](#)  
39 [Maintenance, using Form N-1.1, column B, its pricing for the landscape establishment](#)  
40 [work for the Non-Maintained Elements set forth in Section 450.3.3 of the Technical](#)  
41 [Provisions.](#) Proposer shall use Form N-1.2 to show the breakdown of Capital Asset  
42 Replacement Work in 2015 \$, utilizing the categories provided. ~~If Proposer has additional~~

1 ~~elements which it believes make up Capital Asset Replacement Work, enter those~~  
2 ~~categories in columns F, G, H and I, as appropriate.~~

### 3 **2.4 Insurance Pricing**

4 Forms M-1.1, N-1.1 and N-1.2 require Proposers to separately state the portion of the  
5 D&C Price and Maintenance Price allocated to the cost of insurance required by the DBM  
6 Agreement. The DBM Agreement allows Proposers to provide certain insurance  
7 coverage limits on a per project, dedicated basis under a corporate insurance program or  
8 under a practice policy. If Proposer intends to provide any insurance coverage via  
9 dedicated Project-specific limits under a corporate insurance program or via a practice  
10 policy, then Proposer shall include in the Price Proposal an insurance report containing  
11 the following:

12 (a) Identification of each insurance policy that Proposer intends to provide on a  
13 per project, dedicated basis under a corporate insurance program or under a practice  
14 policy, consistent with the provisions of the DBM Agreement;

15 (b) A reasonably detailed explanation of the corporate methodology used for  
16 allocating premiums to specific projects and work;

17 (c) The calculations made to determine the allocation of the anticipated  
18 premiums for such policies to the Project, including the amount of premium allocated for  
19 each such policy; and

20 (d) A written certification from an authorized officer of each of Proposer and the  
21 corporate entity that will place the policies certifying that the allocated amount has been  
22 fairly and accurately determined in accordance with the corporate methodology.

**Exhibit 5**

**REQUIRED FORMS**

(see [separately](#) attached)



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**Exhibit 6**

**FORMAT AND ORGANIZATION OF PROPOSAL  
AND PRE-PROPOSAL SUBMITTALS**

**1. Organization**

**Proposal**

The Proposal shall be organized and ordered as follows and as depicted in Table 6-A below, and shall conform to the following page limitation requirements:

1. Proposal Security – no page limitation
2. Volume I – Technical Proposal
  - a. Executive Summary – a limit of **10 pages** total
  - b. Proposer Information, Certifications and Documents – no page limitation
  - c. Project Development Plan
    - i. Technical Approach - a limit of **45 pages** total, excluding design drawings (which have no page limitation and are to be submitted in Appendix 1-A, whether on 11” x 17” sheets or on roll plots)
      - A. Proposer’s Schematic Design
      - B. Bridges and Structures
      - C. Roadway
      - D. Preliminary Transportation Management Plan
      - E. Geotechnical and Earthwork
      - F. Drainage
      - G. Utilities and Railroad Coordination
      - H. Signage, Delineation, Pavement Markings, Signalization, ITS and Lighting
      - I. Preliminary Aesthetics and Landscape Master Plan
    - ii. Project Delivery Approach
      - A. Preliminary Project Management Plan – Project Administration Chapter – **20 pages** total

- 1 B. Project Schedule and Cost Control Management – **5**  
2 **pages** total
- 3 C. Preliminary ROW Activity Plan - **5 pages** total
- 4 D. Preliminary Maintenance Management Plan – **10**  
5 **pages** total
- 6 E. Preliminary Environmental Management Plan – **10**  
7 **pages** total
- 8 F. Preliminary Safety Management Plan – **5 pages** total
- 9 G. Preliminary DBE Utilization Plan – **12 pages** total,  
10 plus, if applicable, up to **4 pages** for added description  
11 of pre-Proposal Good Faith Efforts
- 12 H. Preliminary OJT Utilization Plan – **5 pages** total
- 13 iii. Preliminary Quality Management Plan - **15 pages** total
- 14 A. General Requirements
- 15 B. Professional Services
- 16 C. Construction
- 17 D. Maintenance
- 18 • Appendix I-A: Technical Drawings, Graphs ~~and~~, Data and Visual  
19 Animations – no page limitation
- 20 • Appendix I-B: ATC approval letters from ADOT – no page limitation
- 21 • Appendix I-C: Preliminary Project Baseline Schedule – no page  
22 limitation
- 23 3. Volume II – Financial Proposal – no page limitation
- 24 a. Surety Letter
- 25 b. Audited fiscal financial statements for all periods subsequent to the  
26 SOQ and unaudited interim financial statements
- 27 c. For publicly held companies, most recent SEC 10-K and 10-Q  
28 reports and any 8-Ks filed since the SOQ
- 29 d. Letter disclosing all material off balance sheet liabilities
- 30 e. Credit ratings
- 31 f. Statement/letter regarding material change in financial condition  
32 since submission of the SOQ and for next reporting period

- 1 g. Guarantor Commitment Letter(s) (if required)
- 2 4. Volume III – Price Proposal
- 3 • Pricing Forms (M and N series), in the order listed – no page limitation
- 4 • If applicable, insurance report – **5 pages** total

5 Pre-Proposal Submittals

6 Pre-Proposal Submittals shall be organized as follows and shall conform to the  
7 following page limitation requirements:

- 8 1. Request for ADOT approval of proposed changes in Proposer’s  
9 organization – organize as the Proposer determines; no page limitation.
- 10 2. Request for ADOT approval of proposed change in Key Personnel
- 11 • Form G – no page limitation
- 12 • Resumes – a maximum of **2 pages** per individual
- 13 3. Request for ADOT approval of credits reducing D&C Price for evaluation  
14 purposes due to avoidance of Schematic ROW parcels
- 15 • Map of avoided parcel or partial parcel – no page limitation
- 16 • Calculation of approximate avoided square footage – no page limitation
- 17 • Narrative description of design elements or features to avoid parcels or  
18 partial parcels – no page limitation
- 19 4. Preliminary ATCs – a maximum of **2 pages** each (up to a maximum of 20  
20 Preliminary ATCs)
- 21 5. ATCs – no page limitation
- 22 6. Stipend Agreement – no page limitation

23 **2. Binders and Containers**

24 Proposers shall individually label all binders, packages and containers constituting  
25 the Proposal as follows:

26 **RESPONSE TO THE**  
27 **REQUEST FOR PROPOSALS**  
28 **FOR 202 MA 054 H882701C**  
29 **SR 202L (SOUTH MOUNTAIN FREEWAY)**  
30 **I-10 (MARICOPA FREEWAY) – I-10 (PAPAGO FREEWAY)**

31 The Proposal (other than the Proposal Security) shall be organized into separate  
32 three-ring binders, for Volumes I, II and III respectively, along with the related volume  
33 appendices. Several three-ring binders may be used for each Volume, as necessary.

1 Each binder of the Proposal shall be labeled to indicate its contents and the Proposer.  
2 The original Proposal shall be clearly identified as “original”; copies of the Proposals shall  
3 be sequentially numbered, labeled and bound.

4 The sections (and, optionally, subsections) of each Volume shall be separated  
5 with lettered or numbered dividers. The dividers shall contain no text except to identify  
6 the section, and will not be counted against the page limitation.

7 Color photographs, renderings, and brochures shall be adequately bound and  
8 suitably protected for handling and circulation during review and evaluation.

9 Proposers shall submit the Proposal Security in a separate sealed envelope  
10 labeled “[Proposer Name]: Proposal Security for the Loop 202 South Mountain Freeway  
11 Project.”

12 Proposers may submit financial statements in separate sealed envelopes labeled  
13 “[Proposer Name]: Financial Statements for the Loop 202 South Mountain Freeway  
14 Project.”

15 The completed Proposal shall be submitted and delivered in recyclable, low-cost  
16 sealed containers, as follows:

17 (a) all of the binders comprising the original and copies of the Technical  
18 Proposal, together with an electronic copy of the Technical Proposal, and the sealed  
19 envelope containing the Proposal Security, shall be packaged in one or more containers  
20 that contain no other part of the Proposal, clearly addressed to ADOT as provided herein,  
21 and labeled “[Proposer Name]: Technical Proposal and Proposal Security for the Loop  
22 202 South Mountain Freeway Project;”

23 (b) all of the binders comprising the original and copies of the Financial  
24 Proposal, together with an electronic copy of the Financial Proposal, and any sealed  
25 envelopes containing financial statements, shall be packaged in one or more containers  
26 that contain no other part of the Proposal, clearly addressed to ADOT as provided herein,  
27 and labeled “[Proposer Name]: Financial Proposal for the Loop 202 South Mountain  
28 Freeway Project;” and

29 (c) all of the binders comprising the original and copies of the Price  
30 Proposal, together with an electronic copy of the Price Proposal, shall be packaged in one  
31 or more containers that contain no other part of the Proposal, clearly addressed to ADOT  
32 as provided herein, and labeled “[Proposer Name]: Price Proposal for the Loop 202  
33 South Mountain Freeway Project.”

34 The outside of each container also shall clearly set forth:

35 (a) A return address: Proposer’s name, contact person’s name, mailing  
36 address; and

37 (b) The date of submittal.

1 **3. Page Format**

2 The volumes and appendices shall consist of loose-leaf pages that are 8 ½” by 11”  
3 and white, except that:

4 (a) maps, drawings, graphics, charts and schedules may be submitted  
5 on 11” by 17” paper, but may not include narrative text, except for brief captions  
6 necessary to title or describe. ADOT may disregard any other narrative text included on  
7 an 11” by 17” foldout. Any 11” x 17” sheet that will be part of the Technical Proposal  
8 (Volume I) shall be folded to 8.5” x 11” so as to fit in the binders. Any 11”x17” sheet  
9 included in an Appendix binder does not need to be folded if the binder containing the  
10 information is also 11”x17”. Each 11” by 17” foldout will be considered one page;

11 (b) any support letters provided from parties outside the United States  
12 may be submitted in ISO A4 format; and

13 (c) design drawings may be submitted on roll plots not to exceed 36” in  
14 width, each no longer than ten feet. Roll plots may not include narrative text, except for  
15 brief captions necessary to title or describe. ADOT may disregard any other narrative  
16 text included on roll plots.

17 To meet the page limits requirement listed above:

18 (a) all text shall be in an Arial font that is a minimum of 11 points in size,  
19 single-spaced, and printed ~~single~~double-sided, except that (i) ~~financial statements~~roll  
20 plots may be printed ~~double~~single-sided, and (ii) 10 point Arial font is acceptable for  
21 graphics, charts, tables, figures and footnotes; and

22 (b) Margins shall be not less than one inch at the top, bottom, and sides  
23 of all pages, except for headers and footers.

24 For each portion of the Proposal that is subject to a page limitation, each page  
25 shall be numbered consecutively within each such portion, and the page numbers shall  
26 be centered at the bottom of each page.

27 Each page in binders shall include a footer that identifies the Volume and section  
28 in which it belongs, so that if a page becomes separated from its binder the reader can  
29 readily ascertain where to return it to the binder; provided that the required forms need  
30 only set forth the page number.

31 **4. Electronic Format**

32 The electronic copy of the Proposal and Pre-Proposal Submittals shall be in a  
33 read-only, searchable format in Adobe Acrobat (.pdf) format on CD(s), DVD(s) or USB  
34 flash drive(s); provided, however, that:

35 (a) The Price Proposal shall also include a completed electronic copy of  
36 the pricing forms in Excel;

1 (b) corporate, partnership, joint venture and limited liability company  
2 documents (e.g., articles of incorporation, bylaws, partnership agreements, joint venture  
3 agreements and limited liability company operating agreements) may be submitted in  
4 hard copy and need not be submitted electronically;

5 (c) financial statements may be submitted in hard copy and need not be  
6 submitted electronically, and if submitted electronically need not be in searchable format;

7 (d) original letters and scanned letters in the electronic copy of the  
8 Proposal need not be in searchable format;

9 (e) design documents, including Preliminary ATCs and ATCs, shall be  
10 submitted as (i) two dimensional plan drawings in Adobe Acrobat (.pdf) format on a CD,  
11 DVD, or USB flash drive, and (ii) three dimensional Digital Terrain Model (DTM) files  
12 produced with Bentley's InRoads/Site/Survey Select CAD compatible file format on a CD,  
13 DVD, or USB flash drive. Proposer shall also submit all InRoads files including the  
14 Template Library (\*.itl), and Preference files (\*.xin) on a CD, DVD, or USB flash drive; and

15 (f) the electronic file for the Preliminary Project Baseline Schedule must  
16 enable ADOT to view and manipulate the schedule in Primavera P6.

17 Visual animations, in electronic format, of designs may be included with the  
18 Technical Proposal. Visual animations shall be on CD(s), DVD(s) or USB flash drive(s).

## 19 **5. Proposal Forms**

20 Proposal and Pre-Proposal Submittal forms shall not be modified other than to  
21 include requested information.

## 22 **6. Reproducibility**

23 All Proposal and Pre-Proposal Submittal pages (other than design drawings on  
24 scroll mats and visual animations) shall be easily reproducible in black and white by  
25 standard photocopying machines.

## 26 **7. Submittal Quantities and Certified Copies**

### 27 Proposal

28 Regarding the Proposal, Proposers shall deliver:

29 (a) one original and three certified copies of the Proposal Security;

30 (b) one original and ten additional hard copies, and one electronic copy, of the  
31 Technical Proposal, provided, however, that (i) ADOT requires only three additional hard  
32 copies of roll plots, and (ii) Proposer may attach to the original Form A an envelope  
33 including four certified copies of the required organizational documents in lieu of providing  
34 organizational documents with each of the copies of the Technical Proposal;

35 (c) two electronic copies of any visual animations of designs:



1           (d) one original hard copy, two additional certified hard copies, and one  
2 electronic copy of the Financial Proposal, provided that Proposers may submit one  
3 original and two hard copies of financial statements; and

4           (de) one original hard copy, three additional certified hard copies, and one  
5 electronic copy of the Price Proposal.

6           Pre-Proposal Submittals

7           Regarding Pre-Proposal Submittals, Proposer shall deliver:

8           (a) one original, five additional hard copies, and one electronic copy of  
9 requests for ADOT approval of proposed changes in Proposer’s organization, except only  
10 two additional copies of financial statements are required;

11           (b) one original, five additional hard copies, and one electronic copy of  
12 requests for ADOT approval of proposed change in Key Personnel;

13           (c) one original, five additional hard copies, and one electronic copy of  
14 requests for ADOT approval of credits reducing D&C Price for evaluation purposes due to  
15 avoidance of Schematic ROW parcels;

16           (d) one original, five additional hard copies, and one electronic copy of  
17 Preliminary ATCs;

18           (e) one original, ten additional hard copies, and one electronic copy of ATCs;  
19 and

20           (f) two signed originals of the Stipend Agreement.

21   **8. Additional Requirements**

22           See Section 4.1 of the ITP for additional requirements.

23   **9. Summary and Organization of Proposal Contents**

24           Proposers shall follow the order of the below checklists in their Proposal.  
25

1

Check Box	Proposal Component	Form (if any)	ITP Section Cross-Reference
<input type="checkbox"/>	<b>Proposal Security</b>		
	A copy of this checklist shall be submitted with the Technical Proposal.		
<input type="checkbox"/>	Proposal Security <ul style="list-style-type: none"><li>• Proposal Bond; or</li><li>• Proposal Letter of Credit</li></ul>	Form K-1 Form K-2	Sections 4.1 and 4.4

2

Check Box	Proposal Component	Form (if any)	ITP Section Cross-Reference
<input type="checkbox"/>	<b>Volume I - Technical Proposal</b>		
	A copy of this checklist shall be submitted with the Technical Proposal.		
<input type="checkbox"/>	<b>A. Executive Summary</b>		
<input type="checkbox"/>	Executive Summary (exclude price information)	No forms are provided	Exhibit 2, Section 3.1
<input type="checkbox"/>	<b>B. Proposer Information, Certifications &amp; Documents</b>		
<input type="checkbox"/>	Proposal Letter	Form A	Section 4.1.2; Exhibit 2, Section 3.2.1
<input type="checkbox"/>	Business Form and Organizational Documents (if a new special purpose entity, pro forma organizational documents or indicative term sheet)	No forms are provided	Sections 5.3.2(a), (f); Exhibit 2, Section 3.2.1; Form A, pp. 6-7
<input type="checkbox"/>	Authorization Documents	No forms are provided	Section 5.3.2(b); Exhibit 2, Section 3.2.1; Form A, pp. 6-7
<input type="checkbox"/>	Proposer's Organization Information <ul style="list-style-type: none"> <li>• Proposer Team Summary and Certification</li> <li>• Team Member Information</li> <li>• Changes in Proposer's Organization and Key Personnel</li> <li>• Licenses and Registrations</li> <li>• Surety Information, including evidence of Surety's rating</li> </ul>	Form B, Parts 1 through 5	Exhibit 2, Section 3.2.2
<input type="checkbox"/>	Letter(s) Approving Changes in Key Personnel	No forms are provided	Section 5.3.2(g); Exhibit 2, Section 3.2.2; Form B, Part 3
<input type="checkbox"/>	Letter(s) Approving Changes in Proposer's Organization (if applicable)	No forms are provided	Section 5.3.2(g); Exhibit 2, Section 3.2.2; Form B, Part 3

Check Box	Proposal Component	Form (if any)	ITP Section Cross-Reference
<input type="checkbox"/>	Certification / Questionnaire	Form C	Exhibit 2, Section 3.2.3
<input type="checkbox"/>	Updated Industrial Safety Record for Construction Work Team Members	Form D	Exhibit 2, Section 3.2.4
<input type="checkbox"/>	Personnel Work Assignment and Commitment of Availability	Form E	Exhibit 2, Section 3.2.5
<input type="checkbox"/>	Non-Collusion Affidavit	Form F	Exhibit 2, Section 3.2.6
<input type="checkbox"/>	Disadvantaged Business Enterprise (DBE) Forms	Forms H-1, H-2, H-3, H-4, H-5, H-6, H-7 and H-8	Exhibit 2, Section 3.2.7
<input type="checkbox"/>	On the Job Training (OJT) Forms	Forms I-1 and I-2	Exhibit 2, Section 3.2.7
<input type="checkbox"/>	Conflict of Interest Disclosure Statement	Form J	Exhibit 2, Section 3.2.8
<input type="checkbox"/>	Substantial Completion and Final Acceptance Deadlines	Form O	Exhibit 2, Section 3.2.9
<input type="checkbox"/>	Equal Employment Opportunity Certification	Form P	Exhibit 2, Section 3.2.10
<input type="checkbox"/>	Certification Regarding Use of Contract Funds for Lobbying	Form Q	Exhibit 4, Section 3.2.11
<input type="checkbox"/>	Certification Regarding Ineligible Contractors	Form R	Exhibit 2, Section 3.2.12
<input type="checkbox"/>	Buy America Certification	Form S	Exhibit 2, Section 3.2.13
<input type="checkbox"/>	Written Evidence of Ability to Obtain and Maintain Insurance	No forms are provided	Section 5.3.2(h); Exhibit 2, Section 3.2.14
<input type="checkbox"/>	<b>C. Project Development Plan</b>		
<input type="checkbox"/>	Technical Approach <ul style="list-style-type: none"> <li>• Proposer's Schematic Design</li> <li>• Bridges and Structures</li> </ul>	No forms are provided	Exhibit 2, Section 4.1

Check Box	Proposal Component	Form (if any)	ITP Section Cross-Reference
	<ul style="list-style-type: none"> <li>• Roadway</li> <li>• Preliminary Transportation Management Plan</li> <li>• Geotechnical and Earthwork</li> <li>• Drainage</li> <li>• Utilities and Railroad Coordination</li> <li>• Signage, Delineation, Pavement Markings, Signalization, ITS and Lighting</li> <li>• Preliminary Aesthetics and Landscape Master Plan</li> </ul>		
<input type="checkbox"/>	<p>Project Delivery Approach</p> <ul style="list-style-type: none"> <li>• Preliminary Project Management Plan – Project Administration Chapter</li> <li>• Project Schedule and Cost Control Management</li> <li>• Preliminary ROW Activity Plan</li> <li>• Preliminary Maintenance Management Plan</li> <li>• Preliminary Environmental Management Plan</li> <li>• Preliminary Safety Management Plan</li> <li>• Preliminary DBE Utilization Plan</li> <li>• Preliminary OJT Utilization Plan</li> </ul>	No forms are provided	Exhibit 2, Section 4.2

Check Box	Proposal Component	Form (if any)	ITP Section Cross-Reference
<input type="checkbox"/>	Preliminary Quality Management Plan <ul style="list-style-type: none"> <li>• General Requirements</li> <li>• Professional Services</li> <li>• Construction</li> <li>• Maintenance</li> </ul>	No forms are provided	Exhibit 2, Section 4.3
<input type="checkbox"/>	<b>D. Appendices</b>		
<input type="checkbox"/>	Appendix 1-A: Technical Drawings, Graphs <del>and</del> , Data <u>and</u> <a href="#">Visual Animations</a> <ul style="list-style-type: none"> <li>• Design and construction concept plans and roll plots – bridges and structures</li> <li>• Design and construction concept plans and roll plots – roadway</li> <li>• Design and construction concept plans and roll plots – other Project components</li> <li>• <a href="#">Visual animations of designs (optional)</a></li> </ul>	No forms are provided	Exhibit 2, Section 4.1
<input type="checkbox"/>	Appendix 1-B: ATC approval letters from ADOT	No forms are provided	Exhibit 2, Section 4.1
<input type="checkbox"/>	Appendix 1-C: Preliminary Project Baseline Schedule	No forms are provided	Exhibit 2, Section 4.2.2

1

Check Box	Proposal Component	Form (if any)	ITP Section Cross-Reference
<input type="checkbox"/>	<b>Volume II - Financial Proposal</b>		
	A copy of this checklist shall be submitted with the Financial Proposal.		
<input type="checkbox"/>	<b>Updated Financial Information</b>		
<input type="checkbox"/>	Surety Letter	No forms are provided	Exhibit 3, Section 2.1



Check Box	Proposal Component	Form (if any)	ITP Section Cross-Reference
<input type="checkbox"/>	Audited fiscal financial statements for all periods subsequent to the SOQ and unaudited interim financial statements	No forms are provided	Exhibit 3, Section 2.2
<input type="checkbox"/>	For publicly held companies, most recent SEC 10-K and any report filed on Form 10-Q or Form 8-K filed since the latest filed 10-K	No forms are provided	Exhibit 3, Section 2.2
<input type="checkbox"/>	Letter disclosing all material off balance sheet liabilities	No forms are provided	Exhibit 3, Section 2.2
<input type="checkbox"/>	Credit ratings	No forms are provided	Exhibit 3, Section 2.3
<input type="checkbox"/>	Statement/letter regarding material change in financial condition since submission of the SOQ and for next reporting period	No forms are provided	Exhibit 3, Section 2.4
<input type="checkbox"/>	Guarantor Commitment Letter(s) (if required)	Form T (Form B, <u>Part 2</u> is also required for the Guarantor(s))	Section 5.3.3(b); Exhibit 3, Section 2.5

1

Check Box	Proposal Component	Form (if any)	ITP Section Cross-Reference
<input type="checkbox"/>	<b>Volume III - Price Proposal</b>		
	A copy of this checklist shall be submitted with the Price Proposal.		
<input type="checkbox"/>	Price Value Summary	Form M-1	Exhibit 4, Section 2.1
<input type="checkbox"/>	D&C Price Breakdown	Form M-1.1	Exhibit 4, Section 2.1
<input type="checkbox"/>	ATC Adjustments to Price	Form M-1.2	Exhibit 4, Section 2.1
<input type="checkbox"/>	Adjustments to D&C Price for Avoided Schematic ROW	Form M-1.3	Section 5.6.1; Exhibit 4, Section 2.1
<input type="checkbox"/>	Adjustments to D&C Price for Advancement or Delay of NTP 3	Form M-1.4	Section 5.6.2; Exhibit 4, Section 2.1
<input type="checkbox"/>	D&C Price Draws/Cash Flow Table	Form M-2	Exhibit 4, Section 2.1

Check Box	Proposal Component	Form (if any)	ITP Section Cross-Reference
<input type="checkbox"/>	Maintenance Price Summary	Form N-1	Exhibit 4, Section 2.2
<input type="checkbox"/>	Routine Maintenance Breakdown	Form N-1.1	Exhibit 4, Section 2.2
<input type="checkbox"/>	Capital Asset Replacement Work Breakdown	Form N-1.2	Exhibit 4, Section 2.2
<input type="checkbox"/>	Insurance Report (if applicable)	No forms are provided	Exhibit 4, Section 2.4

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2 **10. Summary and Organization of Pre-Proposal Submittals**

Pre-Proposal Submittal Component	Form (if any)	ITP Section Cross-Reference
Request for ADOT approval of proposed changes in Proposer's organization	No form is provided	Sections 2.10
Request for ADOT approval of proposed change in Key Personnel <ul style="list-style-type: none"> <li>• Information for Proposed Change in Key Personnel</li> <li>• Resumes for proposed change in Key Personnel</li> </ul>	No form is provided  Form G  No form is provided	Sections 2.10
Request for ADOT approval of credits reducing D&C Price for evaluation purposes due to avoidance of Schematic ROW parcels <ul style="list-style-type: none"> <li>• Map of avoided parcel or partial parcel</li> <li>• Calculation of approximate avoided square footage</li> <li>• Description of design elements or features to avoid parcels or partial parcels</li> </ul>	No forms are provided	Sections 2.4(d) and 5.6.1
Preliminary ATCs	No forms are provided	Section 3.3
ATCs	No forms are provided	Section 3.4
Stipend Agreement (Optional)	Exhibit 10	Section 6.3; Exhibit 10; Exhibit 2, Section 3.2.15

**Exhibit 7**

**PROPOSER'S RFP COMMENT FORM**  
**LOOP 202 SOUTH MOUNTAIN FREEWAY PROJECT**

Name of Proposer: \_\_\_\_\_

Proposer Address: \_\_\_\_\_

Proposer Contact Information: Individual: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Comment Sheet \_\_\_ of \_\_\_ Sheets

NOTE: Categories are as follows:

- 1 = Potential “go/no-go” issue that, if not resolved in an acceptable fashion, may preclude the Proposer from submitting a Proposal.
- 2 = Major issue that, if not resolved in an acceptable fashion, will significantly affect value for money or, taken together with the entirety of other issues, may preclude the Proposer from submitting a Proposal.
- 3 = Issue that may affect value for money, or another material issue, but is not at the level of a Category 1 and Category 2 issue.
- 4 = Issue that is minor in nature, a clarification, a comment concerning a conflict between documents or within a document, etc.

Question or comment marked as “Y” in the “Confidential” column necessarily contains confidential or proprietary information, such as information regarding an ATC or Proposer’s organization. ADOT reserves right to disagree as provided in ITP Section 2.3.1.

No.	Document	Section No.	Page No.	Line No.	Confidential?	Category	Question(s)/ Comment(s)/Suggested Revision(s)	Reserved for ADOT Response
	(Options: ITP, ITP Exhibit X, ITP Form X, DBMA, DBMA Exhibit X, TP, TPA X, RID Section X-X)	(For TP sections, indicate GP, DR, CR, or MR)			(Y or N)	(1, 2, 3 or 4)		

No.	Document <small>(Options: ITP, ITP Exhibit X, ITP Form X, DBMA, DBMA Exhibit X, TP, TPA X, RID Section X-X)</small>	Section No. <small>(For TP sections, indicate GP, DR, CR, or MR)</small>	Page No.	Line No.	Confidential? <small>(Y or N)</small>	Category <small>(1, 2, 3 or 4)</small>	Question(s)/ Comment(s)/Suggested Revision(s)	Reserved for ADOT Response

**Exhibit 8**

**RIGHT OF ENTRY PROCESS FOR STATE-OWNED PROPERTY**

In order to access property owned by or in the possession of ADOT prior to the Proposal Due Date, Proposers must apply for an encroachment permit in the form that follows.

The process and requirements to apply are set forth in Arizona Administrative Code, Title 17, Chapter 3, Article 5.





**ARIZONA DEPARTMENT OF TRANSPORTATION**  
**INTERMODAL TRANSPORTATION DIVISION**  
**Highway Encroachment Permit Application**  
*(Application for Permission to Use State Highway right of way)*

<b>FOR ADOT USE</b> ADOT Agreement Number: _____		<input type="checkbox"/> ECS <input type="checkbox"/> JPA <input type="checkbox"/> Other	
PERMIT NUMBER: _____	ROUTE: _____	MILEPOST: _____	
ADOT PROJECT NUMBER: _____		ADOT ENGINEERING STATION: _____	
Name of Encroachment Owner: _____		Name of Authorized Agent / Applicant <i>(If other than the Encroachment Owner)</i> : _____	
Mailing Address of Owner: _____		Mailing Address: _____	
City: _____		City: _____	
State: _____	Zip: _____	State: _____	Zip: _____
Phone: _____		Phone: _____	
E-mail address: _____		Legal Relationship to Owner:	
Name of Local Point of Contact: _____		<input type="checkbox"/> Contractor <input type="checkbox"/> Sub Contractor <input type="checkbox"/> Authorized Employee	
		<input type="checkbox"/> Engineer <input type="checkbox"/> Attorney <input type="checkbox"/> Other: _____	
Phone Number for Local Point of Contact: _____		E-mail Address: _____	
City (in or near) _____	Side of Highway _____	<input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W (check one)	
Highway Route # _____	Approximately _____ Feet	<input type="checkbox"/> N <input type="checkbox"/> S <input type="checkbox"/> E <input type="checkbox"/> W (check one)	of Milepost # _____
Encroachment Owner's Project # or Property Parcel #: _____		Project Duration : _____	
Description of the proposed work or activity in the right-of-way:			
<p><b>The Encroachment Owner will be the Permittee. By signing this application, the Encroachment Owner and the Owner's Agent acknowledge that the information given and statements made in this application are true and correct to the best of his/her knowledge. The Encroachment Owner agrees as the Permittee to accept the following General Obligations and Responsibilities as described on page 2 of the application. By accepting an approved encroachment permit, the Permittee agrees to the requirements described in the permit, to be responsible for all permit requirements, and to comply with ADOT's requirements as set out in the permit. An approved permit consists of but is not limited to this application and final supporting documentation approved by ADOT, and any requirements set by ADOT. NO WORK SHALL TAKE PLACE INSIDE THE RIGHT OF WAY WITHOUT AN APPROVED PERMIT ON SITE.</b></p>			
Encroachment Owner <i>(Print Name and Sign )</i>		Date	
Authorized Agent or Applicant: <i>If other than the Encroachment Owner (Print Name and Sign)</i>		Date	

**FOR ADOT USE**  
**PERMIT TO USE STATE HIGHWAY RIGHT-OF-WAY**

*This application is approved as a permit and a permit is issued to the Permittee. Construction is authorized only for the period indicated below.*

Authorized ADOT Name and Signature

Authorized ADOT Name and Signature

Issue Date

Permit work to be completed by:

**GENERAL OBLIGATIONS AND RESPONSIBILITIES**

**THE PERMITTEE SHALL:**

1. Assume all legal liability and financial responsibility for the encroachment activity for the duration of the encroachment, including indemnify, defend, and save harmless ADOT and the State of Arizona and any of its agents, directors, officers, employees from and against any and all claims, demands, suits, actions, proceedings, loss, costs, damages of every kind, or expenses, including court costs, reasonable attorney's fees and/or litigation expenses, and costs of claim processing and investigation, arising out of bodily injury or death of any person, or tangible or intangible property damage, caused, or alleged to be caused, in whole or in part, by the negligent or willful acts, or omissions of the Permittee, any of its directors, officers, agents, employees, or volunteers, or its contractor or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the contractor's failure to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. Permittee agrees to provide ADOT with a certificate(s) of insurance consistent with the requirements stated in the ADOT Permit Insurance Matrix. Permittee is also obligated to provide certificates for its contractor(s), if any. The required insurance shall be kept in force by the permittee and its contractors for the term of the permit and shall not expire, be cancelled or materially changed to affect coverage available to the State without thirty (30) days written notice to the State. Automobile and worker's compensation coverage requirements are dependent upon the use of employees and autos for the encroachment activity. Please refer to the Matrix to determine requirements for coverage, limits, language and other insurance related items specific to each permit. Contractor's certificates shall include all subcontractors assureds under its policies, or Contractor shall collect from each of its subcontractors a certificate that meets or exceeds the requirements for a Contractor as outlined in the Matrix. Contractor agrees to maintain and make available to ADOT all subcontractors' certificates upon demand. ADOT reserves the right to require an increase or allow a decrease in insurance limits or coverage based on the risks and financial exposure arising out of the event or activity proposed in the permit application. The Encroachment Permit is issued upon the expressed condition that ADOT and The State of Arizona does not protect or insure against loss of personal property or improvements owned by Permittee. Permittee waives the right to claim damages from ADOT and the State of Arizona for any damage resulting to said property in the event that property is damaged or destroyed by fire or any other perils that is not the direct result of negligence by ADOT or the State of Arizona.
2. Comply with Environmental Laws.
  - A. Environmental Laws refers collectively to any and all federal, state, or local statute, law, ordinance, code, rule, regulation, permit, order, or decree regulating, relating to, or imposing liability or standards of conduct on a person discharging, releasing or threatening to discharge or release or causing the discharge or release of any hazardous or solid waste or any hazardous substance, pollutant, contaminant, water, wastewater or storm water, and specifically includes, but is not limited to: The Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act; the Comprehensive Environmental Response, Compensation and Liability Act, as amended; the Toxic Substances Control Act; the Clean Water Act (CWA); the Clean Air Act; the Occupational Safety and Health Act; the Arizona Water Quality Act Revolving Fund Act, the Arizona Hazardous Waste Management Act, any applicable National Pollutant Discharge Elimination System (NPDES) or Arizona Pollution Discharge Elimination System (AZPDES) permit, any applicable CWA Section 404 permit, or any local pretreatment or environmental nuisance ordinance.
  - B. Specifically agree that in the course of performing any activity for which this Permit is necessary:
    - i. To comply with any and all Environmental Laws;
    - ii. To ensure that no activity under this Permit shall cause ADOT to be in violation of any Environmental Laws;
    - iii. That if the Permittee fails or refuses to comply with any Environmental Laws, or causes ADOT to be in violation of any Environmental Laws, ADOT may at its sole and unreviewable discretion, (1) revoke this Permit; (2) require the Permittee to undertake corrective or remedial action to address any release or threatened release or discharge of the hazardous substance, pollutant or contaminant, water, wastewater or storm water; and (3) expressly consents to entry of injunctive relief to enforce any listed remedies.
    - iv. To indemnify ADOT for any losses, damages, expenses, penalties, liabilities or claims of any nature whatsoever suffered by or asserted against ADOT as a direct or indirect result of the disposal, escape, seepage, leakage, spillage, discharge, emission, or release of any hazardous waste, solid waste, hazardous substance, pollutant or contaminant, water, wastewater or storm water and losses, damages, expenses, penalties, liabilities and claims asserted or arising under the Environmental Laws, or for ADOT's costs in undertaking corrective action pursuant to an order of or settlement with a duly authorized regulatory agency or injured third party or for any penalties associated with Permittee's activities;
3. Be responsible for any repair or maintenance work and repair any aspect or condition of the encroachment that causes danger or hazard to the traveling public, for the duration of the encroachment and must perform such work under the appropriate encroachment permit authorization;
4. Comply with ADOT's traffic control standards with an ADOT approved traffic control plan;

5. Obtain written approval from the abutting property owner (and/or underlying fee owner where ADOT owns its right of way by easement) if the encroachment encroaches on abutting property owned by someone other than the permittee (and/or on underlying fee land owned by someone other than the permittee where ADOT owns its right of way by easement). In any case and at the Department's discretion; ADOT may require written approval from the abutting property owner prior to issuance of the encroachment permit.
6. ADOT reserves the right to require the permittee to perform any repairs necessary to the encroachment throughout the life of the encroachment;
7. Remove the encroachment and restore the right-of-way to its original or better condition if ADOT cancels the encroachment permit, and terminates all rights under the permit, or if the project terminates for any reason beyond ADOT's control;
8. Reimburse ADOT for costs incurred or deposit with ADOT money necessary to cover all costs incurred for activities related to the encroachment, such as inspections, restoring the right-of-way to its original or better condition, removing the encroachment, or repair encroachment to originally permitted condition and comply with ADOT's bond policy as applicable;
9. Notify a new owner to apply for an encroachment permit, as required by Arizona Administrative Rule R17-3-502(D);
10. Apply for a new encroachment permit if the use of the permitted encroachment or the use of adjoining property changes;
11. Keep a copy of the encroachment permit at the work site or site of encroachment activity;
12. Construct the encroachment according to attached Specifications, Standards and the plans approved by ADOT as part of the final permit; any changes shall be approved by ADOT prior to implementation;
13. Obtain all required permits from other government agencies or political subdivisions;
14. Remove any defective materials, or materials that fail to pass ADOT's final inspection, and replace with materials ADOT specifies.
15. Have the right to a hearing as prescribed in Arizona Administrative Code, R17-3-509 if the permit application is denied;
16. Understand that once issued, the permit is revocable and subject to modification or abrogation by ADOT at any time, without prejudice.

By accepting an approved encroachment permit, the Permittee agrees to the requirements described in the permit, to be responsible for all permit requirements, and to comply with ADOT's requirements as set out in the permit. NO WORK SHALL TAKE PLACE INSIDE THE RIGHT OF WAY WITHOUT AN APPROVED PERMIT ON SITE. I have read and understand the above requirements: Initial \_\_\_\_\_ Date \_\_\_\_\_

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**Exhibit 9**

**FORMS OF PERFORMANCE AND PAYMENT BONDS**

Exhibit 9-1	Form of D&C Performance Bond <sup>1</sup>
Exhibit 9-2	Form of D&C Payment Bond <sup>1</sup>
Exhibit 9-3	Form of Multiple Obligee Rider for D&C Performance Bond
Exhibit 9-4	Form of Multiple Obligee Rider for D&C Payment Bond

<sup>1</sup> If the bond is to secure the performance or payment obligations of the Lead Subcontractor rather than Developer, then:

(a) the form of bond shall be revised to reflect the Lead Subcontractor as the “Principal” or “Contractor”, Developer in place of ADOT as the bond obligee, and the Subcontract with the Lead Subcontractor as the “Agreement”;

(b) the form of payment bond set forth as Exhibit 9-2 shall be revised to reflect that it inures to the benefit of all persons supplying labor or materials to the Lead Subcontractor or the Lead Subcontractor’s subcontractors; and

(c) the multiple obligee riders in the forms set forth as Exhibit 9-3 and Exhibit 9-4, as applicable, must be provided that identify ADOT as the “Ultimate Obligee.”

Further, if Developer has a direct Subcontract for any portion of the D&C Work with a Subcontractor in addition to the Lead Subcontractor, and Developer is not the Principal under the bonds, then Developer shall provide bonds from the Lead Subcontractor and each such additional Subcontractor, as provided in Section 6.1.2(j) of the ITP.

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**Exhibit 9-1**

**FORM OF D&C PERFORMANCE BOND**

**Loop 202 South Mountain Freeway Project**

Bond No. \_\_\_\_\_

WHEREAS, the Arizona Department of Transportation (“Obligee”), has awarded to \_\_\_\_\_, a \_\_\_\_\_ (“Principal”), a Design-Build-Maintain Agreement for the Loop 202 South Mountain Freeway Project, duly executed and delivered as of \_\_\_\_\_, 201\_\_ (the “Agreement”), on the terms and conditions set forth therein; and

WHEREAS, upon award of the Agreement, Principal is required to furnish a bond (this “Bond”) guaranteeing the faithful performance of its obligations related to the D&C Work under the Contract Documents.

NOW, THEREFORE, Principal and \_\_\_\_\_ (“Surety”), holder of a certificate of authority to transact surety business in the State of Arizona, are held and firmly bound unto Obligee in the amount of \$250,000,000.00 (the “Bonded Sum”), for payment of which sum Principal and Surety jointly and severally firmly bind themselves and their successors and assigns.

THE CONDITION OF THIS BOND IS SUCH THAT, if Principal shall promptly and faithfully perform and fulfill all of its undertakings, covenants, terms, conditions, agreements and obligations under the Contract Documents, including any and all alterations, modifications, amendments and supplements to the Contract Documents or the nature of the work to be performed thereunder, including without limitation any extension of time for performance, then the obligations under this Bond shall be null and void; otherwise this Bond shall remain in full force and effect. Obligee shall release this Bond upon the occurrence of all of the conditions to release set forth in Section 10.1.1 of the Agreement.

The following terms and conditions shall apply with respect to this Bond:

1. The Contract Documents are incorporated by reference herein. Capitalized terms not separately defined herein have the meanings assigned such terms in the Agreement.

2. This Bond specifically guarantees the performance of each and every obligation of Principal related to the D&C Work under the Contract Documents, as they may be amended and supplemented, including but not limited to, its liability for Liquidated Damages, Noncompliance Charges and other amounts owing from Principal to Obligee as specified in the Contract Documents, but not to exceed the Bonded Sum.

1                   3.     The guarantees contained herein shall survive Final Acceptance of  
2 the Work called for in the Contract Documents with respect to those obligations of  
3 Principal related to the D&C Work which survive such Final Acceptance.

4                   4.     Whenever Principal shall be, and is declared by Obligees to be, in  
5 default under the Contract Documents, provided that Obligees is not then in material  
6 default thereunder, Surety shall:

7                   a.     promptly arrange for Principal to perform and complete the  
8 obligations under the Contract Documents; or

9                   b.     promptly perform and complete the obligations of Principal  
10 under the Contract Documents in accordance with the terms and conditions of the  
11 Contract Documents then in effect, through its agents or through independent  
12 contractors; or

13                   c.     promptly obtain bids or negotiated proposals from qualified  
14 contractors acceptable to Obligees for a contract for performance and completion of the  
15 D&C Work, through a procurement process approved by Obligees, arrange for a contract  
16 to be prepared for execution by Obligees and the contractor selected with Obligees's  
17 concurrence, to be secured with performance and payment bonds executed by a qualified  
18 surety equivalent to the bonds issued on the Agreement, and pay to Obligees the amount  
19 of damages as described in Paragraph 6 of this Bond in excess of the unpaid balance of  
20 the D&C Price incurred by Obligees resulting from Principal's default; or

21                   d.     not later than ~~30~~45 days after Obligees notifies Surety that it  
22 has declared the Principal in default, deliver to Obligees written notice waiving Surety's  
23 right to perform and complete, to arrange for completion and to obtain a new contractor,  
24 and either (i) agreeing to pay Obligees the amount for which Surety may be liable to  
25 Obligees as soon as practicable after the amount is determined by agreement or  
26 otherwise, with interest thereon as provided by law, or (ii) denying liability in whole or in  
27 part and explaining all reasons therefor.

28                   5.     If Surety does not proceed as provided in Paragraph 4 of this Bond  
29 with reasonable promptness or, as to Paragraph 4.d, within the time stated, then Surety  
30 shall be deemed to be in default on this Bond ten days after receipt of an additional written  
31 notice from Obligees to Surety demanding that Surety perform its obligations under this  
32 Bond, and Obligees shall be entitled to enforce any remedy available to Obligees. If Surety  
33 proceeds as provided in Subparagraph 4.d of this Bond, and Surety fails to promptly  
34 make payment of the full amount due or Surety has denied liability, in whole or in part,  
35 then Obligees shall be entitled to enforce any remedy available to Obligees without further  
36 notice.

37                   6.     If Surety elects to act under Subparagraph 4.a, 4.b, or 4.c above,  
38 then the responsibilities of Surety to Obligees shall not be greater than those of the  
39 Principal under the Agreement, and the responsibilities of the Obligees to Surety shall not  
40 be greater than those of the Obligees under the Agreement. To the limit of the Bonded



1 Sum, but subject to commitment of the unpaid balance of the D&C Price to mitigation  
2 costs and damages on the Agreement, Surety is obligated without duplication for:

3 a. the responsibilities of Principal for correction of defective work  
4 and completion of the D&C Work;

5 b. actual damages, including additional legal, design,  
6 engineering, professional and delay costs, to the extent available at law, resulting from  
7 Principal's default, or resulting from the actions or failure to act of Surety under Paragraph  
8 4 of this Bond; and

9 c. Liquidated Damages and Noncompliance Charges under the  
10 Agreement.

11 7. No alteration, modification or supplement to the Contract Documents  
12 or the nature of the work to be performed thereunder, including without limitation any  
13 extension of time for performance, shall in any way affect the obligations of Surety under  
14 this Bond, provided that the aggregate dollar amount of ADOT-Directed Changes, without  
15 the Surety's prior written consent thereto having been obtained, does not increase the  
16 Price by more than \$\_\_\_\_\_ ***[Insert amount that is 10% of the D&C Price]***. Surety  
17 waives notice of any alteration, modification, supplement or extension of time other than  
18 Supplemental Agreements for ADOT-Directed Changes in excess of such amount.

19 8. Each of Principal, Surety and Obligee shall bear its own attorneys'  
20 fees and expenses incurred in connection with any suit on this Bond, regardless of the  
21 outcome. Each of Principal, Surety and Obligee hereby waives Arizona Revised  
22 Statutes section 12-341.01 and all benefits thereof. Each of Principal, Surety and  
23 Obligee acknowledges that it understands the provisions and effect of such statute, has  
24 consulted with legal counsel regarding such waiver, and willingly grants such waiver.

25 9. Correspondence or claims relating to this Bond should be sent to  
26 Surety at the following address:

27 \_\_\_\_\_  
28 \_\_\_\_\_  
29 \_\_\_\_\_

30 10. No right of action shall accrue on this Bond to or for the use of any  
31 entity other than Obligee and any Obligee named in a multiple obligee rider to this Bond or  
32 their respective successors and assigns.

1                    IN WITNESS WHEREOF, Principal and Surety have caused this Bond to be  
2 executed and delivered as of \_\_\_\_\_, 201\_\_.

3 Principal: \_\_\_\_\_  
4 By: \_\_\_\_\_  
5 Its: \_\_\_\_\_  
6 (Seal)

7 Surety: \_\_\_\_\_  
8 By: \_\_\_\_\_  
9 Its: \_\_\_\_\_  
10 (Seal)

11                    **[ADD APPROPRIATE SURETY ACKNOWLEDGMENTS]**

**SURETY**

\_\_\_\_\_ or secretary attest                    By: \_\_\_\_\_  
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**Exhibit 9-2**

**FORM OF D&C PAYMENT BOND**

**Loop 202 South Mountain Freeway Project**

Bond No. \_\_\_\_\_

WHEREAS, the Arizona Department of Transportation (“Obligee”), has awarded to \_\_\_\_\_, a \_\_\_\_\_ (“Principal”), a Design-Build-Maintain Agreement for the Loop 202 South Mountain Freeway Project, duly executed and delivered as of \_\_\_\_\_, 201\_\_ (the “Agreement”), on the terms and conditions set forth therein; and

WHEREAS, upon award of the Contract, Principal is required to furnish a bond (this “Bond”) guaranteeing payment of claims in relation to the D&C Work.

NOW, THEREFORE, Principal and \_\_\_\_\_, a \_\_\_\_\_ (“Surety”), holder of a certificate of authority to transact surety business in the State of Arizona, are held and firmly bound unto Obligee in the amount of \$250,000,000.00 (the “Bonded Sum”), for payment of which sum Principal and Surety jointly and severally firmly bind themselves and their successors and assigns.

THE CONDITION OF THIS BOND IS SUCH THAT, if Principal shall fail to pay any monies due to any person supplying labor or materials to Principal, the Lead Subcontractor or the Lead Subcontractor’s subcontractors with respect to the D&C Work, then Surety shall pay for the same in an amount not to exceed the Bonded Sum; otherwise this Bond shall be null and void upon the occurrence of all of the conditions to release set forth in Section 10.1.2 of the Agreement.

The following terms and conditions shall apply with respect to this Bond:

1. The Contract Documents are incorporated by reference herein. Capitalized terms not separately defined herein have the meanings assigned such terms in the Agreement.

2. No alteration, modification or supplement to the Contract Documents or the nature of the work to be performed thereunder, including without limitation any extension of time for performance, shall in any way affect the obligations of Surety under this Bond, provided that the aggregate dollar amount of ADOT-Directed Changes without the Surety’s prior written consent thereto having been obtained, does not increase the Price by more than \$[\_\_\_\_\_] [**Insert amount that is 10% of the D&C Price**]. Surety waives notice of any alteration, modification, supplement or extension of time other than Supplemental Agreements for ADOT-Directed Changes in excess of such amount.



1  
2 **Exhibit 9-3**

3 **FORM OF MULTIPLE OBLIGEE RIDER FOR D&C PERFORMANCE BOND**  
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5

6 This Rider is executed concurrently with and shall be attached to and form a part of D&C  
7 Performance Bond No. \_\_\_\_\_ (the "Performance Bond").  
8

9 WHEREAS, on or about the \_\_\_ day of \_\_\_\_\_, 20\_\_\_, \_\_\_\_\_  
10 \_\_\_\_\_, (the "Principal"), entered into a written agreement bearing the date of  
11 \_\_\_\_\_, 20\_\_ (the "Agreement") with \_\_\_\_\_, (the  
12 "Primary Obligee") for the performance of D&C Work for the Loop 202 South Mountain  
13 Freeway Project (the "Project"); and  
14

15 WHEREAS, Primary Obligee requires that Principal provide the Performance Bond and  
16 that the Arizona Department of Transportation ("ADOT") be named as an additional  
17 obligee under the Performance Bond; and  
18

19 WHEREAS, Principal and Surety have agreed to execute and deliver this Rider  
20 concurrently with the execution of D&C Performance Bond upon the conditions herein  
21 stated.  
22

23 NOW, THEREFORE, the undersigned hereby agree and stipulate as follows: ADOT is  
24 hereby added to the Performance Bond as a named obligee (the "Ultimate Obligee").  
25

26 Surety shall not be liable under the Performance Bond to Primary Obligee, Ultimate  
27 Obligee, or either of them, unless Primary Obligee, Ultimate Obligee, or either of them,  
28 shall make payments to Principal (or in the case Surety arranges for completion of the  
29 Agreement, to Surety) in accordance with the terms of the Agreement as to payments and  
30 shall perform all other obligations to be performed under the Agreement in all material  
31 respects at the time and in the manner therein set forth such that no material default by  
32 Primary Obligee shall have occurred and be continuing under the Agreement.  
33

34 The aggregate liability of Surety under the Performance Bond to Primary Obligee and  
35 Ultimate Obligee is limited to the penal sum of the Performance Bond. Ultimate  
36 Obligee's rights hereunder are subject to the same defenses, except defenses available  
37 under bankruptcy law, that Principal and/or Surety have against Primary Obligee,  
38 provided that Ultimate Obligee has received notice and 60 days prior opportunity to cure  
39 breach or default by Primary Obligee under the Agreement. The total liability of Surety  
40 shall in no event exceed the amount recoverable from Principal by Primary Obligee under  
41 the Agreement.  
42

43 The rights of Primary Obligee under the Performance Bond are subordinate in all respects  
44 to Ultimate Obligee's rights hereunder. Primary Obligee shall have no right to receive

1 any payments under the Performance Bond and the Surety shall make any and all  
2 payments under the Performance Bond to Ultimate Obligee.

3 In the event of a conflict between the Performance Bond and this Rider, this Rider shall  
4 govern and control. All references to the Performance Bond, either in the Performance  
5 Bond or in this Rider, shall include and refer to the Performance Bond as supplemented  
6 and amended by this Rider. Except as herein modified, the Performance Bond shall be  
7 and remains in full force and effect.

8 Signed, sealed and dated this \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

9 Principal:

10 By: \_\_\_\_\_  
11 Its: \_\_\_\_\_  
12 (Seal)

13 Surety:

14 By: \_\_\_\_\_  
15 Its: \_\_\_\_\_  
16 (Seal)

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**Exhibit 9-4**

**FORM OF MULTIPLE OBLIGEE RIDER FOR D&C PAYMENT BOND**

This Rider is executed concurrently with and shall be attached to and form a part of D&C Payment Bond No. \_\_\_\_\_ (the "Payment Bond").

WHEREAS, on or about the \_\_\_ day of \_\_\_\_\_, 20\_\_\_, \_\_\_\_\_, (the "Principal"), entered into a written agreement bearing the date of \_\_\_\_\_, 20\_\_\_ (the "Agreement") with \_\_\_\_\_, (the "Primary Obligee") for the performance of the D&C Work for the Loop 202 South Mountain Freeway Project (the "Project"); and

WHEREAS, Primary Obligee requires that Principal provide the Payment Bond and that the Arizona Department of Transportation ("ADOT") be named as an additional obligee under the Payment Bond; and

WHEREAS, Principal and Surety have agreed to execute and deliver this Rider concurrently with the execution of the Payment Bond upon the conditions herein stated.

NOW, THEREFORE, the undersigned hereby agree and stipulate as follows: ADOT is hereby added to the Payment Bond as a named obligee (the "Ultimate Obligee").

Surety shall not be liable under the Payment Bond to Primary Obligee, Ultimate Obligee, or either of them, unless Primary Obligee, Ultimate Obligee, or either of them, shall make payments to Principal (or in the case Surety arranges for completion of the Agreement, to Surety) in accordance with the terms of the Agreement as to payments and shall perform all other obligations to be performed under the Agreement in all material respects at the time and in the manner therein set forth such that no material default by Primary Obligee shall have occurred and be continuing under the Agreement.

The aggregate liability of Surety under this Payment Bond to Primary Obligee and Ultimate Obligee is limited to the penal sum of the Payment Bond. Ultimate Obligee's rights hereunder are subject to the same defenses, except defenses available under bankruptcy law, that Principal and/or Surety have against Primary Obligee, provided that Ultimate Obligee has received notice and 60 days prior opportunity to cure breach or default by Primary Obligee under the Agreement. The total liability of Surety shall in no event exceed the amount recoverable from Principal by Primary Obligee under the Agreement.

The rights of Primary Obligee under the Payment Bond are subordinate to Ultimate Obligee's rights hereunder. Primary Obligee shall have no right to receive any payments under the Payment Bond and Surety shall make any and all payments under the Payment Bond to Ultimate Obligee.



1 In the event of a conflict between the Payment Bond and this Rider, this Rider shall  
2 govern and control. All references to the Payment Bond, either in the Payment Bond or  
3 in this Rider, shall include and refer to the Payment Bond as supplemented and amended  
4 by this Rider. Except as herein modified, the Payment Bond shall be and remains in full  
5 force and effect.

6 Signed, sealed and dated this \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

7 Principal:

8 By: \_\_\_\_\_  
9 Its: \_\_\_\_\_  
10 (Seal)

11 Surety:

12 By: \_\_\_\_\_  
13 Its: \_\_\_\_\_  
14 (Seal)

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**Exhibit 10**  
**FORM OF STIPEND AGREEMENT**

(see attached)

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2 **STIPEND AGREEMENT**

3 **(Loop 202 South Mountain Freeway)**

4

5 THIS STIPEND AGREEMENT is made and entered into as of this \_\_\_\_\_ day

6 of July 2015, by and between the Arizona Department of Transportation (“ADOT”) and

7 \_\_\_\_\_, a \_\_\_\_\_

8 (“Proposer”), with reference to the following facts:

9 A. Proposer is one of the shortlisted proposers eligible to submit Proposals for

10 the Loop 202 South Mountain Freeway Project (the “Project”), and wishes to submit a

11 Proposal in response to the Request for Proposals for the Project issued by ADOT on

12 June 12, 2015 (as amended, the “RFP”). Initially capitalized terms not otherwise defined

13 herein shall have the meanings set forth in the RFP.

14 B. The RFP requires each shortlisted proposer to execute and deliver to ADOT

15 a Stipend Agreement by the date specified in the RFP, as a condition to the proposer’s

16 eligibility to receive a stipend in accordance with Section 6.3 of the Instructions to

17 Proposers (“ITP”).

18 NOW, THEREFORE, ADOT and the Proposer hereby agree as follows:

19 **1. PERFORMANCE AND WORK PRODUCT**

20 (a) Subject to the provisions of the DBM Agreement regarding ownership of

21 DPDs, and except in circumstances where the stipend amount under Section 2(b) is \$0:

22 (i) all work product of Proposer and its team members contained in its

23 Technical Proposal or generated by or on behalf of Proposer for the purpose of

24 developing its Technical Proposal (including technologies, techniques, methods,

25 processes, drawings, reports, plans, specifications, information, documents,

26 concepts (including ATCs), ideas, data and information gathered and reports

27 prepared from any surveys or site investigations by or on behalf of Proposer, and

28 other materials in the Technical Proposal) (collectively the “Work Product”) shall be

29 considered work for hire; and

30 (ii) the Work Product shall become the property of ADOT which ADOT

31 may use at its sole discretion and risk, without restriction or limitation.

32 (b) Neither Proposer nor any of its team members shall copyright any of the

33 Work Product.

34 **2. COMPENSATION AND PAYMENT**

35 (a) Subject to the terms of this Section 2 and Section 6.3 of the ITP, ADOT

36 agrees to pay Proposer for the Work Product a lump sum stipend equal to the lesser of (i)

37 \$2,000,000 (the “Maximum Stipend Amount”) and (ii) the full amount of Proposer’s actual,

1 reasonable and documented out-of-pocket development costs actually incurred and paid  
 2 by Proposer with respect to preparing Proposer’s Technical Proposal (which costs ADOT  
 3 has determined are a reasonable measure of the value of the Work Product received);  
 4 provided, however, if ADOT cancels the procurement after official issuance of the RFP  
 5 but prior to the Proposal Due Date, then the applicable Maximum Stipend Amount shall  
 6 equal the following:  
 7

<b>Cancellation Notice Emailed to Proposers:</b>	<b>Maximum Stipend Amount</b>
Prior to official issuance of RFP	\$0
After official issuance of RFP and on or prior to official issuance of Addendum 1 to the RFP	\$0
After official issuance of Addendum 1 to the RFP and on or prior to 30 days after the deadline for submission of ATCs, as such deadline may be extended	\$1,000,000
31 days after deadline for submission of ATCs, as such deadline may be extended, and on or prior to 60 days after such deadline	\$1,500,000
61 or more days after deadline for submission of ATCs, as such deadline may be extended	\$2,000,000

8 (b) As a condition to Proposer’s entitlement to this payment, Proposer shall  
 9 deliver to ADOT all Work Product that Proposer has developed for the Project. ADOT  
 10 shall be under no obligation to make this payment if Proposer withholds Work Product  
 11 that is not otherwise exempt from submittal under this Stipend Agreement or the RFP.

12 (c) Notwithstanding Section 2(a), no stipend shall be payable to a Proposer in  
 13 the following circumstances:

14 (i) if ADOT withdraws the RFP prior to the deadline for submission of  
 15 ATCs, as such deadline may be extended;

16 (ii) if Proposer withdraws from the procurement at any time prior to the  
 17 Proposal Due Date, or fails to submit a Proposal;

18 (iii) if the Proposal is submitted after the deadline on the Proposal Due  
 19 Date or is submitted by such deadline but determined by ADOT in its good faith  
 20 discretion to be non-responsive, and/or to not achieve a passing score on any of  
 21 the pass/fail criteria in Section 5.3 of the ITP. A “responsive” Proposal means a  
 22 Proposal submitted by a shortlisted proposer which conforms in all material  
 23 respects to the requirements of the RFP, as determined by ADOT in its good faith  
 24 discretion;

1 (iv) if Proposer has not fully complied with the terms and conditions of  
2 the RFP, including any circumstance that under the terms and conditions of the  
3 RFP entitles ADOT to draw on the Proposer's Proposal Security;

4 (v) if Proposer has not fully complied with the terms and conditions set  
5 forth in this Stipend Agreement, including delivery to ADOT of an invoice, an  
6 executed transfer of rights, release of claims and waiver of protest, and all Work  
7 Product, in accordance with the conditions set forth in Section 2(d);

8 (vi) if Proposer has filed a protest, including any protest of a cancellation  
9 of the procurement, or any statement in support of another Proposer's protest,  
10 except a protest under Section 8.1(a) of the ITP that is resolved through ADOT's  
11 issuance of an Addendum; or

12 (vii) if Proposer is selected for conditional or final award (whether as the  
13 Preferred Proposer or next best value Proposer) and it:

14 (A) ADOT proceeds with final award as described in the RFP; or

15 (B) Proposer fails to satisfy the award conditions set forth in  
16 Section 6.1.1(b), (c) and (d) of the ITP or fails to proceed with final award as  
17 described in the RFP for any reason (including failure to negotiate in good  
18 faith) other than (I) failure of one or more express closing contingencies for  
19 the benefit of Proposer that are set forth in the RFP, the failure of which  
20 does not arise out of or result from the acts, omissions, negligence, fraud,  
21 breach of contract or law or willful misconduct of Proposer; or (II) ADOT's  
22 election to cancel the procurement after the Proposal Due Date, which  
23 election does not arise out of or result from the acts, omissions, negligence,  
24 fraud, breach of contract or law or willful misconduct of the Proposer.

25 (d) ADOT will make payment within 30 days after ADOT receives, within the  
26 applicable time frame set forth in Section 2(e) below:

27 (i) a proper invoice, in the form attached to this Agreement as  
28 Attachment 1, with supporting documentation of Proposer's claimed costs;

29 (ii) an executed irrevocable transfer of rights, full release of all claims  
30 and waiver of protest against ADOT, in the form attached to this Agreement as  
31 Attachment 2; and

32 (iii) the Work Product.

33 (e) Proposer may submit the invoice with supporting documentation, transfer of  
34 rights, release of claims and waiver of protest conditioned on receipt of ADOT's payment,  
35 and Work Product only within the following applicable time frame:

36 (i) If ADOT cancels the procurement prior to or following the Proposal  
37 Due Date, then no earlier than the date of notice of cancellation and no later than  
38 120 days after the date of the notice of cancellation;

1 (ii) If ADOT does not cancel the procurement but the time period for  
2 award stated in the RFP (plus any extension thereof by mutual agreement of the  
3 apparent best value Proposer and ADOT, as set forth in emailed notice from  
4 ADOT) expires, then no earlier than the date such time period expires and no later  
5 than 120 days after the date such time period expires; or

6 (iii) If ADOT does not cancel the procurement and awards the DBM  
7 Agreement to another proposer within the time period for award stated in the RFP  
8 (plus any extension thereof by mutual agreement of the apparent best value  
9 Proposer and ADOT, as set forth in emailed notice from ADOT), then no earlier  
10 than 30 days and no later than 120 days after notice of final award, including  
11 execution of the DBM Agreement, is emailed to Proposer.

### 12 **3. INDEMNITIES; DISCLAIMERS**

13 (a) Proposer agrees that it will indemnify, defend, protect and hold harmless  
14 ADOT and all of ADOT's board members, officers, agents, representatives, and  
15 employees from any claim, loss, damage, cost, judgment, fee, penalty, charge, or  
16 expenses (including attorneys' fees and costs) to the extent arising out of (i) any acts,  
17 actions, neglect, omissions, fault, willful misconduct, violation of law or breach by  
18 Proposer, its agents, employees, or contractors or subcontractors during the  
19 performance of this Stipend Agreement, whether direct or indirect, and whether to any  
20 person or property to which ADOT or said parties may be subject, except that neither  
21 Proposer nor any of its contractors will be liable under this section for any claim, loss,  
22 damage, cost, judgment, fee, penalty, charge or expense arising out of injury or damage  
23 to persons or property directly caused or resulting from the comparative negligence of  
24 ADOT or any of its board members, officers, agents, or employees, or (ii) any actual or  
25 alleged patent or copyright infringement or other actual or alleged improper appropriation  
26 or use of trade secrets, patents, proprietary information, know-how, copyright rights or  
27 inventions in connection with the Work Product, except that this indemnity shall not apply  
28 to any infringement to the extent resulting from ADOT's failure to comply with specific  
29 written instructions regarding use provided to ADOT by Proposer.

30 (b) Proposer's obligation to indemnify, defend, protect and pay for the defense  
31 or, at ADOT's option, to participate and associate with ADOT in defense of any claim and  
32 any related settlement negotiations, shall be triggered by ADOT's notice of claim for  
33 indemnification to Proposer. Only a final and non-appealable order or judgment  
34 specifically finding ADOT negligent shall excuse performance of this provision, and then  
35 only to the extent of ADOT's comparative liability. Proposer shall pay all costs and fees  
36 related to this obligation and its enforcement by ADOT. ADOT's failure to notify  
37 Proposer of a claim shall not release Proposer of the above duty to indemnify.

38 (c) ADOT's use of the Work Product shall be at ADOT's sole discretion and  
39 risk, and in no way shall be deemed to confer liability or indemnity obligation on Proposer.  
40 Proposer shall not be liable to ADOT or any other person for any claim, loss, damage,  
41 cost, judgment, fee, penalty, charge or expense (including attorneys' fees and costs) to  
42 the extent arising out of or resulting from use of Work Product by ADOT, Developer or any  
43 of their respective board members, officers, agents or employees. Except as set forth in  
44 the invoice, Proposer makes no warranty or representation, express or implied, regarding

1 the Work Product or its suitability for any intended purpose. The provisions of this clause  
2 (c) shall not, however, negate or limit Developer's indemnities in Section 3(a) above.

3 **4. COMPLIANCE WITH LAWS**

4 (a) Proposer acknowledges that all written correspondence, exhibits,  
5 photographs, reports, printed material, tapes, electronic disks, and other graphic and  
6 visual aids submitted to ADOT during this procurement process are, upon their receipt by  
7 ADOT, subject to the Public Records Act (Arizona Revised Statutes title 39).

8 (b) Proposer shall comply with all federal, state, and local laws; ordinances;  
9 rules; and regulations applicable to the work or payment therefor, and shall not  
10 discriminate on the grounds of race, color, religion, sex, national origin, age, or disability  
11 in the performance of work under this Stipend Agreement.

12 (c) Proposer agrees to incorporate the provisions of this Section 4 in any  
13 subcontract into which it might enter with reference to the work performed pursuant to this  
14 Stipend Agreement.

15 **5. EARLY TERMINATION**

16 This Stipend Agreement may be terminated by ADOT, in its sole discretion, in  
17 whole or in part, at any time. In the event of such termination, ADOT will owe no  
18 payment, except as provided in Section 2.

19 **6. ASSIGNMENT**

20 Proposer shall not assign, transfer, pledge, sell, or otherwise convey this Stipend  
21 Agreement without ADOT's prior written consent, in its sole discretion. Any assignment  
22 of this Stipend Agreement without such consent shall be null and void and may, in  
23 ADOT's sole discretion, disqualify Proposer from further consideration for the  
24 procurement and Project.

25 **7. MISCELLANEOUS**

26 (a) Proposer and ADOT agree that Proposer, its equity owners, team  
27 members, and their respective employees are not agents or representatives of, or joint  
28 venturers with, ADOT as a result of this Stipend Agreement.

29 (b) All words used herein in the singular form shall extend to and include the  
30 plural. All words used in the plural form shall extend to and include the singular. All  
31 words used in any gender shall extend to and include all genders.

32 (c) This Stipend Agreement, together with the RFP, embody the entire  
33 agreement of the parties with respect to the subject matter hereof. There are no  
34 promises, terms, conditions, or obligations other than those contained herein or in the  
35 RFP, and this Stipend Agreement shall supersede all previous communications,  
36 representation, or agreements, either verbal or written, between the parties hereto.



1 (d) It is understood and agreed by the parties hereto that if any part, term, or  
2 provision of this Stipend Agreement is by the courts held to be illegal or in conflict with any  
3 law of the State of Arizona, the validity of the remaining portions or provisions shall not be  
4 affected, and the rights and obligations of the parties shall be construed and enforced as  
5 if the Stipend Agreement did not contain the particular part, term, or provisions to be  
6 invalid.

7 (e) This Stipend Agreement shall be governed by and construed in accordance  
8 with the laws of the State of Arizona. The venue for any proceeding relating to this  
9 Stipend Agreement shall be in the Superior Court for Maricopa County, Arizona.

10 (f) This instrument may be executed in one or more counterparts, each of  
11 which shall be deemed an original, but all of which together shall constitute one and the  
12 same instrument.

13 IN WITNESS WHEREOF, this Stipend Agreement has been executed and  
14 delivered as of the day and year first above written.

15 ARIZONA DEPARTMENT OF  
16 TRANSPORTATION

17  
18 By: \_\_\_\_\_  
19 Name: \_\_\_\_\_  
20 Title: \_\_\_\_\_

21  
22 Proposer

23 \_\_\_\_\_

24  
25 By: \_\_\_\_\_  
26 Name: \_\_\_\_\_  
27 Title: \_\_\_\_\_  
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**Attachment 1 to Stipend Agreement**

**FORM OF INVOICE FOR STIPEND**

Reference is made to that Request for Proposals, Loop 202 South Mountain Freeway, TRACS No. 202 MA 054 H882701C, issued on \_\_\_\_\_, 2015, (as amended, the "ITP") by the Arizona Department of Transportation ("ADOT").

Reference is also made to that certain Stipend Agreement (the "Stipend Agreement") dated as of \_\_\_\_\_, 2015, by and between ADOT and \_\_\_\_\_ ("Proposer").

Capitalized terms used, but not defined, herein shall have the meanings ascribed in the ITP.

1. Pursuant to Section 6.3 of the ITP and the Stipend Agreement, Proposer hereby requests payment of \_\_\_\_\_ U.S. dollars (\$\_\_\_\_\_), reflecting the lesser of (a) the applicable Maximum Stipend Amount stated in Section 2(a) of the Stipend Agreement and (b) the full amount of Proposer's actual, reasonable and documented out-of-pocket development costs actually incurred and paid by such Proposer with respect to preparing Proposer's Technical Proposal.

2. Attached to this invoice are (a) an executed irrevocable Work Product Transfer of Rights, Release of Claims and Waiver of Protest in the form of Attachment 2 to the Stipend Agreement and (b) supporting documentation for such costs. Proposer represents and warrants to ADOT that the Work Product Transfer of Rights, Release of Claims and Waiver of Protest has been duly and validly executed and delivered to ADOT and is in full force and effect

3. Proposer represents and warrants to ADOT that Proposer is eligible for payment pursuant to the Stipend Agreement and Section 6.3 of the ITP.

4. Proposer acknowledges that submission of this invoice, and payment by ADOT of any amount in response to this invoice, is in all respects subject to the terms and conditions of the ITP, Stipend Agreement and the other RFP Documents.

**CERTIFICATION**

The undersigned Proposer hereby certifies that this entire invoice and all other supporting documentation are each, and collectively, true, correct and complete.

PROPOSER: \_\_\_\_\_

1 By: \_\_\_\_\_  
2 Name: \_\_\_\_\_  
3 Title: \_\_\_\_\_  
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**Attachment 2 to Stipend Agreement**

**WORK PRODUCT TRANSFER OF RIGHTS, RELEASE OF CLAIMS  
AND WAIVER OF PROTEST**

The undersigned Proposer certifies and agrees on behalf of itself, its Equity Members, Major Non-Equity Members and all other members of the Proposer team, as follows:

1. Proposer has received and agreed to an offer from the Arizona Department of Transportation (“ADOT”) for the payment of a stipend in an amount, under certain circumstances, and subject to the terms and conditions set forth in the Stipend Agreement between ADOT and the Proposer and in the Instructions to Proposals issued by ADOT on \_\_\_\_\_, 2015 (as amended, the “ITP”), respecting the procurement of a design-build-maintain agreement for the SR 202L South Mountain Freeway Project, including Section 6.3 of the ITP.
2. Proposer has reviewed the provisions set forth in the Stipend Agreement and this Work Product Transfer of Rights, Release of Claims and Waiver of Protest and expressly recognizes and agrees to be bound by the provisions set forth therein and herein.
3. The materials, data, documents and information that Proposer has delivered to ADOT on or prior to the date hereof constitute the complete and entire Work Product, as defined in the Stipend Agreement.
4. Proposer is eligible to receive all or a portion of the total amount available for a stipend from ADOT for the Work Product tendered to ADOT pursuant to the Stipend Agreement and the ITP.
5. Upon Proposer’s receipt of the amount of the stipend as prescribed under the Stipend Agreement and Section 6.3 of the ITP, Proposer and all its Equity Members, Major Non-Equity Members and all other members of the Proposer team:
  - (a) transfer all right, title and interest in and to the Work Product to ADOT, except Work Product that is expressly required to be returned to the Proposer under the RFP;
  - (b) waive all rights to protest the procurement of the Project, all rights to support another Proposer’s protest, and all acts and omissions of ADOT relating to the procurement of the Project; and
  - (c) fully, unconditionally and irrevocably release and waive all claims against ADOT arising out of or relating to ADOT’s use of the Work Product, subject to the disclaimers set forth in Section 3(c) of the Stipend Agreement and except Work Product that is expressly required to be returned to the Proposer under the RFP.

1 6. Upon Proposer's receipt of the amount of the stipend as prescribed under the  
2 Stipend Agreement and Section 6.3 of the ITP, ADOT shall have all right, title and  
3 interest in and to, and be entitled to use, all the Work Product, without any notice,  
4 further compensation or consideration to Proposer, but subject to the disclaimers  
5 set forth in Section 3(c) of the Stipend Agreement. This right shall extend to allow  
6 ADOT to use such Work Product in the performance of its functions.

7 Capitalized terms used, but not defined, herein shall have the meanings ascribed in the  
8 ITP.

9 Date: \_\_\_\_\_

10 Proposer: \_\_\_\_\_

11 Signature: \_\_\_\_\_

12 Name: \_\_\_\_\_

13 Title: \_\_\_\_\_

14

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